

2023 Rule Book
Administrative Changes
Review

6. Rags Down

All Entrants must be instructed by the Chief Judge to cease preparation of Entries at a predetermined, published time, referred to as “Rags Down”, before judging begins.

The term “Rags Down” refers to the discontinued application of any device used in the performance of further cleaning of the vehicle.

Chapter II, Section 2, B., Page II-4
Appendix D – Classes, Page Apx D-1
Judging Team Assignment Sheet, Page 1
2023 AGM Administrative Clarification for the 2023 Concours Season

B. CHAMPION DIVISION CLASSES

C19/FJ: XF Sedans (2008 [as 2009 model year]-On), XJ Sedan (2010 [as 2011 model year] –
2019 (2023 AGM)), XE (2016-On)

Chapter II, Section 4, B, Page II-8
Appendix D – Classes, Page Apx D-2
Judging Team Assignment Sheet, Page 2
2023 AGM Administrative Clarification for the 2023 Concours Season

B. DRIVEN DIVISION CLASSES

D14/FJ: XF Sedans (2008 [as 2009 model year]-On), XJ Sedan (2010 [as 2011 model year] –
2019 (2023 AGM)), XE (2016-On) XE (2016-On)

SECTION 6 - OTHER DRIVEN DIVISIONS

Electric Vehicle-Driven Division Judging

For Driven Division, Electric Vehicles, the Exterior Judge must judge the vehicle in the same manner as other cars. The Interior Judge must not judge the forward boot area or the rear boot if it is covered by a factory cargo cover. **(See Chapter IV, C3, Page IV-4)**

Which says:

Driven Division: If the cargo cover is in place, the cargo area is not to be judged. If the **cargo cover is not in place, the cargo cover is to be judged as missing or non-authentic and the cargo area must be judged.**

C. CHIEF JUDGE

Designating the Chief Judge

Each club is responsible for appointing the person they deem most suitable for acting as the Chief Judge. The duties of the Chief Judge are to encompass all concerns that include rules, judging, and protests. The term of office may be left to individual club discretion; however, a minimum of a one (1) year term is suggested. While in the process of developing their own Judge's School, a club may invite the training assistance of an experienced Chief Judge from another club.

Note: Some clubs that do not have a Chief Judge of their own must select a Chief Judge from another club to officiate at their Concours and/or to conduct their Judge's School.

3. Chief Judge Responsibilities

The Chief Judge is responsible for:

- a. Recruiting local club members to be trained and serve as Judges.
- b. Conducting Judges' ~~Training Session~~ Schools. A Judges' training and refresher ~~session~~ Judge's School must be scheduled and conducted annually at least two weeks prior to the Concours. The ~~session~~ Judge's School must include Judges' protocol, practice judging, authenticity, rule changes, lessons learned, and a Rule Book review. The current JCNA Judge's Test must be given to those seeking initial certification or certification renewal. Those seeking to renew their certification, but who cannot attend ~~classes~~ the Judge's School, must then take the test in accordance with Chapter III, D4, Page III-5.

Chapter III, C3m, Page III-3

2023 AGM Administrative Correction for the 2023 Concours Season

Ensuring that the completed score sheets are returned to the Entrants.

Maintaining a chronological record of each club Judge's attendance at ~~training sessions~~ **Judge's Schools**, taking the JCNA Judge's Test, judging at JCNA Concours, and certification.

Chapter III, D2c, Page III-4

2023 AGM Administrative Clarification for the 2023 Concours Season

c. Apprentice Judging Process

1. To become a JCNA Certified Judge, as a current member of either a JCNA affiliate club or as a JCNA Member-at-Large, one must attend a JCNA Judge's School, take and pass the JCNA Certified Judge's Test.

2. The Apprentice Judge must also perform practice judging of one or more components under the supervision of the Chief Judge.

3. After attending a Judge's School, taking and passing the Certified Judge's Test, performing practice judging under the supervision of the Chief Judge, the Apprentice Judge must serve with a judging team during a JCNA sanctioned Concours and mark practice score sheets for examination and critique by the team leader at the conclusion of their judging.

