



JAGUAR CLUBS OF NORTH AMERICA

Board Meeting Agenda

March 9, 2012

Chandler, Arizona

Items will only be addressed by heading followed by comments from the board. See the agenda and reports for details on each report.

Welcome & Opening Remarks – **President Dick Maury**

a. Introduce Parliamentarian – **Barbara D. Horton**

b. Introduce Jaguar Cars Director - Fred Hammond

2. Secretary Logistics & Report – **Steve Kennedy**

a. Adoption of 2012 BoD Agenda

b. Approval of Fall **2011 BoD Minutes**

c. 2011-12 Board of Director Roll Call

The following regional directors were in attendance:

i. NW – Jan Whittlesey and Barbara Grayson

ii. NC – Bryan Williams & Gary Kincel

iii. NE – Sherman Taffel

iv. SW – Tom Krefetz & Bill Streitenberger

v. SC – Brian Blackwell & Enrique Vila

vi. SE – Dick Maury & George Camp

Jaguar Cars Director - Fred Hammond

JCNA Administrator – Deanie Kennedy

Parliamentarian - Barbara Horton

JCRC Chair Dick Cavicke

Not present: JCNA Legal Counsel Steve Weinstein and VP John Masters

d. The Club Delegate Attendance was reviewed – **Steve Kennedy**

i. Club Dues Received (thus authorizing delegates to vote)- **Deanie Kennedy**
Dues were received from all clubs

ii. Number of delegates in attendance – Total delegate votes = 61

iii. Number of proxies represented-Total proxy votes = 63

No response was received from NE26 Jaguar Touring Club

iv. Total number of possible votes - **Steve Kennedy**

62 clubs * 2 votes each = 124 Club delegate/proxies submitted

Regional directors = 12

JCNA Administrator = 1

JCNA Secretary = 1

Jaguar Cars Director = 1

139 votes available at the AGM

Note: Unfinished Business and New Business items will be addressed first.

Unfinished Business

UB-1 **ARTICLE III. Minimum Number Of Members Required To Start A New Club**
Sherman Taffel did say this topic has come up before. Gary Kincel said that with the struggle we are having getting membership, why put more restrictions on starting a new club. George representation come clubs seem to think when they create a club, they have the area staked out for that part of the state. An email received from Jack Stamp recommended provisional clubs have 1 vote til they reach a membership of 20. No comments were made about current clubs when less than 20 members.

New Business

NB-1. Bylaw Changes *Reviewed but no particular discussion.*

NB-1a **Article IV, Section 2 Annual General Meeting Notices and Deadlines**

NB-1b **Article IV Section 3. Special Meetings**

NB-1c **Article IV and Article V Gender Correctness**

NB-1d **Article X Amendments**

NB-2. JCNA Administrator

NB-2a **Dues Increase – *Gary Kincel* Business Committee Chair**

JCNA Dues are currently \$22 per membership. The proposal is to change them to \$30 annually. JCNA insurance through JC Taylor has gone up 3 dollars, 3 years ago.

For other car clubs in the same demographic, they are all charging more than JCNA is currently charging.

Benefits of JCNA Membership

- Jaguar Journal - nationally recognized for literary excellence
- Technical Hotline available to members only
- Tool Loan Program available to members only
- JCNA Website with links to affiliate JCNA clubs throughout North America
- Web based Forums for information sharing and general communication
- Classified Listings – Printed, and Web based
- Web based Source for Manuals, Publications & Regalia at reasonable prices
- Concours Program with uniform Judging Standards
- Slalom Program with uniform competition Standards
- Rally Program with uniform competition standards
- Insurance for affiliate club events
- Insurance for affiliate club officers and directors
- Annual events that include AGM and Challenge Championship
- Friendships based upon a common interest, local, regional, national
- Encouragement to join other members with Jaguars

George Camp said that each regional director should be communicating with their clubs about matters like dues increases.

