

2022 Rule Book Update Synopsis

Of the 355 rules that have had changes, 65 of those are either new or have had significant changes.

- Numerous pages had minor changes with the correction of the words “shall, should, may, and will” meaning expressing a strong assertion or intention but not a requirement, have been replaced with the words “is to”, “are to”, and “must” meaning a requirement.
- The rules in the JCNA Rule Book have been revised and approved, over the years, by club delegates at the Annual General Meetings (AGM). Beginning in 2003, new rules and/or rule changes were proposed by the Judges’ Concours Rules Committee (JCRC) and ratified by the AGM delegates. **New or revised rules adopted at an AGM become effective on January 1st of the following year.**

Mandatory Rules

In the event that mandatory rule[s], as set forth in the current rule book, are violated or infraction[s] occur, they will each be reviewed on a case-by-case basis, by the JCC, JCRC and BOD and may result in any one or more of the following action[s]:

a. Individual scores may be revoked

a. All cars judged by a particular Judge or Judging Team may have their scores revoked,

b. If operational protocols of the event are not followed, the entire Concours may be invalidated.

Note: Non-cooperation by an Entrant during the process of judging the Entrant's vehicle may result in the Entrant's individual score being revoked.

Obtaining a Sanction

No less than ~~two (2)~~ four (4) months prior to your event, you may submit a request for sanction and validation from the JCNA Concours Committee. (2021 AGM)

You must submit a request for sanction and validation from the JCNA Concours Committee no less than four (4) months prior to your event.

Obtaining a Sanction

A sanction **can** be granted on requested date subject to: (2021 AGM)

a. Priority of Request

Priority of request will first be considered based on Post Date for Sanction Request on the JCNA website.

b. No Same-Weekend Conflicts or within 200 Miles

No same-weekend conflict within the JCNA Region or within **200 miles** of other JCNA Concours meets is permitted

c. Scheduling within 7 Days of a Major JCNA Event or within 500 Miles

Clubs whose Concours would be within **500 miles** of a JCNA Major Event, e.g., International Jaguar Festival (IJF) or Regional Concours, **must** not schedule their Concours within 7 days of the JCNA Major event; **or earlier than fourteen (14) days following the Annual General Meeting.**

d. Reporting in Accordance with JCNA Rules

The Sanction Request via the JCNA Website affirms that the Concours Chairman, Chief Judge, and Officers of the club ~~shall~~ **must** conduct and report the Concours in accordance with the official JCNA rules and regulations.

Obtaining a Sanction

Concours Sanctioning and online Judge Roster/List

Concours sanctions requested **can** be granted **only** if the requesting club's JCNA online Judge Roster/List verifies that:

- the requesting club **currently** has listed a Chief Judge, **whether it is a guest Chief Judge from another affiliated JCNA club or a Chief Judge selected from within the host club's membership**
- **an active Certified Judges' School**
- **and has secured a team of at least three (3) JCNA Certified Judges and a sufficient number of additional Certified Judges for the number of cars expected with reference to the club's previous Concours history or a conservative assumption based on the Chief Judge's personal experience.**

If the Club's JCNA roster does not reflect the required Chief Judge or an active and current Judge's Training Program with the required number of Certified Judges, then the club must submit a pending and tentative course of action to correct these deficiencies prior to requesting a sanction by the JCNA Concours Chair.

Obtaining a Sanction

f. Notifying the Chief Judge of the Assisting Club

The Chief Judge(s) of the assisting club(s) must be notified that a member of their certified judging team is being utilized at another club's Concours in order for them to obtain credit for their service. The Judge's certification can be verified by contacting the Chief Judge of the guest Judge's club or by contacting the JCNA administrator at 888-258-2534, Extension #9.

g. Updating Judge's Status (2021 AGM)

If the Judge's status must be updated to conform to sanction requirements, it must be updated no less than 30 days prior to the date of the Concours event and the Concours Committee Chair must be notified this has been completed.

INSURANCE & RELEASE OF LIABILITY STATEMENT

Release of Liability

JCNA Event Participation: It is an Entrant's privilege to participate in any JCNA sanctioned event held by any JCNA affiliate upon executing proper registration forms and paying published entrance fees. Each affiliate shall be responsible for granting entry privileges to each Entrant on an individual basis.