4. Maintenance of Judging Currency

Once certified, Judges are expected to avail themselves to help with judging whenever needed.

- b. All Judges must receive annual briefings and/or correspondence describing all changes to the Rule Book that affect the judging process. #9c

If a Chief Judge is aware that any Certified Judges, expected to serve at an upcoming event, have not attended a recent ~~training session~~ **Judge's School** or partaken of the alternative rules update, every effort should be made, prior to the event, to assure that such individuals are either separately briefed or are provided written information regarding any recent changes associated with JCNA concours judging. #10b
A pre-concours Judge briefing, at the event, does not satisfy the intent of a Judge's School.

Additionally, all Judges are required to educate themselves on the annual changes to the Rule Book that affect the judging process. This may be accomplished at a ~~training session~~ **Judge's School** and briefings, through correspondence, through articles published in Jaguar Journal and from notices and summaries posted on the JCNA website, *www.jcna.com*. Judges should also learn as much as possible about the Jaguars they anticipate judging by reading available literature (including the JCNA Judging Guides and JCNA Seminar Technical Bulletins), examining Jaguars as opportunities arise, and questioning Certified Judges experienced in the model.

Chapter III, D6, Pages III-5

2023 AGM Administrative Change [#6 was moved from Chapter 4, A7, page IV-2] for the 2023 Concours Season

6. Judging and Home Club Judges Roster

If a member completes the JCNA Judge Certification requirements, administered by the Chief Judge of that member's Home Club, the member must then be listed as a Certified Judge on that member's Home Club Judges Roster.

Chapter III, D7, Pages III-6

2023 AGM Administrative Change [#7 was moved from Chapter 4, A7, page IV-2] for the 2023 Concours Season

7. Guest Judging and Associate Membership

A Certified Judge does not need to be an Associate Member of another club in order to judge at the other club's events, but can judge as a Guest Judge.

Once a Guest Judge's certification has been verified by the hosting club's Chief Judge, that validated Judge can be utilized by that club only for the current Concours Season.

If the member's Judge Certification is subsequently confirmed and accepted by the Chief Judge of a club in which the member is an Associate Member, the Associate Member is still to be considered as a Guest Judge and treated as such.

Chapter III, D7, Pages III-6

2023 AGM Administrative Change [#7 was moved from Chapter 4, A7, page IV-2] for the 2023 Concours Season

7. Guest Judging and Associate Membership

A Certified Judge does not need to be an Associate Member of another club in order to judge at the other club's events, but can judge as a Guest Judge.

Once a Guest Judge's certification has been verified by the hosting club's Chief Judge, that validated Judge can be utilized by that club only for the current Concours Season.

If the member's Judge Certification is subsequently confirmed and accepted by the Chief Judge of a club in which the member is an Associate Member, the Associate Member is still to be considered as a Guest Judge and treated as such.

5. Apprentice Judges

Apprentice Judges are members of JCNA affiliate clubs or JCNA members-at-large who are interested in becoming JCNA Certified Judges. These members must attend a Judge's School and go through the apprentice process of becoming Certified Judges.

It is recommended that each club consider a system whereby, during their Concours, members interested in judging accompany experienced judging teams as Apprentice Judges. This is a means of giving prospective Judges some practical experience. The Apprentices should take notes of any items they may want to discuss later with the Judge(s). If required, an Apprentice Judge, who has ~~undergone classroom Judge training~~ **attended a Judge's School** and testing, may be used as a non-certified member of an OV Judging Team.

Chapter III, G1a, Page III-9

2023 AGM Administrative Correction for the 2023 Concours Season

Note deleted. Reworded and moved to Chapter III, G1b, Page III-9

a. Primary Judging Team

The primary team, assigned to judge the class, must conduct the Operation Verification as part of their assigned overall judging effort. Five minutes must be allowed to conduct these OV checks, (20 minutes of judging time, total).

