

Preliminary Spring 2005 BoD Agenda



JAGUAR CLUBS OF NORTH AMERICA Regular Spring Board of Directors Meeting Wyndham Palace Hotel, Orlando, Florida Friday, April 1, 2005

8:00 a.m. Call to Order

Directors and guest roll call:

Lynn Cunningham (SE 03-04)	Bill Streitenberger (SW 05-06)
Dennis Eynon (SW 04-05)	Sherman Taffel (NE 05-06)
Pascal Gademer (SE 05-06)	Marcy Croy Van Wely (NW 03-04)
Barbara Grayson (NW 04-05)	Steve Weinstein (NE 04-05)
Gary Hagopian (NE 03-04)	Jerry Wise (SE 04-05)
Lisa Hendrix (SC 04-05)	Steve Averill (Secretary pro tem)
Glenn Henson (NC 04-05)	Dick Howe
Michael Ksiazek (NC 05-06)	Malcolm Oliver
Brock McPherson (SC 05-06)	Nelson Rath
Phil Miller (NW 05-06)	

Adoption of agenda

JCNA President's and Jaguar Cars' welcome and Opening remarks

Reading and approval of the October, 2004 Bd. Mtg. Minutes

Item 1 - REPORTS

Jaguar Cars Designated Director Report

JCNA Treasurer's Report

Jaguar Journal Report

Committee Reports (see AGM Agenda for details)

Item 2 - OLD BUSINESS

- Terminate the Passport to Service membership program – all
- Report on JCNA agreement for regalia catalog sales – McPherson
- Deferred action on Montreal club – Weinstein
- Electronic BoD Meetings – Weinstein
- Long term growth of JCNA – Weinstein
- Report on action regarding Denver club – Streitenberger

Item 3 - NEW BUSINESS

- Policy Proposals – McPherson (see attachment)
- Implement Results Summary as announced in Jaguar Journal – Averill
- JCRC Directive – Streitenberger
- Slalom Directive – Streitenberger
- Rally Directive - Streitenberger
- 2006 and 2007 AGM
- 2005 Challenge Championship Update – Eynon
- Schwab Presentation
- (Tentative & may be scheduled earlier) JONAT Proposal – Mark Stephenson

OTHER BUSINESS

3:00 p.m. Adjourn meeting

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ADMINISTRATIVE POLICY

SUBJECT:

Expulsion

NUMBER:

DATE ISSUED:

SUPERSEDES

ISSUANCE DATE: Initial

I. PURPOSE

To provide a procedure for Expulsion of a member.

II. APPLICABLE

The provisions of this policy apply to all members of JCNA.

III. PROCEDURE

1. The Board of Directors, upon the affirmative vote of eight or more of its members, may terminate a membership and expel from JCNA any member whose conduct is deemed detrimental to the good name or best interests of JCNA or its members.
2. Such action shall not be taken until after a hearing before a regular or special meeting of the Board of Directors at which the member charged with such conduct has been afforded the opportunity to be present, answer the charges and present a defense, either in person or through a fellow member on his behalf.
3. Thirty (30) days prior to the hearing date set by the Board of Directors, written notice of the hearing and proposed action shall be sent by certified mail, return receipt requested to such member at his last mailing address shown on the records of JCNA.
4. The Board of Directors or the Executive Committee shall have the authority to suspend any member at the time of sending notice of the hearing for termination of membership.
5. Any member convicted of a felony by the final judgment of a court of competent jurisdiction shall have his membership terminated on the effective date of such final judgment of conviction without the necessity of any action by the Board of Directors or Executive Committee.
6. The Board of Directors shall state the effective date of membership termination in any such action.

IV. RESPONSIBILITY

The President shall be responsible for reviewing and making necessary changes in this policy as may be recommended or that are required by changing circumstances.

Approved by the President this _____ day of _____, 2005.

BILL STREITENBERGER, President

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ADMINISTRATIVE POLICY

SUBJECT:

Appellate Procedure for Hearing on
Protest made by Concours, Slalom
and Rally Protest Committee

NUMBER:

DATE ISSUED:

SUPERSEDES

ISSUANCE DATE: Initial

I. PURPOSE

To provide a procedure for an appellate hearing if requested in writing by a member in concours, slalom and rally decisions.

