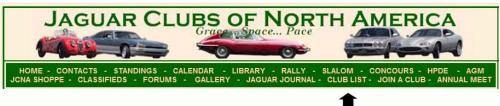
How To Accept PayPal Payment from New Members Who Join through the JCNA Web Site

This option is strictly **OPTIONAL** for all clubs. Clubs who choose this option will receive emails notifying them when new members join via PayPal and will receive a check for the club's portion of the dues at the end of each month when a new member joins.

To allow potential members the option of being able to join your club and pay your dues immediately, please follow these steps: (Note: these steps are very similar to the steps required to update your club officer information.

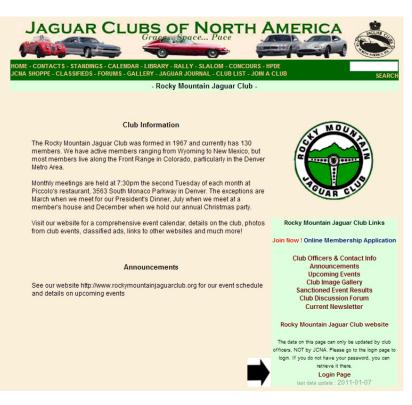
1. Go to the JCNA Web Site:



2. Click on Club List, then click on your club's name.

HOME - CO	DINTACTS - STANDINGS - CALENDAR SHOPPE - CLASSIFIEDS - FORUMS -	- LIBRARY - RALLY	- SLALOM - CONCOURS - HPDE - AGM			
	- Affiliate Club List -					
Northwest Re	gion		Region Selector			
	Pacific Jaguar Enthusiasts Group	Burnaby	The Jaguar Clubs of North America are divided into six regions as shown below. The 'white' areas do not			
British Columbia	Canadian XK Jaguar Register	Vancouver	currently have any clubs. Click on a region to see the clubs in that area. Note that if a state is split between two			
	Jaguar Car Club of Victoria	Victoria	regions, that state and its clubs will be listed in both			
Oregon	Jaguar Owners Club of Oregon	Portland	regions.			
Washington	Jaguar Driver's and Restorer's Club of Northwest America	Seattle				
[Back to top of	[Back to top of page]					
Southwest Region						
Arizona	Jaguar Club of Northern Arizona	Sedona	- The start			
	Jaguar Club of Central Arizona	Phoenix				
	Jaguar Club of Southern Arizona	Tucson	· · · ·			

3. Once your club page is displayed, click on Login Page at the lower right portion of the page.

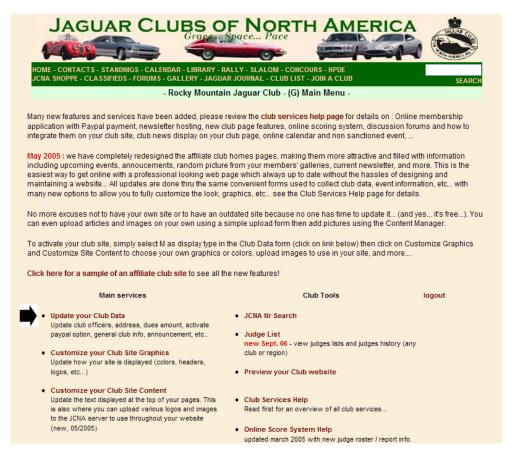


4. Your club login is your club's Regional Initals (NW-NC-NE-SW-SC-SE) followed by your club number. If you are not sure what your club login information is, please contact the JCNA Administrator, <u>dkennedy@jcna.com</u>.

Note: the JCNA Administrator can **Only** supply your club region and club number, <u>not</u> the password. You must enter your email address in the space provided to retrieve your password.

JAGUAR CLUBS OF NORTH AMERICA Grade Bace Pace Openant Openant HOME - CONTACTS - STANDINGS - CALENDAR - LIBRARY - RALLY - SLALOM - CONCOURS - HPDE JCNA SHOPPE - CLASSIFIEDS - FORUMS - GALLERY - JAGUAR JOURNAL - CLUB LIST - JOIN A CLUB SEARCH	
- Affiliate Club Login -	
Log in thru this page to access your Club Panel where you can : - Edit the data for your club shown on the site incl. your on line membership application and online newsletter - Add or edit your events in the on line calendar - Access the Online Scoring System / Master Report generator.	
Club ID (e.g., se78): (case sensitive)	
Password: (case sensitive) Email Address only if you forgot your password ! see below. Submit Retrieve	

5. Once you have logged in properly, your club information will be displayed. Click on **Update Your Club Data**



6. Once you click on Update your Club Data, the top portion of your club' data is displayed. Note: Please be sure to include your club's postal address as this is where new members who choose not to use the PayPal option, will be sending their check when they join.