In consideration of the privilege to enter and participate and intending to be legally bound, I, for myself, my heirs and assigns, release, hold harmless, waive, discharge and covenant not to sue Jaguar Clubs of North America, Inc., Jaguar Land Rover North America LLC, and the affiliated JCNA group and its directors, officers and agents presenting this Event, from any and all liability for injuries, damages, losses, or claims, including negligence, arising from my entry, attendance, or participation in this Event. I am signing this agreement freely and voluntarily, and intend by my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

Signature of Entrant _____ Date _____

Insurance Company: _____

Policy Number: _____ Policy Eff. or Exp. Date: _____

(Note: If the Policy Exp. Date is sooner than the event, please provide renewed Exp. Date before the event)

If the Entrant is not a JCNA Member, then the Special Event Non-Member Registration Form must be either downloaded from the JCNA web site or used as shown on page I-6, filled out and sent to JCNA along with the non-Member's check for \$20.00 within 72 hours after the end of event.) (See Chapter IV, A3, Note, IV-2).

Special Event Non-Member Registration Form

Jaguar Clubs of North America, Inc.
Special Event Non-Member Registration Form



This form must be executed and fees paid by all non-JCNA members prior to registering and participating in any JCNA Sanctioned Event. One \$20.00 fee covers all competitions held during this event (i.e., rally slalom & concours). Special Event Membership permits entrant to compete for Local Event awards but not for National Event Awards. This form, along with the payment, must be sent to the JCNA Administrator within 72 hours after the event.

Event name: _____ Event date/s: _____

JCNA Host club collecting \$20.00 Non-member fee.

Participant: _____
First and Last Name (Please print)

Co Participant: _____
First and Last Name (Please print)

Address: _____
 City: _____
 State/Province ZIP: _____
 Home Phone: _____
 Cell Phone: _____
 Work Phone: _____

Year: _____ Make: _____ Model: _____
XX, E-Type, Saloon

Body Style: _____
Coupe, Convertible, OTS

Special Event Non-Member Release of Liability
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In consideration of the privilege to enter and participate and intending to be legally bound, I, for myself, my heirs and assigns, release, hold harmless, waive, discharge and covenant not to sue Jaguar Clubs of North America, Inc., Jaguar Land Rover North America LLC, and the affiliated JCNA group and its directors, officers and agents presenting this Event, from any and all liability for injuries, damages, losses, or claims, including negligence, arising from my entry, attendance, or participation in this Event. I am signing this agreement freely and voluntarily, and intend by my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

Signature _____ Date _____

Spouse/Co-Owner's Signature _____ Date _____

Insurance Company: _____

Policy Number: _____ Policy Eff. or Exp. Date: _____

Notice to Affiliate executing form: Collect a \$20.00 check and the completed Special Event Non-Member Registration Form from each non-JCNA Entrant and send it to JCNA within 72 hours after the event. Failure to do so will result in voiding the affiliate's insurance coverage for claims made by this entrant, and dropping of the entrant's score(s) from local scoring.

JCNA Administrator, 500 Westover Drive, No 8354, Sanford, NC 27330 USA 888-258-2524, Option 2
Special Event Non-Membership Form (SENM v07102021)

Record Retention

- Paper entry forms and digital entry records must be retained for **three years following completion of the events.**

Champion Division Classes

C21/P: F-PACE (2016-On), E-PACE, (2018-ON)

C22/I: I-PACE (2018-On)

D16/P: F-PACE (2016-On), E-PACE, (2018-ON)

D17/I: I-PACE (2018-On)

The electric I-Pace has been given a class of its own.

As electric vehicles do not have an engine bay, a two-person team, such as the same team already judging various Driven Division cars, may be used to judge it.

For **Champion Division**, all visible components will be judged

For **Driven Division**, the compartment forward of the windshield will not be judged nor will the area equivalent to the Boot in SUV style vehicles be judged as long as there is a factory cover in place.

Electric Vehicles Accessories

Electric vehicles accessories may include, but are not limited to:

- 1. 110v Home Charging Cable and heavy plastic stowage bag**
- 2. Tool kit including jacking equipment and tow-eye bolt(s)**
- 3. Either a spare tire or the Tire Repair System is included, as one replaces the other**

For the I-Pace, if a spare wheel is included, the cargo rack in the boot is not available, as one replaces the other.