II. APPLICABLE

The provisions of this policy apply to all members of JCNA.

III. PROCEDURE

1. The protest and procedures as outlines in the rules for concours, slalom and rally must be completed prior to any appellate hearing.
2. The appeal must be in writing and shall be reviewed by the JCNA Executive Committee within 20 days of its receipt.
3. The JCNA Executive Committee shall determine whether the appeal requires further action.
4. If the appeal requires further action, the Executive Committee shall give notice to the member at least 45 days prior to a vote by the Board of Directors.
5. The Executive Committee shall inform the member of his right to request an appeal hearing within 30 days from receipt of the appeal.
6. If no request for hearing is filed by the member within 30 days, the appeal shall be brought before the Board of Directors at its next regular meeting for vote and the member shall be notified by the Board of Directors of the outcome of vote.
7. If request for hearing is filed by a member, the JCNA President shall appoint a Hearing Board consisting of three Directors and Legal Counsel for JCNA.
8. The member and appeal Hearing Board shall be notified of the date, time and place for hearing.
9. At said hearing, the member shall have the opportunity to argue and defend his or her appeal.
10. The Appeal Hearing Board's decision shall be submitted to the Board of Directors and must be approved by two-thirds (2/3) of the Board of Directors present at any regular or special meeting and the member shall be notified of the outcome of the appeal.

IV. RESPONSIBILITY

The President shall be responsible for reviewing and making necessary changes in this policy as may be recommended or that are required by changing circumstances.

Approved by the President this _____ day of _____, 2004.

BILL STREITENBERGER, President

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I. PURPOSE and SCOPE of AUTHORITY

The JCNA Chief Judge, appointed by the JCNA President, will chair a committee consisting of 1 Chief Judge nominated by each Region to receive all Concours Rule proposed changes from Directors, Affiliates or individual members. This committee will determine all appropriate rule changes required and present all rule revisions and/or new Rules prepared for publication to the AGM delegates for ratification for use in the appropriate competition year.

II. MEMBERSHIP

The JCR Committee will consist of the Chairman plus six (6) members, one from a JCNA affiliated club within each of the six (6) JCNA geographic regions. The Chairman will make binding selections for Regional representation when there is more than 1 nominee from a Region.

III. JCR COMMITTEE MEMBER QUALIFICATIONS

- A. Must be "members in good standing" with both JCNA and their home clubs, and
- B. Be serving or have served recently as their club's Chief/Head Judge, and
- C. Be proficient communicating using E-mail and standard word processing programs.

IV. TERMS OF OFFICE and MEMBERSHIP

- A. The appointed members of the JCR Committee will serve two-year terms. Terms will expire one month after the Annual General Meeting (AGM) as indicated below. There is no limit on the number of terms they may serve.
- B. In order to stagger the possible JCR Committee member turnover, beginning in 2003 and 2004:
 - 1. **Northern Region members' terms will expire in even-numbered years.**
 - 2. **Southern Region members' terms in odd-numbered years.**

V. METHODOLOGY and VOTING

- A. The JCR Committee will conform to the normal application of parliamentary procedure.
- B. One person - One vote. Approval by a majority of the committee members will be required for issues where there isn't a consensus.

VI. PROPOSAL SUBMISSION

- A. Any JCNA member in good standing may submit a proposed concours rule change to the JCR Committee.
- B. All proposals should be addressed to the Chairman of the JCR Committee.
- C. It is recommended that proposals be presented in a "PROBLEM, DISCUSSION, RECOMMENDATION" format. All proposed rule changes should be as specific as possible and reference all sections of the Rule Book that are affected.

VII. PROPOSAL PROCESSING

- A. The JCR Committee Chairman will promptly acknowledge receipt of each proposal to the author and to the Regional Director where appropriate.
- B. The JCR Committee will strive for a total processing time of **thirty (30) days** from the date of initial receipt.
- C. Committee members will, as feasible, consult and solicit opinion from other judges throughout their Regions.
- D. After committee discussion, a vote may be taken and, if approved, the proposal will be reported to the Board of Directors and prepared for presentation to the AGM.

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E. The substance of all JCR Committee deliberations may be made available to any JCNA member in good standing.