~~**Note:**— In order to reduce the possibility of debris entering the car, prior to judging its interior, it is recommended that the Operation Verification be done after the team has finished judging the other components.~~

Chapter III, G1b, Page III-9

2023 AGM Administrative Correction for the 2023 Concours Season

b. Operation Verification Teams

One or more 2-person or 3-person teams are designated to conduct the Operation Verification prior to the formal judging. Each separate OV team must include a JCNA Certified Judge as the team leader; however, additional Certified Judges on the separate OV team are acceptable.

When a separate OV team is not used, it is highly recommended that the OV be accomplished only after all other judging has been completed. This will prevent any incidental debris from entering the vehicle by the Entrant when performing OV requests and its questionable presence and the need for the approved allowance to perform any additional cleaning even though there was a prior "Rags Down" command.

Chapter III, G1b, Page III-9

2023 AGM Administrative Correction for the 2023 Concours Season

1. OV Team and Non-Authentic Items

If any light(s) or horn(s) are suspected of being non-authentic, the Operation Verification team leader ~~must~~ **is required to** make an appropriate note in the corresponding Operation Verification non-authenticity section, without indicating any point deductions.

Chapter III, L, page III-15

2023 AGM Administrative Clarification for the 2023 Concours Season

L. JUDGES' ROSTER AND JUDGES' REPORT

The Chief Judge, or their designee, is responsible for updating the club's Judges' Roster as soon as possible after the club's mandatory ~~Judges' School~~ **Judge's School** and prior to posting scores. After posting the scores, fill in the online Judges Report; the system will ask who judged each class.

THE JUDGE AND THE ENTRANT

Responsibility of the Judge and the Entrant

It is the responsibility of the Entrant to present an authentic well-prepared Jaguar; it is the responsibility of the Judges to recognize and confirm the Jaguar's authenticity. It is incumbent upon the Entrant must furnish proof of authenticity when the Judge questions any point of authenticity. The role of the Judge must not be to prove the non-authenticity of an item, but to determine the validity of authenticity of an item, based on the evidence submitted.

~~AT ALL TIMES REMEMBER THAT, AS A JUDGE, YOU ARE EVALUATING THE JAGUAR, NOT THE ENTRANT~~

JUDGES MUST REMEMBER THAT THEY ARE EVALUATING THE ENTRY, NOT THE ENTRANT.

Chapter III, P3, page III-19

Chapter IV, P3, page IV-9

2023 AGM Administrative Clarification for the 2023 Concours Season

3. Formal Protest

An Entrant's protest or judging dispute, that cannot be satisfactorily resolved at the local level, may be appealed to the JCNA Protest Committee for a decision.

Subjective deductions made during the concours by a Certified Judge are not addressed by the protest committee. They may only be addressed with the local Chief Judge and the Certified Judge who made the deductions.

Chapter IV, A7, IV-3

Dual Club Membership and Judging at Other Clubs

If a member completes the JCNA Judge Certification requirements, administered by the Chief Judge of that member's Home Club, the member must then be listed as a Certified Judge on that member's Home Club Judges Roster.

(moved to Guest Judging and Associate Membership Chapter III, D7, Pg III-5)

~~If the member's Judge Certification is subsequently confirmed/accepted by the Chief Judge of a club in which the member is an Associate Member, the Associate Member is still to be considered as a Guest Judge and treated as such.~~

~~Once a Guest Judge's certification has been verified by the hosting club's Chief Judge, that validated Judge can be utilized by that club only for the current Concours Season.~~

(moved to Chapter IV, A7, IV-3, a heading of its own)

Note 1: Being an Associate Member of another club entitles the member to all the membership benefits of the other club, but does not entitle the member to be assigned a second JCNA number for that club.

(moved to Guest Judging and Associate Membership Chapter III, D7, Pg III-5)

~~**Note 2:** A Certified Judge does not need to be an Associate Member of another club in order to judge at the other club's events.~~

Chapter IV, A7, Page IV-3

7. Dual Club/Associate Membership

Being an Associate Member of another club entitles the member to all the membership benefits of the other club, but does not entitle the member to be assigned a second JCNA number for that club.

