

# 2015

# Jaguar Clubs of North America



**Annual General Meeting**  
**Philadelphia, PA**  
**Hosted by the Delaware Valley Jaguar Club**  
**Agenda Packet**

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# JAGUAR CLUBS OF NORTH AMERICA

## 2015 AGM Agenda

March 21, 2015

### Welcome & Opening Remarks

1. Welcome & Opening Remarks – **President Dick Maury**  
Please silence your cell phones!  
If your cell phone rings, please take your calls outside of the room
  - a. State of JCNA - **Dick Maury**
  - b. Parliamentary – *Parliamentarian procedures will be handled by the JCNA Legal Counsel, Rob Thuss.*
2. Secretary Logistics & Report – **Steve Kennedy**
  - a. Adoption of 2015 AGM Agenda
  - b. Approval of **2014 AGM Minutes (As Published on the JCNA Web Site)**
  - c. 2014-15 Board of Director Roll Call – **Steve Kennedy**
    - NW – Barbara Grayson
    - NC – Gary Kincel and Bob Matejek
    - NE – Peter Crespín and Dennis Eklof
    - SW – Jack Humphrey and Rob van Westenberg (Not Attending due to illness)
    - SC- Gary Vaughan & Enrique Vila
    - SE – Dick Maury & George Camp
  - d. Delegate Roll Call – **Steve Kennedy**
    - i. Club Dues Received (thus authorizing delegates to vote)- **Deanie Kennedy**
    - ii. Number of delegates in attendance – **Steve Kennedy**
    - iii. Number of proxies represented-**Steve Kennedy**
    - iv. Total number of possible votes - **Steve Kennedy**

Total number of current JCNA clubs	= 65
Clubs who have submitted their Delegate/Proxy forms	= <u>64</u>
Clubs who have <b>not</b> submitted their delegate/Proxy forms	= 1
64 out of 65 clubs * 2 votes each	= 128 <b><u>potential</u></b> club votes

Total delegate votes	= 56
Total proxy votes	= <u>72</u>
	128

63 clubs * 2 votes each	= 128 Club delegate/proxies submitted
Regional directors	= <u>12</u> (1 NW, 1 SW & 1 SC Reg Dir not attending,
	140 but have given their proxy to the other RD.)

Jaguar Cars Director	= 1
JCNA Administrator	= 1
JCNA Legal Counsel	= 1
JCNA Secretary	= <u>1</u>

144 votes available at the 2015 AGM

## **Unfinished Business**

UB-3a 1st Place Ties in North American Standings

Response from Concours Committee RE: 1st Place Ties in North American Standings

UB-3b Golden Growler Award

Response from Concours Committee

UB-3c Consolidation of Certain Classes

Response from Concours Committee RE: Consolidation of Certain Classes

UB-3c Entrant Numbers and Score Entries

Response from Concours Committee RE: Entrant Numbers and Score Entries

UB-3d Rule Book Proposed Changes

Response from Concours Committee RE: Rule Book Proposed Changes

## ***Discussion Items***

There are no discussion items from 2014

## ***Board of Director Items***

**BoD -1 Honorary Life Membership for Michael H. Dale**

**BoD-2 New SW Florida Affiliate Club Agreement**

**BoD-3 Scheduling Slalom and Rally Events**

## ***New Business***

### **Administrative Policy Changes**

AP 1 A-0100-106a Procedure for Hearing on Revocation of Membership

AP 2 A-0100-106a Procedure for Member Group Revocation

### **Corporate Policy Changes**

CP-1 – CP-600-104 Disclosure of Information

### **NB-1 Bylaw Changes**

NB-1a Article IV, Section 2, 2nd Paragraph Submittal Deadline Date

NB-1b Article IV, Section 2, 2nd Paragraph Submittal of Agenda Item

NB-1c Article VI, Section 1, RE Life Member

NB-1d Powers and duties of the Vice President

NB-1e Inability of the Vice President to perform his or her duties

### **NB-2 JCNA Administrator Items**

**NB-2a** Keeping club addresses current on the JCNA web site

**NB-2b** Membership

**NB-2c** Membership Renewals



- NB-3 JCRC Proposals**
  - NB-3a Obtaining Concours Sanctions
  - NB-3b Seventeen 2015 Rule Book Updates
- NB-4 Rally Committee Proposals – No proposals for 2015**
- NB-5 Slalom Committee Slalom Committee Proposals -**
  - There are no proposed Slalom Rule changes, but there is a new Tire and Wheel Guide
- NB-6 Proposal to Offer an Active Military Dues Discount**
- NB-7 Western States-Challenge Championship Name Change**
- NB-8 2015 Challenge Champion – Wisconsin Jaguars Ltd. John Bosswell**
- NB-9 2016 AGM & Western States to be hosted by the Jaguar Club of Central Arizona**

### ***Committee Reports***

- CR-1 Jaguar Cars Liaison Report - Fred Hammond**
- CR-2 Jaguar Cars; JCNA & Liaison Report - Gary Kincel**
- CR-3 JCNA Financial/Administrator Report - Deanie Kennedy**
  - CR-3a P & L Comparison over 2012**
  - CR-3b Budget-Addressed at the AGM**
  - CR-3c Roster Count**
  - CR-3d Membership Report**
  - CR-3e Membership Committee Report**
- CR-4 Publications /Trophy/Regalia Reports:**
  - CR-4a Publications Report - George Camp**
  - CR-4b Trophy Report - George Camp**
  - CR-4c Auth, Tools, Helpline etc Report - George Camp**
  - CR-4d Regalia Report - Steve Kennedy**
- CR-5 Nominating Committee Report - Jerry Ellison**
  - CR-5a Regional Director Election Results**
  - CR-5b Executive Committee Officer Candidates**
- CR-6 Election of Officers**
- CR-7 Membership Outreach Efforts: PTS/ Membership Committee Reports - Ed Avis**
- CR-8 JCNA Membership Committee Report**
- CR-9 Business/Insurance Report - Gary Kincel**
- CR-10 Legal Counsel Report - Rob Thuss**
- CR-11 Special Awards Committee Report - Bob Matejek**
- CR-12 Concours Committee Report**
- CR-13 JCRC Concours Rules Committee Report - Dick Cavicke**
- CR-14 Protest Committee Report - Knick Curtis**
- CR-15 Rally Committee Report – Jay Hixson**
- CR-16 Slalom Committee Report – Tom Wright**
- CR-17 Publicity Committee Report - Candy Williams**
- CR-18 JCNA Archives Status Report**
- CR-19 JCNA Web Site Report**
- CR-20 JCNA Face Book Report - Ginger Corda**
- CR-21 Jaguar Journal**
  - CR-21a Jaguar Journal Report - Mike Cook**
  - CR-21b Jaguar Journal Committee Report - George Camp**

