|  |  |  |
| --- | --- | --- |
| **Jaguar Clubs Of North America, Inc**.  **Andrew Whyte Service Award**  **Criteria** |  | *jcna color logo in a box* |

This is JCNA’s most prestigious award for an individual club member. It commemorates Andrew Whyte who was in charge of Jaguar worldwide public relations for several years. Born in Scotland, Andrew Whyte’s enthusiasm for Jaguar began in childhood. He joined the company in 1955 and, by 1972, he was Jaguar’s public relations manager. In 1979, he resigned and became a free-lance writer, concentrating on books about Jaguar, including *Jaguar the Definitive History of a Great British Car*. Throughout his career, he supported the Jaguar enthusiast club movement, at local, national and world-wide levels, giving freely of his time and his encyclopedic knowledge of the marque. Andrew Whyte died early of a heart attack in 1958. His many contributions in preserving Jaguar history and dedicated involvement in Jaguar clubs were the basis for establishing the Service Award in his name.

Why is this award important? Nominations for the Andrew Whyte Award are usually submitted by JCNA affiliate clubs on behalf of members who volunteer their services well beyond the norm. It is given for local service, North American service or contributions in both areas. It is awarded to recognize hard work and dedication to JCNA and the Jaguar marque.

**1. Presented to Recognize Service At The Following Levels**:

**a**. Local JCNA Club

**b.** JCNA Region

**c.** JCNA North America

**2. Eligibility:**

1. **Eligible:** JCNA members in good standing (including Members-at-Large). The purpose of the Andrew Whyte Service Award is to recognize the contributions of individuals who work for unity, cooperation and good relations within the JCNA network.
2. **Ineligible:** Employees of Jaguar Land Rover. Work performed for JCNA or Club members who have been compensated for their work.

**3. Presentation Intervals:**

The award will be presented at intervals of not less than 12 months. However, if the selection committee believes the criteria have not been met, it may not be presented in a given calendar year.

**4. Services & Contributions:**

Services & Contributions for which a member is nominated may have been performed at any time during the period of JCNA membership. There is no minimum qualifying membership period required.

**5. Types of Service Qualifying a Nominee:**

**a.** Holding office(s)

**b.** Working specific jobs at club events

**c.** Regular, documented attendance at club functions (i.e., general meetings, Board & planning meetings, events)

**d.** Club membership promotion / growth

**e.** Working to improve communication with nearby clubs & JCNA

**f.** Exhibiting leadership at local level

**g.** Exhibiting non-partisan leadership at regional levels & above

**h.** Organizing meetings and events

**i.** Unique personal contribution other than above

**6. Selection Method:**

The method of selecting the recipient of the Andrew Whyte Service Award will be as follows:

**a.** Nominations must come from a local Club or a JCNA Board member

**b.** Nominations will be submitted via e-mail by December 31 of any year, using the JCNA form provided below:

**Bob Matejek, awca@jcna.com**

**JCNA Special Awards Chair**

**c.** The Special Award Chair will submit nominations to the Special Awards Committee, which will ultimately be responsible for evaluating the nominations and selecting the recipient.

**d**. The winner of the Andrew Whyte Service Award will be announced at the spring AGM banquet and the plaque will be presented to the winner or a representative.

|  |  |  |
| --- | --- | --- |
| **Jaguar Clubs Of North America, Inc**.  **Andrew Whyte Service Award** **Nomination Form** |  | *jcna color logo in a box* |

**Please answer all questions.**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Mr./Mrs./Ms. | | | |  | | | | | | is a member of the: | | |
| (Club) | |  | | | | | | | | | |
|  | | | |  | | | | |  | | |
| Residing at: | | | |  | | | | | | | |
| **Street** | | | | |  | | | | | | |
|  | | | | |  | | | | | | |
| **City, State Zip** | | | | |  | | | | | | |
|  | | | |  | | | | |  | | |
| is nominated for the Andrew Whyte Service Award. | | | | | | | | | | | |
|  | | | |  | | | | |  | | |
| 1. Nominee has been a member of this JCNA club for | | | | | | | | |  | | years. |
| If previously a member of other JCNA clubs, please list. | | | | | | | | | | | |
|  |  | | | | | | | | | | |
|  |  | | | | | | | | | | |
|  |  | | | | | | | | | | |
|  | | | |  | | | | |  | | |
| 1. Nominee is a past or present officer of nominating entity. | | | | | | | | | | | |
| List Year(s) | | | |  | | | List Position(s) | | | | |
|  | | |  | | |  | |  | | | |
|  | | |  | | |  | |  | | | |
|  | | |  | | |  | |  | | | |
|  | | |  | | |  | |  | | | |
|  | | |  | | |  | |  | | | |
|  | | |  | | |  | |  | | | |
|  | | |  | | |  | |  | | | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Nominee has chaired or organized       (number) of Club events during the service period. | | | | | | | | |
|  | | | | | | |  | | | |
| 1. Nominee has attended | | |  | % of the club and other meetings during | | | | | |
| the service period. | | | | | | |  | | | |  | |
| 1. This amounts to about | | |  | formal gatherings per year. | | | | | | | |
| 1. Exclusive of meetings attendance, nominee devotes an average of | | | | | |  | |
| hours per month to Club/JCNA work. | | | | | | |
| 7. In relationship to work performed by other club members, nominee is rated | | | | | | |
|  | (1 lowest; 10 highest) | | |  | |
|  | | | | | | |
| 8. Describe the routine administrative duties that nominee performs. | | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |
|  |  | | | | | |

1. The candidate qualifies for this award because of the following exceptional contributions or accomplishments for the club and region or JCNA. The narrative can be up to 300 words. Be specific. Attach separate sheet as required.

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Additional letters of support for the nominee will be accepted from supporters. Please submit all information at the same time.

|  |  |  |
| --- | --- | --- |
| **Submitted by:** |  | |
| Club Position |  | |
| On (date) |  | |
|  | |  |

**Club President / Officer or JCNA Board Member:**

|  |  |
| --- | --- |
| **Name:** |  |
| **Position:** |  |
| **E-mail Address:** |  |

**Co-Signatory Club Board Member or JCNA Board Member:**

|  |  |
| --- | --- |
| **Name:** |  |
| **Position:** |  |
| **E-mail Address:** |  |

### ***The nomination form requires two supporting Board names from either the local Club or JCNA and their e-mail address. Actual signatures are not required to allow for complete and easy electronic filing.***

**Nominations will be submitted via e-mail by December 31 of any year.**

**Bob Matejek, awca@jcna.com**

**JCNA Special Awards Chair**