- NB-2b Club contact addresses** Deanie said that clubs need to Keep club contact addresses current on the web site
- NB-2c Membership-JCNA membership is _____**
- NB-3. JCRC Proposals**
Dick Cavicke reviewed the rule book proposals. There were no questions. Dick C. did clarify that clubs that do not have enough certified judges will not receive their sanction
- NB-3a Clarification of Chapter I, Section L. SCORE SUBMISSION AND CORRECTIONS**
- NB-3b Clarification of the Requirements for Special Division S2 Entry Qualification**
- NB-3c Clarification of Special Division Class S3 Entry Qualifying Non-Authentic Deductions**
- NB-3d Formalizing the reporting of JCNA members participating in Display Class for credit towards the Fred Horner Award.**
- NB-3e Requiring a phased increase in the number of Certified Judges on each concours Judging Team; in 2014 and onward, all JCNA Concours Judges must be certified.**
- NB-3f Defining of the term "Smoothing"**
- NB-4. JCRC 2012- ADMINISTRATIVE RULE BOOK CHANGES-*Dick Cavicke***
Dick Cavicke reviewed the rule book administrative changes. There were no questions.
- NB-4a. Changing the wording in Chapter III, Section C. making an annual Judge Training (not testing) session mandatory.**
- NB-4b. Chief Judge's Obligation to Maintain Judge Training Records**
- NB-4c. All JCNA Judges must be current members of JCNA**
- NB-4d. Suggestion to modify the Score Sheet Summary Box**
- NB-4e. Adding reference to source of Authentic Options**
- NB-4f. JCRC Response for Competition Rules Change (Information Only)**
- NB-5. Rally Committee Proposals-*Brian Blackwell***
- NB-5a Check point crew minimum training requirements.**
- NB-5b Written instructions for the Checkpoint teams**
Rally Committee response: Recommend approval of the above as one group of changes. Recommend second vote to make them effective in this competition year.
- NB-6. Slalom Committee Proposals (There are no proposals)-*Steve Weinstein***
- NB-7. 2012 Western States - *Mark Stephenson***
- NB-8. 2013 AGM – Jaguar Club of Mexico, Mexico City**
Enrique will work with Steve to put together a presentation and web page.
- NB-9. 2013 Challenge Championship - Virginia Jaguar Club**
The Challenge Championship will be at the same location as the AGM from last year
- NB-10. 2014 AGM- Jaguar Club of New England- *Dennis Eklof***
 The 2014 AGM will be in Downtown Boston
- NB-11. Location for 2014 Western States –Volunteers?**
- NB-12. 2015 AGM Proposal-Delaware Valley Jaguar Club-*Kurt Rappold***

Committee Reports

- CR-1. Jaguar Cars Liaison Report –Fred Hammond
Fred Hammond, Jaguar Cars Director, said that Tata is totally committed to supporting Jaguar and are reinvesting in the company
- CR-2. Jaguar Cars – JCNA Liaison Report – **Gary Kincel**
No questions or comments on the report
- CR-3. Treasurer/Membership Report – **Deanie Kennedy**
- a. JCNA Profit and Loss Report
 - b. JCNA Budget
 - c. Notes to the Fiscal Year 2012 Budget
 - d. Balance Sheet Report
 - e. Roster Report
 - f. Administrative Manager-Treasurer Report
- No questions or comments on the report*
- CR-4. Publications /Trophy/Regalia Reports
- a. Publications Report – **George Camp**
Trophy Report – George Camp says Jcna will buy trophies back if clubs buy too much and do not want to keep the inventory.
 - b. Regalia Report – **Steve Kennedy**
No other questions or comments on the report
- CR-5 Nominating Committee Report – **Jerry Ellison**
- a. Regional Director Election Results – **Jerry Ellison**
 - b. Slate of JCNA Officers for 2011 – **Jerry Ellison**
 1. President – Dick Maury
 2. Vice President – John Masters
(Nominees must be regional directors)
- No questions or comments on the report*
- CR-6. Election of Officers
No questions or comments on the report
- CR-7. Membership Outreach Efforts: PTS/ Membership Committee Reports
- a. **Passport to Service Report** – **George Camp** says that **Gary Kincel (NC Red Dir)** contacts all PTS people in his region personally by either email or phone the same or next day.
 - b. **Tech Hotline Report**– **George Camp** says he has received at 2000 Tech Hotline calls since its availability.
 - c. Problems with PTS cards – **George Camp**
Some of the old PTS cards ask potential members to send in a check for \$5 to receive a copy of a Jaguar Journal. Deanie, Gary and George all agreed that we should return their check and send them a journal along with a nice letter inviting them to join a local affiliate or as a MAL.

CR-8. Business/Insurance Report – *Gary Kincel*

Financial Health - JCNA is currently operating in the red. For the years ended 12/31/09 the loss was approximately \$17,140 and based on the 2010 results we had another loss of \$37,642 of which \$27,848 is a one time inventory adjustment. We currently have about \$166,000 in CDs and other investments.

Dues Increase - Based on many years of breakeven or below cash flow, and with the above in mind, we strongly recommend at this time that dues for next year be increased to \$30.00 for JCNA.

JCNA funding of national events - At the fall 2011 BOD meeting, a committee was formed to analyze and recommend action in this area.

Administrative Manager/Treasurer - Membership renewal for the current year is computerized and feedback from the affiliate clubs has been positive. Financial records have been moved to a modern, broadly accepted accounting software that allows review in a common format.