**Adjournment –Support our Sponsors**

# Secretary Logistics & Report

Adoption of **2015** AGM Agenda

Approval of **2014** AGM Minutes (As Published on the JCNA Web Site)

2014-15 Board of Director Roll Call – **Steve Kennedy**

NW – Barbara Grayson and (Carole Borgen - Not Attending)

NC –Gary Kincel and Bob Matejek

NE – Peter Crespin and Dennis Eklof

SW –Jack Humphrey and (Rob van Westenberg - Not Attending due to illness)

SC- Gary Vaughan & (Enrique Vila - Not Attending due to illness)

SE – Dick Maury & George Camp

## JCNA Official Delegate/Proxy Assignment List

57th Annual General Meeting, Philadelphia, PA,

**Saturday, March 21, 2015**

No, Club Name	1 <sup>st</sup> DEL/Proxy	2 <sup>nd</sup> DEL/Proxy	Del Votes	Proxy Votes
<b><u>Northwest</u></b> 4 clubs responding, 1 club not responding (4 Del Vs+6 Prox Vs+2 RD Vs=12V)				
32 Jaguar Owners Club of Oregon	Barbara Grayson (1 Del)	Ed Grayson (1 Del)	2	
41 Jaguar D. & R. Club of N.W.A.	Kurt Jacobson (1D)	Cheryl Jacobson (1D)	2	
42 Canadian XK Jaguar Register	Barbara Grayson (2P)			2
44 Pacific Jaguar Enthusiasts Group	Barbara Grayson (2P)			2
61 Jaguar Car Club of Victoria	Barbara Grayson (2P)			2
		2RD	4D	6P = 12V
Director: Barbara Grayson	Votes (2 RD + 1 Del + 6P =9V)			
Director: Carole Borgen	Not Attending, but giving RD proxy to Barbara G.			

<b><u>North Central</u></b> 11 clubs responding, 0 clubs not responding (14Del Vs+8 Prox Vs+2 RD Vs=24Vs)				
13 Illinois Jaguar Club	Dan Cusick (1D) (1P)		1	1
19 Jaguar Club of Michigan	Bob Matejek (1D) (1P)		1	1
28 Jaguar Club of Ohio	PAUL CUSATO (1D)	MIKE MEYER (1D)	2	
29 Jaguar Association of Central Ohio	PAUL CUSATO (1D)	MIKE MEYER (1D)		2
43 Ontario Jaguar Owners Association	Thomas Cross (1D, 1P)		1	1
45 Jaguar Club of Pittsburgh	Donald A Johnson (1D)	Bryan Williams (1D)	2	
47 Wisconsin Jaguars Ltd	John Boswell (1D)	Bunni Boswell (1D)	2	
49 Jaguar Drivers Club Area 51	Gary Kincel (2P)			2
51 Jaguar Association of Great Indiana	Julie Smith (1D)	Sam Smith (1D)	2	
59 Jaguar Club of Greater Cincinnati	Rich Frantz (1D)	Jody Frantz (1D)	2	
63 Susquehanna Valley Jaguar Club	Ralph Miller (1D), (1P)		1	1
			14D	8P = 22V
Directors: Bob Matejek	Votes: 1 RD + 1 D + 1 P = 3 votes			
Directors: Gary Kincel	Votes: 1 RD + 0 D + 2 P = 3 votes			

<b><u>Northeast</u></b> 12 clubs responding, 0 clubs not responding (12 Del Vs+10 Prox Vs +2 RD Vs=24Vs)				
08 Jaguar Club of Southern N. England	Hal Kritzman (1D)	Jan Kritzman (1D)	2	
18 Jaguar Assn. of New England	Dave Moulton (1D)	Gus Niewenhous (1D)	2	
22 Empire Division				
23 Jaguar Drivers Club of Long Island	Mike Carroll (1D, 1P)		1	1
24 Jaguar Aficionados of Greater Buffalo	Peter Crespin (1P)	Dennis Eklof (1P)		2
25 Jaguar Assn. of Central New York,	Peter Crespin (1P)	Dennis Eklof (1P)		2
26 Jaguar Touring Club	Peter Crespin (1P)	Dennis Eklof (1P)		2
33 Delaware Valley Jaguar Club,	Charlie Olson (1D)	Alex Giacobetti (1D)	2	
40 Nation's Capitol Jaguar Owners Club	Bob Engh (1D)	Adam Croll (1D)	2	
48 Ottawa Jaguar Club	Peter Crespin (1P)	Dennis Eklof (1P)		2
52 Jaguar Auto Group	Raymond Tahan (1D, 1P)		1	1
67 Capital Region Jaguar Club of NY, Ltd.	Karl L. Danneil/ Eleanor L. Morris		2	
			12D	10P = 22V
Director: Peter Crespin	Votes: 1 RD + 0 D +4 P = 5 votes			
Director: Dennis Eklof	Votes: 1 RD + 0 D +4 P = 5 votes			