Chapter IV, G, page IV-5

Make text match “Chapter IV, G1, Page VI-5”

G. ENTRANT - JUDGE INTERACTION

1. Responsibility

It is the responsibility of the Entrant to present an authentic well-prepared Jaguar; it is the responsibility of the Judges to recognize and confirm the Jaguar’s authenticity. If the Judge questions any point of authenticity, the Entrant must furnish proof of authenticity. **It is incumbent upon the Entrant to furnish proof of authenticity when the Judge questions any point of authenticity.** The role of the Judge must not be to prove the facts, but to assess the claim of authenticity, based on the evidence submitted.

JUDGES MUST REMEMBER THAT THEY ARE EVALUATING THE ENTRY, NOT THE ENTRANT.

In Chapter V, A2, Page V-1, it is stated that, “With certain specific exceptions” but none are listed 2023 AGM Administrative Correction for the 2023 Concours Season ..., however, on page V-3, in #4, there is a list of what items are excluded. They have now been combined.

2. Cleanliness and Condition

~~With certain specific exceptions, each visible item on all Entries must be judged for cleanliness and condition.~~

2. Each visible item on all Entries must be judged for cleanliness and condition, except for the following:

a. Front or rear suspension components

b. The underside of the vehicle

c. Inner sidewalls of road tires are not judged

There are no actual rule changes. #1 & #2 are switched so Champion Division comes first as it does in all other references.

Protective Clear Bras/Coverings

~~1. Driven Division~~

~~Entries are allowed protective clear bras in frontal areas, forward of the front door (“A”) posts, #29a without a non-authentic deduction. Protective clear coverings in other exterior areas are non-authentic and must be assessed the prescribed deductions. Where present, all clear bras/coverings must be judged to the same cleanliness and condition standard as the paint finish. The surfaces, finish, and/or hardware, covered by/beneath the clear covering, must also be judged for cleanliness, condition and authenticity.~~

2. 1. Champion Division

Protective clear bras/coverings, wherever located, are non-authentic and must be assessed the prescribed deductions. Wherever a clear bra/covering is found, both its surface, and the surface it covers, must be judged and deductions made for cleanliness, condition, and authenticity discrepancies, when noted.

2. Driven Division

Entries are allowed protective clear bras in frontal areas, forward of the front door (“A”) posts, #29a without a non-authentic deduction. Protective clear coverings in other exterior areas are non-authentic and must be assessed the prescribed deductions. Where present, all clear bras/coverings must be judged to the same cleanliness and condition standard as the paint finish. The surfaces, finish, and/or hardware, covered by/beneath the clear covering, must also be judged for cleanliness, condition and authenticity.

Redline Sidewalls

There are three different references to “Redline Sidewall” Tires. Propose making the statement regarding Redline Sidewalls read the same in all three places. No actual rule changes.

(All three references to Redline tires should read like this reference)

Chapter V, C9c2, Page V-9

Chapter VI, F., Exterior, Note Fn, Page VI-12 #

2023 AGM, Administrative Clarification for the 2023 Concours Season

c. Condition and Sidewalls

(See Chapter VI, Notes n1 and n2, Page VI-12, which apply to Champion Division Entries only.)

Any brand is acceptable. The standard industry tire sizes, appearing on the tire sidewalls, are acceptable proof of correct size without further measurement. (Original tire sizes are listed in Appendix B)

All tires subject to judging must be judged for weather checking, excessive tread wear and blemishes. Depending on the era, many Jaguars were available from the factory with either white wall or black wall tires.

1. Champion Division

There must not be any deduction for an Entrant’s choice of white or black sidewalls provided they are in keeping with the vintage of the Jaguar and are specifically authorized/listed in the applicable Jaguar Spare Parts Catalogue for the Entry. **#32a, #41b**

2. Driven Division

There must not be any deduction for an Entrant’s choice of black or white sidewalls provided they are in keeping with the vintage of the Jaguar. ~~Redline sidewalls were never offered by Jaguar and are considered non-authentic in Champion Division only. (Redline tires may be reversed to show their black side only).~~

3. Redline Sidewalls

Redline sidewalls were never offered by Jaguar and are considered non-authentic in Champion Division only. (Redline tires may be reversed to show their black side only).