JCNA Employment Contracts - The current agreement with Journal Editor Mike Cook expires 3/31/12. During the coming months, new agreements will need to be negotiated with both our Journal Editor and Associate Editor.

JCNA Insurance - J.C. Taylor continues to be our insurance broker. Our Liability Insurance coverage currently extends to cover all affiliate clubs and all events that they have. Our Directors and Officers Liability Insurance coverage extends to the National as well as Local Affiliate management group.

Trophy Management - JCNA Trophies management and shipping has moved this year from Welch Jaguar to Coventry West. Storage of the trophies at Coventry West is at no charge to JCNA.

JCNA Shop - Thru the efforts of George Camp and Steve Kennedy with support from our Webmaster, the JCNA shop has made a tremendous leap forward this past year. Total sales were \$36,645 compared to near \$2,000 for the previous year at year end 2010. For the year 2011 sales continue to grow. In addition, George recently put on sale the 1st, and 2nd in a series of reproduction archival items.

Tool Loan Program - After a lot of hard work by George Camp and others, the Tool Loan Program is being launched today. The remaining obstacles have been resolved; the tool's are housed, and will be shipped from Coventry West. George will report separately on the details of this program.

Jaguar Journal - Billing for Jaguar Journal advertising became the responsibility of our Administrative Manager this year, thus allowing Mike Cook more time to solicit advertisers, and sell advertising, along with his duties as Publisher.

JCNA Accounting method - For many years, JCNA has used accrual accounting. Allowing for income and expenses to better match the reality of their receipt. "The accrual method of

accounting is generally accepted as a more accurate estimation of the financial activities of an Organization”.

CR-9. Legal Counsel Report – **Steve Weinstein**
No questions or comments on the report

CR-10. Awards Committee Report – **Kurt Rappold**
No questions or comments on the report

CR-11. Protest Committee Report – **Knick Curtis**
No questions or comments on the report

CR-12. JCRC Concours Rules Committee Report – **Dick Cavicke**
No questions or comments on the report

CR-13. Slalom Committee Report – **Steve Weinstein**
No questions or comments on the report

CR-14. Rally Committee Report – **Brian Blackwell**
No questions or comments on the report

CR-15. Publicity Committee Report – **Candy Williams**
No questions or comments on the report

CR-16. JCNA Web Site Report – **Pascal Gademer/Ginger Corda**
No questions or comments on the report

CR-17. Jaguar Journal Report – **Mike Cook**

Some of the responsibilities of the Associate Editor were discussed. The Associate Editor position was there to step in to make sure that the magazine continues but there was no guarantee that the position of Associate Editor would automatically become editor when the current Jaguar Journal editor steps down.

Gary Kincel discussed how we would put a succession plan. We would put out a request for resumes for those interested in the position and review the candidates much as we did for the position of JCNA Administrator.

CR-18. Special Awards Committee Report – **Bob Matejek**
No questions or comments on the report

**CR-19 Presidential Committee Chair Appointments-Incoming President
2011-2012 JCNA Committee Chairs**

Administrative	
Business / Insurance	<u>Gary Kincel</u>
Legal Counsel	Steve Weinstein-Rob Thuss
Communications	Pascal Gademer
Nominating Committee	Jerry Ellison
Jaguar Cars Liaison	Gary Kincel
Publicity	Candy Williams
Archives – Vehicle Build Data Certificates	Mike Cook
Passport to Service	George Camp

Membership	
Roster and Membership	Deanie Kennedy

Concours/Rallye/Slalom-	
Events Sanctions and Schedules	Pascal Gademer
Awards Management	Kurt Rappold
Protest Committee	Knick Curtis
Concours Rule Book Review	Dick Cavicke
Authenticity	George Camp
Concours Scores	Pat Harmon
Rally	Brian Blackwell
Slalom	Steve Weinstein
High Performance Driving Ed.	Gary Hagopian
Publications and Trophies	George Camp
Merchandise (Regalia)	Steve Kennedy

Jaguar Journal/Publications	
Jaguar Journal Editor	Mike Cook
Publicity	Candy Williams Manages web site eNewsletter
Past Publications	<u>George Camp</u>

Awards	
Special Awards Committee	Bob Matejek
Competition Awards	<u>Kurt Rappold</u>
Newsletter Awards Karen Miller Award	<u>Mike Cook</u>
Concours Trophies Orders	George Camp

Website - Communications Committee-	
Webmaster	Pascal Gademer
Events Calendar	Pascal Gademer
Club Coordinator / Content	Ginger Corda
Slalom, Concours & Rally Results	Pascal Gademer

JCNA Board of Directors Meeting Adjourned at 3:10pm