Special Division

Factory-prepared “**Continuation Vehicles**” must be judged by the same standards as similar vehicles in Champion or Driven Division cars in accordance with Note 5:

Note 5: Factory-Prepared Jaguar Continuation Vehicles (2021 AGM)

- a. This class is for factory-prepared Jaguar Continuation Vehicles that are **created to their original Specifications for future generations** of enthusiasts and collectors, and were originally purchased new directly from Jaguar Classic.
- b. Continuation Vehicles in this S4 Class include, but are not limited to, the following:
 1. Six (6) Lightweight E-Types produced in 2014-2015.
 2. Nine (9) XKSS produced in 2017-2018.
 3. Twenty-five (25) D-Types that include both the 1955-specification Short-nose and the 1956-specification Longnose bodywork.
 4. Limited edition C-Types.
 5. Six (6) limited edition matched pairs of ‘9600HP’ and ‘77RW’ – inspired E-Type restorations, known as the “E-Type 60 Collection”, from March 2021.
 6. **Series 1 E-Types from the “Reborn Programme”.**
- c. All Entries in S4/CONT will have their interiors, exteriors, engine compartments, and boots judged for original specification, condition, and cleanliness.
- d. Regardless, Continuation Vehicles that have been modified to the extent of having 40 points of deduction from factory specifications, must be in S1 with a log book or S2/modified.

Acknowledgement and Verification of Certification

To verify a guest Judge's certification, contact any one of the following:

- **The Judge's Chief Judge**
- **The JCNA administrator at 888-258-2534, Extension #9, admin@jcna.com**
- **The chairman of the Jaguar Concours Committee, jcc@jcna.com**
- **The JCNA webmaster, webmaster@jcna.com**

Confirm the above contact information in the latest Jaguar Journal.

Maintenance of Judging Currency

The period of certification for ALL Judges is based on both a 1-year (12 consecutive months) for annual testing and a 3-year (36-consecutive months) cycle for attending a Judge's School.

- **Year one (1) of the Judge's School shall be considered the year in which the school has been last attended, either in person or by current-day technology, and recorded, followed by two (2) consecutive calendar years (24 months).**
- **The JCNA website is the official point of record of a Judge's certification in determining the currency or non-currency of any Judge's status in any given competition year.**

Complete the Current Judge's Test Every Year

- A. Judges are required to complete the current Judge's Test annually**
- Prior to judging at any JCNA sanctioned Concours event in any given competition year**
 - Attend a Judge's School at least once each 3-year period (year school was last attended**
 - Plus 2 calendar years, following the last recorded Judge's School attendance on the JCNA website)**
- Judges that have completed and passed the current Judge's Test but have not attended a Judges' School in the required 3-year (36-month period) will no longer be certified for judging.**
- B. Judges are required to complete the current Judge's Test annually, #9c prior to judging at any JCNA sanctioned Concours event in any given competition year and attend a Judge's School at least once each 3-year period (year school was last attended plus 2 calendar years, following the last recorded Judge's School attendance on the JCNA website). Judges that have completed and passed the current Judge's Test but have not attended a Judges' School in the required 3-year (36-month period) will no longer be certified for judging.**

Complete the Current Judge's Test Every Year

- c. If a Judge's certification has lapsed, and a waiver to this policy is requested, it must be submitted to the Concours Committee two (2) weeks prior to the date of the event, giving just cause, including any and all supporting documentation and alternative options to be considered. The waiver applies only to the specific date and event requested and does not carry forward for any other additional event(s). The requesting Chief Judge must receive an approval from the Concours Committee for any such waiver prior to the event. The Judge does not have to serve as an apprentice and does not receive an automatic renewal of certification because of said approved waiver. Re-instatement of certification will not occur until the current training and testing have been completed.**
- d. If the Judge's Test is completed in absentia from a scheduled Judges' School, it must be returned to the club's Chief Judge to be scored, and the passing date recorded on the JCNA website by the Chief Judge or their designee prior to that Judge participating in a current or future JCNA sanctioned Concours event in order to maintain their certification and to be fully qualified to judge at that particular event.**
- e. All Judges' certifications expire on December 31st of each year. The Judge's certification is renewed on the date in any given year when the Judge has successfully taken and passed the current year's Judge's Test and has met the Judge's School attendance requirement.**

Complete the Current Judge's Test Every Year

- f. The Chief Judge, **or their designee, is required to** maintain test **dates**, training **dates**, and Judge participation records on the JCNA web site. **Once a Judge has been certified or re-certified, the Chief Judge or their designee, must update the list of currently certified Judges on the club's JCNA web page.**
- g. **When a Judge is** be unable to meet all renewal requirements, the Chief Judge **must** decide whether to extend or rescind their certification based on their individual situations and experience level. **The Chief Judge must contact and justify to the Concours Committee, two (2) weeks prior to the event, why the request for approval is needed for a non-currently Certified Judge.**
- h. A passing grade, for the Judge's Test, requires answering at least 45 of the 50 questions correctly. **Judges who fail the test may take it again on their own in accordance with D4c above. If on review, the Chief Judge determines the current test taken in absentia by a previously Certified Judge has not received a passing grade, the Chief Judge must contact the submitting Judge and discuss any failed questions. The Chief Judge, if satisfied, following the review that the Judge has now demonstrated a clear understanding of the failed questions, the Judge must be considered having passed the test.**