Chapter VI, Page VI-6

2023 AGM, Administrative Clarification for the 2023 Concours Season

E. ITEMS COMMON TO ALL COMPONENT AREAS

For OV (Operational Vehicle) deductions, see Score Sheet #1.

Items listed in this section are common to all areas/components of the vehicle. The deductions apply to the listed items regardless of their relative size, quantity or location.

Chapter VI, F., Exterior Non-authentic Deduction Table, Page VI-7

Quick Reference, Exterior Table Lines #15 & #16, Page QR-1

**2023 AGM, Administrative Correction for the 2023 Concours Season
(Note references corrected)**

15. Protective clear bras/coverings, Driv. Div, in other than frontal area. (See Chapter V, C.2. b1, Page V-5)	2.0 each	10.0	-s <u>s1</u>
16. Protective clear bras/coverings, Champ. Div., (See Chapter V-5, C.2. b2, Page V-5)	10.0	20.0	-s <u>s2</u>

Chapter VI, F., Exterior Deduction Table, Line 36, Page VI-7

2023 AGM, Administrative Correction for the 2023 Concours Season

Note: Item #36, this clarification has been added as some new models have items that are Model Specific and not found in any other model, thus a place for such deductions has been added.

36. Other, for items not otherwise listed (2023 AGM)	0.1 ea.	1.0	
--	---------	-----	--

Chapter VI, F., Exterior Deduction Table line #51 & #52, Page VI-8

2023 AGM, Administrative Correction for the 2023 Concours Season

51. Top, OTS/DHC (Missing) (2023 AGM)	20.0		0 (2023 AGM)
---------------------------------------	------	--	---------------------

52. Other, for items not otherwise listed	0.1 ea.	1.0	(2023 AGM)
---	---------	-----	------------

Chapter VI, F., Exterior Deduction Table, Line 57, Page VI-8

Quick Reference F., Exterior Maximum Deduction Table, Line 57, Page QR-2

2023 AGM, Administrative Correction for the 2023 Concours Season

57. Valve Stem Caps (2023 AGM)	0.5 ea.		114 (2023 AGM)
--------------------------------	---------	--	----------------

Chapter VI, F., Exterior, Note Fn7, Page VI-13

7. Valve Stem Caps

Regarding valve stem caps, until proven otherwise or by newly discovered evidence, 1955 to 1962 must be treated as a transitional period for Jaguars and either domed metal or domed black plastic valve stem caps must be treated as authentic. All four valve stem caps on the road wheels plus the valve stem cap on the spare tire must match. Slotted metal valve stem caps, with the core removal extension, are non-authentic. (A separate core removal tool is included in the factory tool kit.) 1963 to approximately 2013 and ~~onward~~ models must have dome-type black plastic valve stem caps. 2014-onward may have either gray plastic, for tires with air pressure sensors, or black plastic, for tires without air pressure sensors. Space -saving spare tires and wheels must have black plastic valve stem caps. Logo valve stem caps must be shown to have been an authentic Jaguar Cars accessory for the specific year and model they are presented on. Green-colored valve stem caps, indicating the use of nitrogen gas, are not an authorized Jaguar accessory and, therefore, are non-authentic. The type of gas in the tire is not a judging issue.

Chapter VI, G., Interior Deduction Table, Page VI-14
2023 AGM, Administrative Correction for the 2023 Concours Season

(Note references corrected)

1. Alarm System	4.0 ea		e <u>e</u> (2023 AGM)
-----------------	--------	--	-------------------------------------

Chapter VI, G., Interior Deduction Table, Page VI-15
2023 AGM, Administrative Correction for the 2023 Concours Season

Note: Item #29, this clarification has been added as some new models have items that are Model Specific and not found in any other model, thus a place for such deductions has been added.