JAGU	JAGUAR CLUBS OF NORTH AMERICA				
Club Data Ed	lit Page	Back to Club Services Menu Page			
Club:	ub: SW07 - Rocky Mountain Jaguar Club				
Club Email:	president@rockymountainjaguarclub.org	General inquiries email, is the club's primary point of contact. (REQUIRED)			
Street Address: or PO box:	PO Box 2923	Street or PO box - add city and state below. This is the primary mail address for the club. If the club does not have a PO box, this would typically be the President's address. (make sure there are no extra blank lines)			
City, St, Zip	Denver CO 80201-2923	USA 🗸			
Telephone:	Club Contact-Steve Kennedy 303-489-395	General inquiries via telephone. Alternately, you may use text here such as "call any contact below"			
Website URL:	http://www.rockymountainjaguarclub.org/ Use the full address, e.g., http://www.jcna.com	This is the full url (must include http://) for your club			
Logo URL:	http://www.jcna.com/classifieds/images/1	line is the fail of (mask induced in the fail) of the of the line			
Display Type :		M : Multiple Pages or S : Single Page			
		If you choose Multiple Pages, your club data page at JCNA.com will be split and appears to be a real web site with separate pages for Calendar, results, contacts, news, etc Single Page display will have all the data on a single page.			
		Multiple Pages also allows you to customize the colors, background of your mini website, including custom headers and footers.			

Scroll past Club Officer Directory, Notes and Info, and Newsletter Options to Online Membership Application

7. Be sure to fill out all of the information for the Online Membership Application.

	Online Membe	ership Application
Annual dues	Dues are \$85* for new members, \$60 to renev	
Application Email	membership@rockymountainjaguarclub.org	usually the the club membership chair or any other club officer who should receive the membership application by Email
address	RMJC Membership Committee PO Box 2923 Denver, CO 80201-2923	usually the club membership chair or treasurer.
Application notes, offers, etc	* New member dues include a one time \$25 initiation fee for RMJC decal and name tag(s)	add any notes you wish to add regarding membership procedures, benefits, etc

8. Scroll down to get to Optional Paypal Processing Settings.

To activate the PayPal option, for US clubs, place a \mathbf{Y} in the first field. For Canadian clubs, place a \mathbf{C} in the field.

	Optional Paypal Processing	g Settings			
Activate Paypal Processing :		Y : activate Paypal processing in US \$ C : activate Paypal processing in Canadian \$ Leave blank or type N not to activate Paypal You must set at least one membership plan below for the paypal button to appear			
Plan 1		Type description. Ex.: Standard Membership, Family Membership, Membership with Grille Badge, etc			
Annual Dues	0	Annual dues for Plan 1, for complete year			
Partial Dues	0	Partial dues for Plan 1, for partial year			
Reduced Dues Date	0000-	Date at which reduced dues come in effect MM-DD ex: 06-01 for June 1st (JCNA standard)			
Plan 2		Type description. Ex.: Standard Membership, Family Membership, Membership with Grille Badge, etc			
Annual Dues	0	Annual dues for Plan 2, for complete year			
Partial Dues	0	Partial dues for Plan 2, for partial year			
Reduced Dues Date	0000-	Date at which reduced dues come in effect MM-DD ex: 06-01 for June 1st			
Plan 3		Type description. Ex.: Standard Membership, Family Membership, Membership with Grille Badge, etc			
Annual Dues	0	Annual dues for Plan 3, for complete year			
Partial Dues	0	Partial dues for Plan 3, for partial year			
Reduced Dues Date	0000	Date at which reduced dues come in effect			
Plan 3		Type description. Ex.: Standard Membership, Family Membership, Membership with Grille Badge, etc			
Annual Dues	0	Annual dues for Plan 3, for complete year			
Partial Dues	0	Partial dues for Plan 3, for partial year			
Reduced Dues Date	0000-	Date at which reduced dues come in effect MM-DD ex: 06-01 for June 1st			
Plan 4		Type description. Ex.: Standard Membership, Family Membership, Membership with Grille Badge, etc			
Annual Dues	0	Annual dues for Plan 4, for complete year			
Partial Dues	0	Partial dues for Plan 4, for partial year			
Reduced Dues Date		Date at which reduced dues come in effect MM-DD ex: 06-01 for June 1st			
Click on Update to save your updated data. You will be returned to this page with a message confirming your data was updated. If you do not wish to update data or save changes, return to Club Services Menu Page					
Update Cancel					

There are four Optional PayPal settings. You may use them by the quarter or if your club has some other membership options, you may enter them in this location.

To make the paypal option work, you must fill in at least ONE of the options, such as Annual Dues and your club's annual dues. If you offer Half Year dues and others, please enter them here as well.

If you have any further questions, please contact the JCNA Administrator, Deanie Kennedy, <u>dkennedy@jcna.com</u>