# JCNA OFFICIAL DELEGATE LIST 56th ANNUAL GENERAL MEETING –Con't

## Southwest 14 clubs responding, 0 clubs not responding (10 Del Vs+18 Prox Vs+2 RD Vs=30Vs)

No, Club Name	1 <sup>st</sup> DEL/Proxy	2 <sup>nd</sup> DEL/Proxy	Del Votes	Prox Votes
01 Jaguar Club of Southern Arizona	Doug Dechant (1D, 1P)		1	1
02 Jaguar Club of Central Arizona	Robert Bronstein (1D),	Dennis Eynon (1D)	2	
03 San Diego Jaguar Club	Dick Cavicke (1D), (1P)		1	1
04 Jaguar Owners Club, L.A.	Doug Dechant (2P)			2
05 Jaguar Associates Group-San Francisco	Paul Petach (1D)	Roland Quintero (1D)	2	
06 Sacramento Jaguar Club	Enrique Ugalde (1D)	Bruce Dunow (1D)	2	
07 Rocky Mountain Jaguar Club	Deanie Kennedy (1D, 1P)		1	1
36 Jaguar Club of Greater Las Vegas	Jack D. Humphrey (1P)	Doug Dechant (1P)		2
39 Wasatch Mountain Jaguar Register	Jack D. Humphrey (1P)	Doug Dechant (1P)		2
46 Reno Jaguar Club	Jack D. Humphrey (1P)	Doug Dechant (1P)		2
60 Inland Empire	Doug Dechant (2P)			2
64 Jaguar Club of Southern Colorado	Jack D. Humphrey (1D), (1P)		1	1
65 Jaguar Club of Northern Arizona	Jack D. Humphrey (1P)	Doug Dechant (1P)		2
66 Jaguar Club of New Mexico	Jack D. Humphrey (1P)	Doug Dechant (1P)		2
			10D	18P =28V
Director: Jack D. Humphrey	Votes: 2 RD + 1 D + 6 P = 9 votes			
Director: Doug Dechant	Votes: 0 RD + 1 D + 10 P = 11 votes			

No, Club Name	1 <sup>st</sup> DEL/Proxy	2 <sup>nd</sup> DEL/Proxy	Del Votes	Prox Votes
<u>South Central</u> 12 clubs responding, 0 clubs not responding (6 Del Vs+18 Prox Vs+2 RD Vs=26Vs)				
14 Jaguar Club A.C. - Mexico City	Gary Vaughan (1P), Dave McDowell (1P)			2
15 Great Plains Jaguar Owners Assn.	Gary Vaughan (1P), Dave McDowell (1P)			2
16 Heart of America Jaguar Club	Dyle Wilson (1D, 1P)		1	1
17 Gulf Coast Jaguar Club	Gary Vaughan (2P)			2
20 Jaguar Assn. of Greater St. Louis	Robert Herald (1D), (1P)		1	1
30 Jaguar Club of Tulsa	Gary Vaughan (1P), Dave McDowell (1P)			2
31 Jaguar Club of Central Oklahoma	Dave McDowell (2P)			2
35 Jaguar Owners Assn. of the S. West	Alan Barclay (1D), Dave McDowell (1D)		2	
37 Jaguar Club of Austin	Gary Vaughan (1P), Dave McDowell (1P)			2
38 Jaguar Club of Houston	Gary Vaughan (2P),			2
50 San Antonio Jaguar Club	Brian Blackwell (1D, 1P)		1	1
58 Jaguar Drivers Club of North Texas	Gary Vaughan (1D, 1P)		1	1
			6D	18P = 24V
Director: Gary Vaughan	Votes (2 RD + 6 Del+18P =26V)			

## Southeast 11 clubs responding, 0 clubs not responding (9 Del Vs+13 Prox Vs+2 RD Vs=24Vs)

09 Jaguar Club of Florida	Tom Wright (1D, 1P)			2
10 South Florida Jaguar Club	Dick Maury (2P)			2
11 Sun Coast Jaguar Club of Florida	Dick Maury (1P), George Camp (1P)			2
12 Virginia Jaguar Club	Dr Ron Gaertner (1D)	Sherman D. Taffel (1D)	2	
21 Carolina Jaguar Club	David Hayden (1D)	Ron Kuligowski (1D)	2	
34 Jaguar Society of South Carolina	Mike Grosso (1D), Ron Boisvert (1D)		2	
54 Jaguar Club of North Florida	Tom Wright (2P)			2
55 Music City Jag Club	Dick Maury (1P)	George Camp (1P)		2
56 Smokey Mtn. Jaguar Club	Gary Cobble (1D, 1P)		1	1
57 North Georgia Jaguar Club	Dick Maury (1D), (1P)		1	1
62 North Alabama Jaguar	Dick Maury (1P), George Camp (1P)			2
			9D	13P = 22V
Directors Dick Maury	Votes (1 RD +1 Del+7P=9V)			
Director: George Camp	Votes (1 RD +1 Del+3P=4V)			

<b>Total Possible Votes:</b>	<b>Reg Dir Votes</b>	<b>Delegate Votes</b>	<b>Proxies</b>	<b>Total</b>
<b>Northwest (5 clubs, 10 votes)</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>12</b>
<b>North Central (11 clubs, 22 votes)</b>	<b>2</b>	<b>14</b>	<b>8</b>	<b>24</b>
<b>Northeast (11 clubs, 22 votes) (Missing 1)</b>	<b>2</b>	<b>12</b>	<b>10</b>	<b>24</b>
<b>Southwest (14 clubs, 28 votes)</b>	<b>2</b>	<b>10</b>	<b>18</b>	<b>30</b>
<b>South Central (12 clubs, 24 votes)</b>	<b>2</b>	<b>6</b>	<b>18</b>	<b>26</b>
<b>Southeast (11 clubs, 22 votes)</b>	<b>2</b>	<b>9</b>	<b>13</b>	<b>24</b>
	<b>12</b>	<b>55</b>	<b>73 =</b>	<b>140</b>
<b>Jaguar Cars Director</b>	<b>Fred Hammond</b>			<b>1</b>
<b>JCNA Administrator</b>	<b>Deanie Kennedy</b>			<b>1</b>
<b>JCNA Legal Counsel</b>	<b>Rob Thuss</b>			<b>1</b>
<b>JCNA Secretary</b>	<b>Steve Kennedy</b>			<b><u>1</u></b>
<b>Total Possible Votes</b>				<b>144</b>

<b>Total Delegates 49 +9 RDs + 4 officers in attendance As of 3-19-15</b>	<b>62 people at the table</b>
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<b>Rds attending</b>	<b>delegates attending</b>
NW 1	3
NC 2	13
NE 2	12
SW 1	8
SC 1	5
<u>SE 2</u>	<u>8</u>
9 RDs	49 Delegates + 4 officers = 62 at the table

Note: the number of Delegates attending does NOT match the number of Delegate votes because a number of RD's also carry Delegate votes.