(Note references corrected)

12. Consoles - A/C, Light, Radio, Computer	2.0 ea		<u>d</u> (2023 AGM)
17. Electronic Devices	3.0 ea		e <u>f</u> (2023 AGM)
24. Horn Ring/Horn Button	3.0 ea		<u>g</u> (2023 AGM)
25. Instruments	2.0 ea	8.0	d <u>g</u> (2023 AGM)
29. Other, for items not otherwise listed	0.1 ea.	1.0	(2023 AGM)
31. Radio, Tape or CD Player	3.0		<u>J</u> (2023 AGM)
39. Speaker Grilles	2.0 ea		g <u>i</u> (2023 AGM)
40. Speakers	4.0 ea		g <u>i</u> (2023 AGM)
41. Steering Wheel (Wrong or wrapped)	6.0		<u>m</u> (2023 AGM)

Chapter VI, H., Boot, Lines 11 & 24, Page VI-18
2023 AGM, Administrative Clarification for the 2023 Concours Season

Note: Item #11, this clarification has been added as some new models have items that are Model Specific and not found in any other model, thus a place for such deductions has been added.

(Note references corrected)

11. Other, for items not otherwise listed	0.1 ea.	1.0	(2023 AGM)
24. Tools (including knock-off hammer)	1.0 ea	10.0	d

Chapter VI, H., Boot Notes, Page VI-19
2023 AGM, Administrative Clarification for the 2023 Concours Season

d. Tool Kit

- e. The tool kit is optional for US **Federalized** models produced beginning with model-year 1968; however, if the Entrant displays a tool kit, it must be judged. **The correct for model-year knock-off hammer is required for wire wheel cars.**

Chapter VI, I., Engine Compartment, Line 25, Page VI-20
2023 AGM, Administrative Correction for the 2023 Concours Season

(Note references corrected)

25. Engine Block	10.0		c (2023 AGM)
------------------	------	--	------------------------

Chapter VI, I., Engine Compartment,

Line 52, Page VI-21,
2023 AGM, Administrative Correction for the 2023 Concours Season

(Note references corrected)

52. Other, for items not otherwise listed (2023 AGM)	0.1		
--	-----	--	--

**Chapter VI, I., Engine Compartment, Line 52, Page VI-21,
2023 AGM, Administrative Correction for the 2023 Concours Season**

52. Other, for items not otherwise listed (2023 AGM)	0.1		
--	-----	--	--

Chapter VI, Section I, ENGINE COMPARTMENT, note f, page VI-22

**Quick Reference I. Engine Compartment, Note f., Page QR 9
2023 AGM, Administrative Clarification for the 2023 Concours Season**

f. Hoses

Hoses must be Hoses must be the same size and shape as the original. Hoses reinforced with Kevlar or other synthetic materials are acceptable **as long as the reinforcing material is not visible.** Where applicable, the original stockinette covering is not required.

**Appendix C, Table C-2, Appendix C- Page 1
2023 AGM, Administrative Correction for the 2023 Concours Season**

**Table C-2
JCNA Official Judges' Guides
for Validating Feature and Component Authenticity (2023 AGM)**

JCNA OFFICIAL JUDGING GUIDES ¹	CURRENT EDITION ²
XK120	<u>Third Edition, March 2020</u>
Mark 2	Original, February 2005, updated <u>2008</u>
Series 1 E-Type	Original, March 2003, <u>updated June 2013</u>
Series 1.5 E-Type	Original, March 2006
Series 2 E-Type	Original, March 2004, updated April 2006
Series 3 V-12 E-Type	Original, March 2007, updated May 2007
XJS - 1976 – 1991	Original, March 2007, <u>updated May 2010</u>
Air Conditioning 1955-1971	Original, March 2008
Air Conditioning Appendix A	Original, March 2008

Appendix D - Page 1 2023 AGM, Administrative Correction for the 2023 Concours Season



C19/FJ: XF Sedans (2008 [as 2009 model year]-On), XJ Sedan (2010 [as 2011 model year] – **2019** (2023 AGM)), XE (2016-On)

Appendix D - Page 2 2023 AGM, Administrative Correction for the 2023 Concours Season