Complete the Current Judge's Test Every Year

- i. The Chief Judge **must**, if possible, contact the submitting Judge to update **that Judge's** knowledge of those rules or protocols that were covered by the questions incorrectly **answered**. **The Chief Judge, if satisfied, following review, that the Judge has demonstrated a clear understanding of each of the failed questions and their correct answers, must consider the test as passed. If the Chief Judge does not feel that the Judge has a clear understanding of all of the proper answers for the test questions, the Chief Judge must deny certification to the Judge and request that the Judge further study the Judge's Rule Book before taking the test again.**

Judging Method And Teams

Number of Certified Judges per Team and Team Composition

- **All Judges Must Hold Current Certifications**

All Judges for Champion, Driven and Special Divisions must hold current JCNA judging certifications. The only exception being that those events at which separate OV teams are used, only one Certified Judge, serving as the OV team lead, is required;-however, additional Certified Judges on the separate OV team are acceptable.

- **Organizing Teams by Expertise**

Wherever possible, teams **must** be primarily organized according to the members' shared model/class expertise. The individual teams are then, assigned to judge the class or classes most closely associated with their expertise. The number of classes assigned **to** each team **must** be governed by the number of teams, the total number and size of the classes and the time allocated for judging.

- **Be sure to consult with other Team Judges or the Chief Judge before asking the Entrant to remove items that are believed to be non-authentic.**

Registration And Entering The Concours

Entrant Requirements for Score Qualification

- In order for Concours scores to qualify for year-end awards, the Entrant must be a member of a JCNA affiliated club or a Member-at-Large at the time the scores are earned. Non-JCNA members may enter JCNA Concours and, at the host club's discretion. **Non-JCNA members may be awarded Club trophies but not JCNA trophies. The non-JCNA members scores must not be counted towards Regional or North American Champion or Driven Division points.**

Non-JCNA Member Registration Entry Fee

- **If the Entrant is not a JCNA Member, then the Special Event Non-Member Registration Form must be downloaded from the JCNA web site, filled out and sent to JCNA along with a check for \$20.00 within 72 hours after the end of the event.**

This form must be executed and fees paid by all non-JCNA members prior to registering and participating in any JCNA Sanctioned Event. One \$20.00 fee plus any local club entry fees covers all competitions held during this event e.g., rally, slalom, and Concours). Special Event Membership permits the Entrant to compete for Local Event awards but not for JCNA Regional nor for JCNA North American Championship Event Awards. This form, along with the payment, must be sent to JCNA within 72 hours after the end of the event.

Registration And Entering The Concours

Entrant Requirements for Score Qualification

- Failure to sign the release and pay the fee will prevent any Non-JCNA member from participating in the event or being allowed on to the event field. Failure to ~~do so~~ enforce this restriction will result in voiding the affiliate's insurance coverage for any claims made by this Entrant. (2021 AGM)

Note: **Within 72 hours** after the end of the event, **if the Non-JCNA member decides to directly join JCNA or JCNA and the local affiliate club**, and submits membership dues either on-line to JCNA or to the local club for both JCNA and the local club's dues, the Entrant's scores will be submitted to JCNA within the standard two-week submission time. JCNA will expedite the processing of the Entrant's application so the Entrant will have a JCNA number in time to have the Entrant's scores properly recorded. **The Non-JCNA member's \$20 fee** will be returned or credited towards the new member's dues once the membership application is received by the local club.

Registration And Entering The Concours

Dual Club Membership and Judging at Other Clubs (2021 AGM)

- If a member completes the JCNA Judge Certification requirements, administered by the Chief Judge of that member's Home Club, the member must then be listed as a Certified Judge on that member's Home Club Judges Roster.
- If the member's Judge Certification is subsequently confirmed/accepted by the Chief Judge of a club in which the member is an Associate Member, the Associate Member is still to be considered as a Guest Judge and treated as such.
- Once a Guest Judge's certification has been verified by the hosting club's CJ, that validated judge can be utilized by that club only for the current Concours Season.
- Note 1: Being an Associate Member of another club entitles the member to all the membership benefits of the other club, but does not entitle the member to be assigned a second JCNA number for that club.
- Note 2: A Certified Judge does not need to be an Associate Member of another club in order to judge at the other club's events.