## **Unfinished Business**

The following items were unfinished at the 2014 AGM and given to the newly formed Concours Committee for their recommendations.

### **UB-3a 1<sup>st</sup> Place ties in North American EOY Standings**

**Problem:** JCNA has experienced a plethora of 100 point ties at the EOY (end of year) for several classes. This results in degrading the program and renders the results less than satisfactory. Further it is being used to market cars with thinly truthful but very misleading verbiage.

**Proposal:** In the case of a tie at the EOY where more than one entrant has achieved a perfect score of 100 in the mandatory 3 outings 1<sup>st</sup> place will be awarded to the entrant who has participated in the most concours with the aggregate score determining the outcome.

**Example:** EOY finds 4 entrants in Class XXX tied at an average score of 100. Joe, Bob, Sam, and Bill under the current system all tie for 1<sup>st</sup> place North American Champion.

*The proposed change would change the results as follows:*

**Joe** enters 3 concours and scores 3 100s. His EOY score is still an average of 100 but his aggregate score is 300. **He is a 4<sup>th</sup> place finisher!**

**Bob** entered 4 concours and had 3 100s and a 99.99. His average is still 100 but his aggregate score is 399.99. **He is a 3<sup>rd</sup> place finisher!**

**Sam** enters 4 concours and had 4 100s. His average is 100 and his aggregate score is 400. **He is the second place winner!**

**Bill** entered 6 concours and scored 3 100s and 3 99.98s. His average is 100 but his aggregate score is 599.94. **Bill is the NA champion for class XXX.**

*This system puts weight toward exposing the cars to as many sets of eyes as possible. Currently some folks do their 3 “safe” shows and they are finished for the year. This calls many things into question least of which is the actual quality of the car.*

**NEW PORTION !!!!!** This proposal was put forward at last year’s AGM and has been fully discussed for more than a year. One thing that has changed is the thought that the Challenge Championship and Western States carry a bit more weight than a regular club show. I happen to agree with this idea and would modify my initial proposal to participation in either the CC or WS would carry a 1.5 weight. Using Bob above as an example and accounting for Bob’s participation in WS of said year he would score as follows:

3 of Bob’s scores were at club shows so that aggregate is 300. His 4<sup>th</sup> show was at WS (or CC) which was the 99.99. As the WS score is modified by 1.5 that show is a 149.985 toward the aggregate so Bob’s final aggregate score for the year is 449.985. Bob finishes the year now in second place and Sam moves to 3<sup>rd</sup>.

*All of this math will be manual and not programmed (too much work). This method will only be used when the automatic average of 100 (after the 3 mandatory shows) is met.*

*I ask this proposal be approved and voted in effect for this season. Thank you.*

*George Camp*

*Response from Concours Committee RE: 1st Place Ties in North American Standings*

### **UB-3b Golden Growler Award**

*This proposal is being presented as an option to the proposal where, for ties, the entrant who attends the most concours, wins 1<sup>st</sup> Place. The entrant with the same score, but who did not attend the same number of concours, received 2<sup>nd</sup> place, even though they had the same score as the person who placed first.*

*This proposal awards all those who placed 1<sup>st</sup>, say with 100 points, the 1<sup>st</sup> place award, regardless of how many concours they attended.*

*For the entrant who puts forth additional effort and attended more than the three required concours to compete for North American Championship positions AND TIE for these positions, would receive the Golden, Silver or Bronze "Growler" Award. There are no additional points awarded for this Growler award.*

*This would be a cloisonné type emblem in the shape of the bonnet emblem used on the XJS approximately 1¼ inches in diameter, and would be attached via double stick adhesive, to the trophy plate.*

*If two such entrants both receive the same score and have both attended the same number of concours, they would then both receive the Golden Growler Award.*

*Those who tied with the same number of points and came in 2<sup>nd</sup> and 3<sup>rd</sup> would both receive the Silver and Bronze Growler Awards, provided they attended more than 3 concours and there were Ties for those positions. For entrants who tie after each attending three concours, no Growler Award would be awarded.*

#### **2013 Statistics**

*Of the 73 Champion Division ONLY entries, There were 35 1<sup>st</sup> Place awards*

*Of those, only 11 were tied, 3 each in 3 classes, XK 120, XK 150, S1E and one tie in the XJS class.*

*3 went to 3 shows, 2 went to 4 shows, 0 went to 5 shows, 5 went to 6 shows, 1 went to 7 shows*

*Under this Golden Growler Award, there would be a Golden Growler Award for the C2 XK 120 class entrant who attended 6 concours. Both of the other C2 XK 120 class entrants each attended 4 concours, so they would each receive the Silver Growler Award. As there were only 3 entrants in the C2 XK 120 class, each of them having received some kind of Growler award, there would not be a 3<sup>rd</sup> place award under these circumstances.*

*For the C3 XK 140 class, although the entrant received 1<sup>st</sup> place and did attend 4 concours, no Growler Award would be presented as there was no tie.*

*For the C4, XK 150 class, there were three entrants all tied with 100 point, however, only one of those entrants attended 6 concours and would thus receive the Golden Growler Award. The other two entrants, each of who only attended 3 concours, would not receive any Growler Award, only their 1<sup>st</sup> place JCNA trophy plates.*

*For the C5, Series 1 E-Type class, there were three entrants, all of whom received 100 points. One entrant attended 7 concours and would receive the Golden Growler Award. The other two*

*entrants, each of whom attended 6 concours, would each receive the Silver Growler Award. Had one of the entrants only attended 4 or 5 concours, that entrant would have received the Bronze Growler Award.*

*For the Driven Concours division, there was one tie for 2<sup>nd</sup> in the XJS class. One attended 4 concours, the other attended 3. The entrant who came in 2<sup>nd</sup> but did attend 4 concours would receive the Silver Growler Award. The other 2<sup>nd</sup> place entrant who only attended 3 concours would not receive any additional recognition.*

*There is a three way tie in D9A, the XK8 class, one attended 8 concours, one attended 6 and one attended 5, so 1 Golden Growler Award, 1 Silver and 1 Bronze.*