D14/FJ: XF Sedans (2008[as 2009 model year]-On), XJ Sedan (2010 [as 2011 model year] – **2019** (2023 AGM)) XE (2016-On)

Appendix G - Chief Judge's Check List 2023 AGM, Administrative Addition for the 2023 Concours Season

This is a new section added to help the Chief Judge cover important details

Appendix G Chief Judge's Check List	
	JCNA Concours d'Elegance Chief Judge's Checklist 
<p>This list is not meant to be all encompassing, but as a means to facilitate the responsibilities of a Chief Judge.</p> <p>The Rule Book is the master document and takes precedent over anything contained here.</p> <ul style="list-style-type: none"> — Within 1 year, but no less than 4 months prior to the planned Concours event date, review Certified Judges status for Training and Testing. A minimum of 3 currently Certified Judges are required for JCNA sanctioning. — Within 1 year, but no less than 4 months prior to the planned Concours event date, make sure the Concours Chair has the Concours event posted on the JCNA website and sanctioning has been applied for. Sanction approval requires a minimum of 3 currently Certified Judges. <small>Note: The Apply for Sanction box is required to be selected in order for the event to be properly reviewed.</small> — Within 1 year, but no less than 4 months prior to the Concours event, review certification status of all current and non-current Judges as listed on the JCNA website to reasonably assess expected requirement for Judges for the event. <small>Note: A Judge's Training School and Certified Judge Testing is required to be held no less than 14 days prior to the date of the event.</small> — Within 1 year, but no less than 4 months (recommended) prior to the Concours event, canvas club membership for any members that are potentially interested in becoming Apprentice Judges. — Within 4 months (recommended) of the Concours event, coordinate for due diligence on certification currency of Judges potentially attending from other JCNA affiliate clubs. — Within 4 months (recommended) of the Concours event, schedule the annual Judge's Training School and Certified Judge Testing and coordinate for those taking the Judge's Test to become certified remotely on an individual basis due to scheduling challenges. — Within 14 days (recommended) of the Concours event, all Judge's Training School and Testing should be updated on the JCNA website and a recommended email should go to the Concours Committee Chair at CC@JCNA.com. — Within 14 days (recommended) of the Concours event, coordinate with the Concours event Registrar to obtain the number of Entrant registrations and classes containing those Entrants. Determine the expected minimum number of Judges and teams required for registered Entrants. Follow up until close of registration. — Within 24 hours (recommended) of the Concours event, prepare a Judges' briefing covering highlights of new rule changes for the current year and review of judging etiquette. This does not replace the Judge's School and will not qualify anyone for certification currency. — Within 24 hours (recommended) of the Concours event, using the Judges' Team assignment sheet from the Rule Book, prepare the individual teams according to the following rules: <ul style="list-style-type: none"> — Championship Division requires minimum of 3 Certified Judges per team. — Driven Division requires minimum of 2 Certified Judges per team. 	
<ul style="list-style-type: none"> — Apprentice Judges are not allowed to act as a Certified Component Judge and are to shadow a Certified Team member. — Determine how OV (Operation Verification) will be performed – Separate team or when judged. — Prior to the commencement of judging, a review must be conducted of photos and documentation for Special Classes S1, S2 & S3 to ensure the Entrant is duly qualified for that class and sign off on the form. — Prior to the Judges taking the field, conduct a Judge's briefing and complete the following: <ul style="list-style-type: none"> — Review of any rule changes or updates for the current competition year. — Assign Team Leads and Team members along with Apprentice assignments. — Distribute class assignments. — Distribute clipboards and pencils to each Judge. — Ensure that each team lead has at least one current Rule Book for reference. — Ensure that current JCNA Judge's Guides are available to all team members during the concours. — Reminder Judges to legibly write, the Judge's Name, JCNA Number and numerical point values. — Review of Judge's etiquette and remind Judges not to physically touch an entrant's vehicle. — Reminder Judges of how to properly fill out the score sheet, including no section totals. — The Chief Judge must confer with the "scoring review team" to determine if any class score sheet issues are unaccounted for prior to dismissing the judging teams from the competition field. If any issues remain, they should be addressed with the correct assigned judging team immediately. — The Chief Judge must review scoring totals from the "scoring review team" for all classes prior to awarding trophies. — At the completion of Judging, use the Master Concours Report Sheet from the Rule Book to compile the event results. — Within 21 days of the completion of the Concours event, post the Entrant scores and the Judging assignments on the JCNA website. — Within 21 days of the completion of the Concours event, email the score sheets to the Entrants. It is recommended that a paper or digital copy be retained by the club for future reference. — Once the Concours is concluded, and both Entrant scores and Judging assignments have been posted on the JCNA web site, send an email to the Concours Committee Chair at CC@JCNA.com and request a results review. Be sure to include information on any potential protests that are pending review by the Protest Committee as these may require an update of an Entrant's currently recorded score. — Be prepared to coordinate with the Concours Committee Chair and respond to questions on posted results or potential rule violations. <p>It is expected that a Chief Judge has a solid understanding of the process and procedure involved in judging a JCNA Concours event.</p> <p>Should there be any questions or further clarification required please email the Concours Committee Chair at CC@JCNA.com.</p>	
<small>Appendix G – Chief Judge's Check List JCNA Concours Rule Book – 2023 Edition</small>	<small>Appendix G – Page 1</small>
<small>Appendix G – Chief Judge's Check List JCNA Concours Rule Book – 2023 Edition</small>	
<small>Appendix G – Page 2</small>	