VIII. AGM PRESENTATION OF CONCOURS RULE CHANGES

A. ***Only*** the JCR Committee shall present proposed Concours Rule changes at the AGM.

B. Proposals approved by the JCR Committee, since the previous AGM, will be presented for ratification by the AGM delegates.

C. Proposals that the JCR Committee failed to pass by a single vote will be individually presented to the AGM delegates for either: (1) Disapproval, or (2) Return to the JCR Committee for additional consideration.

IX. RULE BOOK INCORPORATION OF APPROVED CHANGES

A. Concours rule changes, presented by the JCR Committee and ratified and/or approved by the AGM delegates will be recorded and, thereafter, forwarded to the JCNA Rule Book Editor.

B. The Rule Book Editor will be responsible for incorporating the changes into the Rule Book and making both the revised Rule Book and the changes available for separate downloading from the JCNA web site.

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I. PURPOSE and SCOPE of AUTHORITY

The JCNA Slalom Steward, appointed by the JCNA President, will chair a committee consisting of 1 Slalom Steward nominated by each Region to receive all Slalom Rule proposed changes from Directors, Affiliates or individual members. This committee will determine all appropriate rule changes required and present all rule revisions and/or new Rules prepared for publication to the AGM delegates for ratification for use in the appropriate competition year.

II. MEMBERSHIP

The Slalom Committee will consist of six (6) members, including the Chairman, one from a JCNA affiliated club within each of the six (6) JCNA geographic regions. The Chairman will make binding selections for Regional representation when there is more than 1 nominee from a Region.

III. SLALOM COMMITTEE MEMBER QUALIFICATIONS

- A. Must be "members in good standing" with both JCNA and their home clubs, and
- B. Be serving or have served recently as their club's Slalom Steward and
- C. Be proficient communicating using E-mail and standard word processing programs.

IV. TERMS OF OFFICE and MEMBERSHIP

A. The appointed members of the Slalom Committee will serve two-year terms. Terms will expire one month after the Annual General Meeting (AGM) as indicated below. There is no limit on the number of terms they may serve.

B. In order to stagger the possible Slalom Committee member turnover, beginning in 2004 and 2005:

1. **Northern Region members' terms will expire in even-numbered years.**
2. **Southern Region members' terms in odd-numbered years.**

V. METHODOLOGY and VOTING

- A. The Slalom Committee will conform to the normal application of parliamentary procedure.
- B. One person - One vote. Approval by a majority of the committee members will be required for issues where there isn't a consensus.

VI. PROPOSAL SUBMISSION

A. Any JCNA member in good standing may submit a proposed Slalom rule change to the Slalom Committee.

B. All proposals should be addressed to the Chairman of the Slalom Committee.

C. It is recommended that proposals be presented in a "PROBLEM, DISCUSSION, RECOMMENDATION" format. All proposed rule changes should be as specific as possible and reference all sections of the Rule Book that are affected.

VII. PROPOSAL PROCESSING

A. The Slalom Committee Chairman will promptly acknowledge receipt of each proposal to the author and to the JCNA Competition Chair and Regional Director where appropriate.

B. The Slalom Committee will strive for a total processing time of **thirty (30) days** from the date of initial receipt.

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C. Committee members will, as feasible, consult and solicit opinion from other Slalom Stewards throughout their Regions.

D. After committee discussion, a vote may be taken and, if approved, the proposal will be reported to the Board of Directors and prepared for presentation to the AGM.

E. The substance of all Slalom Committee deliberations may be made available to any JCNA member in good standing.

VIII. AGM PRESENTATION OF SLALOM RULE CHANGES

A. ***Only*** the Slalom Committee shall present proposed Slalom Rule changes at the AGM.

B. Proposals approved by the Slalom Committee, since the previous AGM, will be presented for ratification by the AGM delegates.

C. Proposals that the Slalom Committee failed to pass by a single vote will be individually presented to the AGM delegates for either: (1) Disapproval, or (2) Return to the Slalom Committee for additional consideration.

IX. RULE BOOK INCORPORATION OF APPROVED CHANGES

A. Slalom rule changes, presented by the Slalom Committee and ratified and/or approved by the AGM delegates will be recorded and, thereafter, forwarded to the JCNA Slalom Rule Book Editor.

B. The Rule Book Editor will be responsible for incorporating the changes into the Rule Book and making both the revised Rule Book and the changes available for separate downloading from the JCNA web site.