*Note: One entrant in the Driven XJS class attended 9 concours and placed 1<sup>st</sup>, but with no tie. And there was an entrants who attended 8 and 7 concours, each also placing 1<sup>st</sup>, but with no ties.*

***Rally Drivers and Navigators** – There were several ties, but none of the people tying attended more than one slalom. There were several entrants who attended more than one rally, but none of them were tied for any position. Had there been any ties, the same rules would have applied.*

***Slalom** – There were no ties in any of the slalom classes. Had there been any ties, the same rules would have applied.*

## **UB-3a & 3b Response from Newly Formed Concours Committee**

### **1 – NB-3a 1<sup>st</sup> Place ties in North American EOY Standings**

#### **1 – NB-3b Alternative Golden Growler Award**

The Concours Committee **is not in support of either of these tie breaker proposals**. Neither proposal addresses the real problems that the Concours Program is facing, such as a proliferation of abnormally high scores and a corresponding loss of credibility in the Program. Simply instituting a tie breaker does nothing to restore the Concours Program The Concours Committee has already begun drafting a Proposal to address the real problems as the Committee perceives them. The Committee's goal is to have this Proposal to the Board of Directors no later than 60 days prior to the 2015 AGM.

## UB-3c Consolidation of Certain Classes

JCNA 2012 Concours Class Totals by Number of Show Entries per Person

Class	1	2	3	4	5	6	7	8	9	10	# of cars	# of entries	AVG	Class		
C01A	2	2									4	6	0.13	Pre XK OTS & Tourer		
C01B	6	1	1								8	11	0.24	Pre XK DHC & Saloon		
C02	12	1	2		1						16	25	0.54	XK-120		
C03	20	2	3	1							26	37	0.80	XK-140		
C04	10	1	4	1	1						17	33	0.72	XK-150		
C05	36	5	4	2	2	1					50	82	1.78	E-TYPE-S1		
C06	16	4	3	1	1						25	42	0.91	E-TYPE-S2		
C07	10	1	1								12	15	0.33	E-TYPE-S3		
C08	5	2	1								8	12	0.26	Early Large Saloon		
C09	12		2								14	18	0.39	Early Small Saloon		
C10	3		1								4	6	0.13	XJ-S1		
C11	2		1	1							4	9	0.20	XJ-S2		
C12	7		1	1	1						10	19	0.41	XJ-S3		
C13	9		3								12	18	0.39	XJ6 (XJ40, X300)		
C14	19	4	1		1	1	1				27	48	1.04	XJ8		
C15A	13	2	2		1	1					19	34	0.74	XJS (76-91)		
C15B	18	3	2	1	1						25	39	0.85	XJS (91-96)		
C16A	31	7	4			2					44	69	1.50	XK8		
C16B	7	5	2	2							16	31	0.67	XK		
C17	5	1	2	1							9	17	0.37	S-TYPE		
C18	3	1	1								5	8	0.17	X-TYPE		
C19A	12	1	2	1	1						17	29	0.63	Preservation >35		
C19B	6		1	1							8	13	0.28	Preservation 20-35		
C20	6		1								7	9	0.20	XF		
C21	1										1	1	0.02	XJ		
C22											0	0	0.00	F-TYPE		
D01	40	3	2	1		1					47	62	1.35	Pre XK, 120, 140, 150		
D02	46			2							48	54	1.17	E-TYPE-S1		
D03	37	6	4	1							48	65	1.41	E-TYPE-S2		
D04	21	2				1					24	31	0.67	E-TYPE-S3		
D05	25	3	1	1							30	38	0.83	Early Lg & Sm Saloon		
D06	22	7	1	1							31	43	0.93	XJ-S1,2&3		
D07	12	1				1					14	20	0.43	XJ6 (XJ40, X300)		
D08A	26	3	2		1						32	43	0.93	XJS (76-91)		
D08B	30	6	1	2						1	40	63	1.37	XJS (91-96)		
D09A	50	5	4	2		1		1			63	94	2.04	XK8		
D09B	22	1	2								25	30	0.65	XK		
D10	32	3		1							36	42	0.91	XJ8		
D11	27	2									29	31	0.67	S-Type & X-Type		
D12	3										3	3	0.07	XF		
D13	4	1									5	6	0.13	XJ		
D14											0	0	0.00	F-TYPE		
S01	2		1								3	5	0.11	Factory Race		
S02	5		2								7	11	0.24	Private Race		
S03	20	4	6	1							31	50	1.09	Modified		
S04	4	1									5	6	0.13	Replica		
Display													0.00	Display		
TOTAL:	699	91	71	25	11	9	1	1	0	1	909	1328	28.87			
	790		119													

There is currently 45 classes between Championship, Driven and Special

There were 46 Concours's held in 2012

I am proposing combining those with the lowest numbers of participation and are marked by colors based upon Concours results from 2012.

Combine C01A and C01B. There are only 12 cars in the country and only one car made 3 shows.

Combine C08 and C09. There are only 22 cars in the country and only 3 cars made 3 shows.

All the Saloons are of the same vintage

Driven has already combined these Classes

Combine C10, C11 and C12. There are only 18 cars in the country and 6 cars made 3 shows.

The years range from 1968 to 1992 but they are all still over 20 years old.

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Combine C17 and C18. There are only 14 cars in the country and only 4 cars made 3 shows.

The S and X-Types are all the same vintage

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Combine C20 and C21. There are only 8 cars in the country and only 1 car made 3 shows.

The XJ and XF cars are all the same vintage

More cars may be attending in the future.

Combine D12 and D13. There are only 8 cars in the country and none made 3 shows.

The XJ and XF cars are all the same vintage

More cars may be attending in the future.

Combine S01, S02 and S04. There are only 15 cars in the country and only 3 cars made 3 shows.

These numbers will always be low and they all have the same judging criteria

with interior and exterior only.

**These proposals would eliminate 9 judging classes out of the 45.**

These proposals are not radical and should not offend many or create unfair competition.

I used 3 shows as a criteria of someone who is somewhat serious about Concours

competition rather than the member who only attends his local show.