Glossary, Page 5

2023 AGM, Administrative Clarification for the 2023 Concours Season

The term “Rags Down” has been added to the Glossary in an effort to further clarify the term and its broad definition.

Rags Down

The term “Rags Down” is a command used by the Chief Judge to all Entrants to discontinue the application of any device used in the performance of further cleaning the vehicle. (2023 AGM Administrative Clarification for the 2023 Concours Season)

Quick Field Reference Deduction Guide Administrative Changes

Quick Reference E., Common Items Deduction Table, Page QR-1

2023 AGM, Administrative Clarification for the 2023 Concours Season

A reminder to Judges where to look for deductions related to Operational Verification

2023 Quick Reference Field Deduction Guide

Judges' Guide for Scoring Non-Authenticity


(Non-Authenticity is not Judged in Special Division)

E. ITEMS COMMON TO ALL COMPONENT AREAS

For OV (Operational Vehicle) deductions, see Score Sheet #1.

Appendix H is a new addition as it had been observed that the Special Division S2 Class Deduction form was not on the JCNA web site nor was it in the current Rule Book.

Appendix H Class S2, Non-Authenticity Deduction Form

	JAGUAR CLUBS OF NORTH AMERICA, INC. Special Division, Class S2, Non-Authenticity Deduction Form
---	---

COMPLETE ALL BLOCKS

Concours Date: _____ Entry No: _____
 Host Club: _____
 Entrant's Name: _____
 Entrant's JCNA #: _____
 Address: _____
 City: _____
 State: _____ Zip: _____
 Home Club: _____
 Class: S2 Special Division
 Entry Year: _____ Entry Model: _____
 Color: _____

Complete and Present this form to the Chief Judge prior to each Concours This form must be approved by the Chief Judge Prior to Judging Deductions must total to at least 40 Non-Authentic Deduction Points and must NOT include the specific tire, wheel, radio and window tint authenticity exceptions currently allowed in Driven Division (see Chapter II Section 3. A.1)

Print Entrant's Name	Date	Chief Judge (Print Name)	Date
Signature		Chief Judge's Signature	
		Chief Judge's JCNA Number	

Non-Authentic Deduction Points are noted in Chapter 6 of the Rule Book

	Item(s): Identify and Describe as Accurately as Possible	Mandatory Deduction
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
	Total Mandatory Deduction Points	

	Item(s): Identify and Describe as Accurately as Possible	Mandatory Deduction
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
	Total from this side	
	Total from other side	
	Total Mandatory Deduction Points (you must do the math)	

Use separate page for additional comments and photos.