The Entrant During The Concours

Leaving the Concours Field

- Except in unusual circumstances, **competing Jaguars must not be allowed to leave the Concours field** until the conclusion of the Concours or until judging and scoring have been completed in the class entered **or as determined by the Chief Judge.**
- Entries that leave the field prematurely (for whatever reason **except due to unusual circumstances as determined by the Chief Judge**) **must** be eliminated from the competition, if those entrees or the class in which they were entered require re-judging.

The Entrant After The Concours

Returning Score Sheets to the Entrant

- The **winning** Entrants **must** be told their entry's score **by** the end of the Concours. The Concours Chair or Chief Judge **MUST** send the original score sheets to **all** the Entrants, **as soon as possible but** no later than twenty-one (21) days after the Concours. **It is advisable that copies of the score sheets be kept for club records for at least one year following the Concours.**

Judges' Guide to Jaguar Evaluation

Judging to the Standard

- In order for Concours scores to be meaningful in establishing North American competition standings, Judges throughout North America must judge each JCNA Concours Entry on the basis of a recognized **standard**.
- That standard is, “**The Entry’s configuration and condition, must be as it was officially documented or intended to have left the factory**”. JCNA challenges its Concours Entrants, using original or authentic replacement parts and materials, to prepare and present their Entries to that **standard**. (See Chapters II and VI for allowable exceptions). The ultimate goal is to achieve a level of judging standardization such that any given Entry, judged by any JCNA Affiliate in North America, would receive an identical score.

Replacement Parts

- Replacement parts, regardless of their manufacturer, are considered authentic only if they meet the exact specifications and appearance of the original item or material. **Items must be visually indistinguishable from the original or have factory listed replacement part numbers.**

Judges' Guide to Jaguar Evaluation

Non-Factory Electronic and Non-Electronic Items

- Non-factory electronic or non-electronic items **required by local or state governments** for daily use by the Entrant, and it cannot be easily removed without potential damage to either the vehicle or the item, **must be judged only for cleanliness and condition.**

Four-way Flashers

- The Interior Judge must verify the operation of four-way flashers for vehicles from November 1965-on.
- The Interior Judge must judge for a missing or non-authentic method of creating a four-way flasher system for the November 1965-on up to, but not including the XJ6 and E-Type (built to US Federal Specifications and fitted with rocker rather than toggle switches) model cars.
- Steering Wheel
- Judge the steering wheel for original diameter for the model.
- There are a number of factory-wrapped steering wheels. Check with other Judge before asking the Entrant to remove it or making any deductions.

Judges' Guide for Scoring Non-Authenticity

- **Jaguar Cars Inc. Accessories -Modification of the Standard
Factory Optional/Personalized Parts**
 - **Personalized parts, such as door tread plates, produced by Jaguar Cars, and that have Jaguar part numbers, must be accepted as original parts, provided the Entrant can produce proof of authenticity for that year and model. Any such illuminated part, unless it is a replacement for a component already included in OV requirements, is exempt from such testing.**

Judges' Guide for Scoring Non-Authenticity

Interior Notes:

- a. **Batteries and Battery Compartments**

Entrants **must** be asked to remove the cosmetic or protective covers from the batteries. (Battery covers which are screw-fastened or clamped to the battery or its hold-down, such as those in the XK 120 (see Note 3 below), **must** not be removed.) Judge the general area, the battery configuration, its style, cover, the positions and type of its terminals, the visible cables, the battery hold-down and the battery cable-ends.

Note 1: Batteries are **not** judged in the Driven Division

Note 2: Configuration refers to “maintaining the original type and placement of battery terminals”. **The battery must still be capable of being held in place as originally intended by the manufacturer utilizing original equipment brackets and hardware.**

Note 3: XK120 batteries are located behind the seats and **must** be judged in **Champion Division only**. FHC's and DHC's have a hinged panel, which **only** the Entrant **must** unfasten and tip forward **to allow** the batteries to be inspected. The separate battery cover on the XK 120 OTS **must** be unfastened **only by the Entrant** and either tipped forward or removed **to allow** for battery inspection. The Bakelite battery covers **must** not be removed.)

Note 4: **The** XK 140 and XK 150 batteries **must not be** judged because of their location in the wheel wells; **however, verification and judging of the crossover battery cable on the bulkhead is required.**