There is a fairly large number of XJS and XK8/XK that they probably don't need to be combined.

These numbers will stay steady or possibly grow in the future.

The two Preservation Classes could possibly be combined.

I don't know the cars and don't know how fair it would be.

There is a decent quantity of Preservation cars.

C01A, C01B, C02, C03 and C04 could possibly be combined.

There are still decent numbers of the XK cars.

C22 and D14 can be eliminated since none were shown in 2012.

We need to reduce the number of classes as there are far too many classes with far too few cars.

Owners do get a kick out of winning trophies and it does keep them coming back

Abruptly increasing the level of unrewarded competition would reduce the numbers

of returning judged cars.

Display classes are growing in popularity, due to not worrying about stiff competition.

We need to bring more cars from Display to Judged and not the other way.

I will fully evaluate 2013 and 2011 well prior to the 2014 AGM and see if the 2012 trend is changing.

I propose reducing the 9 classes by the above proposal. This can be addressed again in a few years to see where the class participation rests.

Bob Matejek

JCNA Special Awards Chair

JAGM & NC RD

10/17/2013

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JCNA Special Awards Chair

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10/17/2013

## Response from Concours Committee RE: Consolidation of Certain Classes

The Concours Committee supports the consolidation of certain Champion and Driven classes per this Proposal. The Committee feels that this manner of study should be re-visited on a periodic basis and make changes as required.



### **UB-3d JCNA Entrant Numbers and Score Entries**

*There has been an ongoing problem with entrant scores and JCNA numbers for entrants who have multiple cars entered in the same class in a concours. There is no way to tell one car from another. For both the slalom and rally where scores are for the driver or navigator, and not the car, there is no way to tell who is driving the car.*

*The JCNA scoring software will handle extensions up to three characters.*

*For the 2014 competition season, it will be the Entrant's responsibility to assign a unique JCNA approved suffix for each entry as follows:*

*Concours Entrants with more than one car entered **IN THE SAME CLASS** will need to designate a special JCNA approved suffix to their JCNA number for each car, such as: SW00-0000-**C1** for their first car and SW00-0000-**C2** for their second car, etc.*

*As slalom scores are for the driver and not the car, each driver (husband, wife, children) will need to designate their own JCNA approved suffix as follows: SW00-0000-**S1** (husband), SW00-0000-**S2**, (wife), SW00-0000-**S3** (Child), etc.*

*Rally Drivers and Navigators each have their own class so a husband (driver) and wife (navigator) would not have a problem.*

*However, if both the husband and wife drove or navigated in separate cars, they will each have to specify a separate JCNA approved suffix to their JCNA number as follows: SW00-0000-**R1**, SW00-0000-**R2**, etc.*

*This unique JCNA approved suffix "C1, C2", must remain with the car and "S1, S2, R1 or R2" with the entrant during the entire concours season.*

*Again, it will be entirely the entrant's responsibility to provide a consistent JCNA approved suffix for their cars and people. It will be the club's responsibility to enter the information in the JCNA scoring system correctly.*

*If a car is sold and replaced with a car **IN THE SAME CLASS**, that JCNA approved suffix may no longer be used for that competition season. Entrants with newly purchased cars entering in the SAME CLASS will need to assign a different JCNA approved suffix as well.*

*A place will be needed on each registration form for the JCNA number and JCNA approved suffix.*

*Clubs will also need to add the following warning to their registration forms*

*During the course of the year, if you have entered more than one car **IN THE SAME CLASS**, it is your responsibility to append a unique JCNA approved identifier to your JCNA number to make sure standings are recorded accurately. Example: for concours: SW00-0000-C1, slalom SW00-0000-S1, rally SW00-0000-R1. Failure to do so may result in invalidated scores.*

*Note: The "J" for certified judges is not part of the JCNA number when recording scores.*

## On Line Scoring System Web Page

Enter the standard JCNA number, without any extensions, then click **Find**.

Enter the standard JCNA number, without any extensions, then click **Find**.

Class	JCNA #	Name	M / F	Best Time
	SW07-4436			enter 999.99 for DFNs
Car (year, model, body style, color)		Entrant's Home Club		
Car Modifications :				
		Submit		

The system brings up the default information.

Class	JCNA #	Name	M / F	Best Time
	SW07-4436	Steve & Deanie Kennedy	M	enter 999.99 for DFNs
Car (year, model, body style, color)		Entrant's Home Club		
		Rocky Mountain Jaguar Club		
Car Modifications :				
		Submit		

After the Entrant's information is displayed, add the JCNA approved suffix to the JCNA number. Be sure to remove the name of the person NOT driving the car.

Class	JCNA #	Name	M/F	Best Time
R	SW07-4436-s1	Steve Kennedy	M	49.55
Car (year, model, body style, color)		Entrant's Home Club		
2014 F-Type V-8 S		Rocky Mountain Jaguar Club		
Car Modifications :		Update Delete		

Press **Update**. Scroll down to review the updated information. There should be the appropriate JCNA approved suffix after the JCNA number. Note: The "J" for certified judges is not part of the JCNA number when recording scores.

Edit	R	5	Steve Kennedy	M	SW07-4436-s1	49.550	2014 F-Type V-8 S	Rocky Mountain Jaguar Club
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## **The following text will need to be added to the On Line Scoring System page**

*New for 2014:*

**Concours:** *For entrants with more than one car **IN THE SAME CONCOURS CLASS**, the person entering the scores must include the appropriate JCNA approved suffix as provided for the entrant. If a car is sold, that suffix may no longer be used for that competition season.*

*Entrants with newly purchased cars entering **IN THE SAME CONCOURS CLASS** would need to assign a different JCNA approved suffix as well.*

*SW00-0000-**C1** for the first car, SW00-0000-**C2** for the second car, etc.*

**Slalom:** *As slalom scores are for the driver and not the car, each driver (husband, wife, children) need to designate their own JCNA approved suffix as follows: SW00-0000-**S1** (husband) , SW00-0000-**S2**, (wife), SW00-0000-**S3** (Child), etc.*

**Rally:** *Rally Drivers and Navigators each have their own class so a husband (driver) and wife (navigator) would not have a problem.*

*However, if both the husband and wife drove or navigated in separate cars, they will each have to specify a separate JCNA approved suffix to their JCNA number as follows: SW00-0000-**R1**, SW00-0000-**R2**, etc.*

*Note: The “J” for certified judges is not part of the JCNA number when recording scores.*

*The use of personal initials will not work because somewhere there is bound to be a couple who both have the same initials.*

*The problem of initials will also not work for a single person who has two identical cars in the same class at the same concours. If that person indicates his first car as ...000-**C1** and the second car as ...000-**C2**, there will not be any confusion as to which car is being scored.*

### **UB-3d      Response from Newly Formed Concours Committee**

#### **NB-3d JCNA Entrant Numbers and Score Entries**

The Concours Committee supports the JCNA developing a better methodology to track JCNA members, such as husband and wife, participating in a Concours sometimes in multiple cars in the same class.