X. ADDITIONAL DUTIES

A. The Slalom Committee will be available to their regions Slalom Master's in order to offer advise, answer questions and in some cases help organize the Slalom. The committee will also monitor their regions sanctioned Slalom date(s) and insure that the result are posted, within three (3) week after the event date, on the JCNA Website and a copy of the results sent to the JCNA Slalom Master.

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I. PURPOSE and SCOPE of AUTHORITY

The JCNA Rally Master, appointed by the JCNA President, will chair a committee consisting of 1 Rally Master nominated by each Region to receive all Rally Rule proposed changes from Directors, Affiliates or individual members. This committee will determine all appropriate rule changes required and present all rule revisions and/or new Rules prepared for publication to the AGM delegates for ratification for use in the appropriate competition year.

II. MEMBERSHIP

The Rally Committee will consist of six (6) members, including the Chairman, one from a JCNA affiliated club within each of the six (6) JCNA geographic regions. The Chairman will make binding selections for Regional representation when there is more than 1 nominee from a Region.

III. RALLY COMMITTEE MEMBER QUALIFICATIONS

- A. Must be "members in good standing" with both JCNA and their home clubs, and
- B. Be serving or have served recently as their club's Rally Master, and
- C. Be proficient communicating using E-mail and standard word processing programs.

IV. TERMS OF OFFICE and MEMBERSHIP

- A. The appointed members of the Rally Committee will serve two-year terms. Terms will expire one month after the Annual General Meeting (AGM) as indicated below. There is no limit on the number of terms they may serve.
- B. In order to stagger the possible Rally Committee member turnover, beginning in 2004 and 2005:
 - 1. **Northern Region members' terms will expire in even-numbered years.**
 - 2. **Southern Region members' terms in odd-numbered years.**

V. METHODOLOGY and VOTING

- A. The Rally Committee will conform to the normal application of parliamentary procedure.
- B. One person - One vote. Approval by a majority of the committee members will be required for issues where there isn't a consensus.

VI. PROPOSAL SUBMISSION

- A. Any JCNA member in good standing may submit a proposed rally rule change to the Rally Committee.
- B. All proposals should be addressed to the Chairman of the Rally Committee.
- C. It is recommended that proposals be presented in a "PROBLEM, DISCUSSION, RECOMMENDATION" format. All proposed rule changes should be as specific as possible and reference all sections of the Rule Book that are affected.

VII. PROPOSAL PROCESSING

- A. The Rally Committee Chairman will promptly acknowledge receipt of each proposal to the author and to the JCNA Competition Chair and Regional Director where appropriate.
- B. The Rally Committee will strive for a total processing time of **thirty (30) days** from the date of initial receipt.
- C. Committee members will, as feasible, consult and solicit opinion from other rally masters throughout their Regions.
- D. After committee discussion, a vote may be taken and, if approved, the proposal will be reported to the Board of Directors and prepared for presentation to the AGM.
- E. The substance of all Rally Committee deliberations may be made available to any JCNA member in good standing.

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VIII. AGM PRESENTATION OF RALLY RULE CHANGES

A. Only the Rally Committee shall present proposed Rally Rule changes at the AGM.

B. Proposals approved by the Rally Committee, since the previous AGM, will be presented for ratification by the AGM delegates.

C. Proposals that the Rally Committee failed to pass by a single vote will be individually presented to the AGM delegates for either: (1) Disapproval, or (2) Return to the Rally Committee for additional consideration.

IX. RULE BOOK INCORPORATION OF APPROVED CHANGES

A. Rally rule changes, presented by the Rally Committee and ratified and/or approved by the AGM delegates will be recorded and, thereafter, forwarded to the JCNA Rally Rule Book Editor.

B. The Rule Book Editor will be responsible for incorporating the changes into the Rule Book and making both the revised Rule Book and the changes available for separate downloading from the JCNA web site.

X. ADDITIONAL DUTIES

A. The Rally Committee will be available to their regions Rally Master's in order to offer advise, answer questions and in some cases help organize the rally. The committee will also monitor their regions sanctioned rally date(s) and insure that the result are posted, within three (3) week after the event date, on the JCNA Website and a copy of the results sent to the JCNA Rally Master.