The Concours Committee commits itself to help JCNA towards this goal.

## **UB-3e JCRC Rule Book Proposed Changes**

### **Chapter III Instructions and General Rules for the Judge**

#### **D. JUDGE CERTIFICATION AND CERTIFICATION**

##### **2. The Certification Process for New Judges**

###### **Current Rule:**

- e. ~~As a further step to improve the standardization and quality of JCNA concours Judging, beginning in 2013, Driven Division will still require only one Certified Judge per Judging Team, but Champion and Special Divisions will require two Certified Judges per Judging Team.~~

###### **Proposed Rule Change**

- e. Beginning in 2015, all Judges for both Champion and Driven Divisions must hold current JCNA judging certifications. The only exception being that those events at which separate OV teams are used, only one Certified Judge pre-OV Judging Team will be required.

###### **Reason:**

To require the need for all judges on a judging team, as noted above, to be certified.

###### **Concern:**

If this proposal passes, a provision must be made for what action to take if there are not enough certified judges to meet this criteria the day of the event.

## **UB-3e Response from Newly Formed Concours Committee**

The Concours Committee supports the rule changes presented by the JCRC regarding the requirement for all Judges needing to be certified, except for one OV judge; the re-write of Chapter 3.2 Authentic Options; Chapter 4.4.d the re-write of Authenticity Documentation; Chapter 4.C the re-write for the Judge and Entrant and the addition of Table C-3.

## ***Board of Director Items***

### **BoD-1 Honorary Life Membership for Michael H. Dale**

FROM: Rob Thuss, JCNA Legal

TO: JCNA BOD  
c/o Steve Kennedy, Secretary

RE: 2015 AGM BOD Agenda Item:  
(1) Conferring Honorary Life Membership upon Michael H. Dale  
(2) To Consider renaming the Dealer of the Year Award to  
the “Michael H. Dale Jaguar Dealer of the Year Award”

JNCA Bylaws provide that the Board of Directors may provide for special types of membership, including honorary, life or charter.

During his long career with British Leyland and Jaguar, Michael H. Dale held key executive positions, including Vice-President of U. S. Sales, and President, Jaguar North America. His support of JCNA during Jaguar’s administration of JCNA dates from the 1970s.

Mr. Dale was instrumental in conceiving of and executing an agreement between Jaguar and JCNA to protect and ensure an enduring relationship between JCNA and Jaguar, when JCNA became independent and self-administering in the early 1990s.

I spoke with Mike, recently; he’s driving a naturally-aspired XF 5.0, is well and leading an active life. He is receptive to these proposals, and expressed his continued support and friendship to JCNA.

Rob Thuss

## BoD-2 Request for approval for the creation of the Jaguar Club of Southwest Florida, Inc.



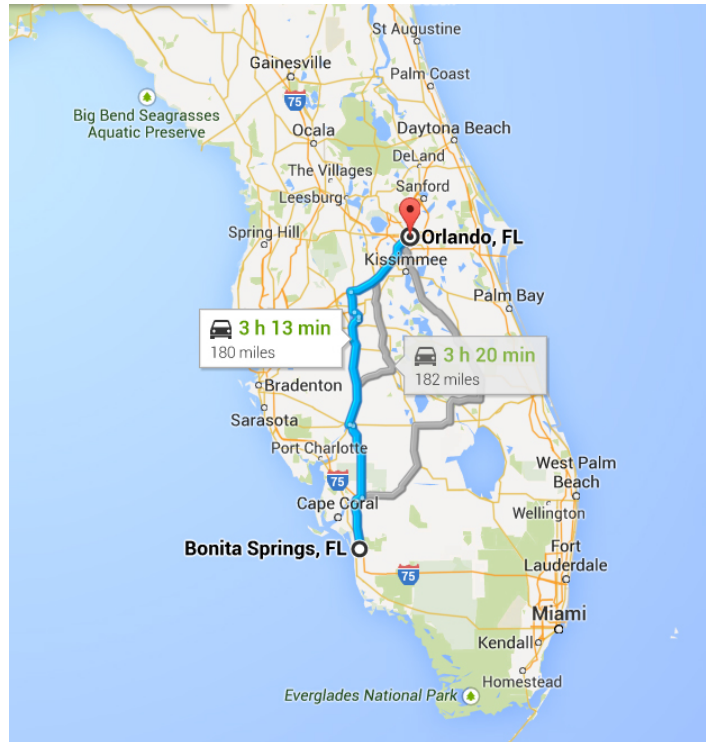
Robert Bruce, who lives in Bonita Springs, Florida, is requesting sanctioning for the creation of the Jaguar Club of Southwest Florida.

Bonita Springs, is 2 hours from Miami (Jaguar Club of Southern Florida), 2 hours, 15 minutes from Tampa (Sun Coast Jaguar Club) and 3 hours, 15 minutes from Orlando (Jaguar Club of Florida).

It is also about a half hour from Ft. Myers, Florida where he has strong support from that Jaguar dealership and half hour from Naples, Florida where he has plans on developing the same strong support from that Jaguar dealership.

He currently has 12 interested potential members and has been working with the Jaguar dealer in Ft. Myers, Florida to contact potential members initially and ready to run a much larger initiative at month end to contact potential members from this dealer's customer data base. The same is planned subsequently with the Jaguar dealer in Naples, Florida.

Robert would like to have preliminary approval from the board for the creation of the club. He feels that when potential members know he really has a viable and affiliated club, they will be interested in joining.



Robert has a club logo he is waiting for approval from Jaguar legal and has the bylaws ready to submit to JCNA legal counsel, Rob Thuss, for review.

# Jaguar Clubs Of North America, Inc.

## JCNA New Club Affiliation Agreement



### To Apply For JCNA Affiliation:

Please complete and forward the Club portion of the JCNA New Club Affiliation Agreement together with this completed form to the JCNA Administrative Manager/Treasurer/Membership Chair.

To fill this form out, press the **TAB** key to move from field to field, then you must save it to your computer. Please print it out and sign it in the appropriate places at the bottom. You may either scan it and attach it to an email and send it to Deanie Kennedy [dkennedy@jcna.com](mailto:dkennedy@jcna.com) or print it and mail it to Deanie Kennedy, 8137 Zang St., Arvada, CO 80005-5190, Toll Free phone/fax 888-258-2524. Sorry, this is just the way computer forms work.

Name Of Club: Jaguar Club of Southwest Florida, Inc.

JCNA Region: SE68 - South East Home State/Province Of Club: Florida

CLUB ADDRESS: (Official information and action correspondence will be sent to the President unless another individual is designated to receive official communications)

<b>President</b>	<u>Robert Bruce</u>	<b>Club Address if Other than Pres</b>	<u>Jaguar Club of SWF</u>
Address	<u>4220 Tarpon Ave.</u>	Address	<u>8951 Bonita Beach Rd., SE,</u>
City, State, Zip	<u>Bonita Springs, FL 34134</u>	City, State, Zip	<u>525-296</u>
Email	<u>rtbruce@jamesnet.net</u>	Email	<u>Bonita Springs, FL 34135</u>
Phone	<u>239-494-4606</u>	Phone	
<b>Vice Pres</b>	<u>Deb Gant</u>	<b>Treasurer</b>	
Address	<u>28395 Del Lago Way</u>	Address	
City, State, Zip	<u>Bonita Springs, FL 34135</u>	City, State, Zip	
Email	<u>dbgant13@gmail.com</u>	Email	
Phone	<u>239-676-9949</u>	Phone	
<b>Secretary</b>		<b>Membership Chair</b>	
Address		Address	
City, State, Zip		City, State, Zip	
Email		Email	
Phone		Phone	
<b>Webmaster</b>	<u>James Bruce</u>	<b>Other</b>	
Address	<u>6119 Greenville #119</u>	Address	
City, State, Zip	<u>Dallas, TX 75206</u>	City, State, Zip	
Email	<u>webmaster@jamesnet.net</u>	Email	
Phone	<u>214-597-6962</u>	Phone	

Name Of Club Publication: "South Trail" Jag Club of SWF Monthly

Frequency Of Club Publication: ☒ Monthly ☐ Bimonthly

Name Of Club Website: www.jaguarchubofswf.com

(You may also just post your club info on the JCNA web site)

Frequency Of Club Meeting: Monthly

Current Club Membership:            (Husband, wife and immediate family count as one membership)

% Of Members Owning Jaguar Car



Club Meeting Location:

☐ Same Location Each Month  
☒ Location Each Month Varies

☒ Same Location Most Months

Other

Local Jaguar Dealers will  
host/sponsor some meetings at  
their facilities

**HISTORY OF CLUB:** Include dates, principals and items of interest in connection with founding of club:

Started formulating the club 1-15-15 when no club was within reasonable distance - this market not covered.  
Club was incorporated/state filed, by-laws formed/legal approved, logo defined/submitted, website  
started/content defined/under construction due 3/15/15, member marketing materials started/completed, key  
contacts with 1 of 2 Jag Dealers in area on board.

New member marketing plan in place 1) initial start up, 2) major drive dealer #1 mid-March 3) major drive  
dealer #2 mid-April. With foundational/structural components for club operations in place (3/20/15) major  
membership marketing drives will take place.

Contacts and follow-up with prospective members for membership 2/20 - on going

Other supporting action items as part of start up plan are on going leading to targeted club completion and  
affiliation March 20th.

**LIST OF EVENTS CLUB ENGAGES IN (Concours, Rallies, Slaloms, Social, Etc.):**

18 events and group activities initially planned including SWF functions and local community functions for  
Marco Island, Naples, Bonita Springs, Ft. Myers, Port Charlotte and Cape Coral - communities within SWF  
area. Includes concours, Jag drives, Jag displays, contests and several social events.

7 on line activities being incorporated into the members only section of the website including forums,  
market place for buy/sell/trade, bulletin board along with several resource links, Jag photo contests, etc.

2 reoccurring events being planned/coordinated with local Jag dealers for tech talks and workshop seminars  
and labs for members.

Coordinating events with other local clubs on the to do list for March/April initially with the other JCNA  
affiliate clubs in Tampa, Ft. Lauderdale and Orlando, the British Car Club and the Ferrari Club of Naples.  
These and others to be determined/discussed with future membership and their club officers.

#### **IMPORTANT FOR NEW CLUB APPLICATIONS**

When this form is submitted as part of the **AFFILIATION AGREEMENT** to become a JCNA affiliated  
club, attach the "New Member Registration Form" listing all club members. Include the "Roster  
Transmittal Form" with initial JCNA dues for each member. Contact JCNA Treasurer to determine dues  
requirements.

*Applications will become effective upon JCNA Executive Committee & Board approval.*

Submitted and signed by: Robert Bruce, President (JCSWF)

Name and Position

Street: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Address, if other than noted above



## REQUIREMENTS FOR JCNA CLUB MEMBERSHIP:

Does the club have its own club logo: ☒ Yes, ☐ No (If yes, please attach/include sample)

ANNUAL DUES (INCLUDING \$30/YR JCNA DUES): \$

JCNA BYLAWS, ART.III, SEC. 2 REQUIREMENTS: Any group of 20 or more (unless otherwise approved by the JCNA Board of Directors), subject to ART. II, may make application for club affiliation in JCNA. The group must submit, together with its affiliation application, a copy of its Constitution or Bylaws (*Samples can be provided*). Granting of club membership will be contingent upon receipt by JCNA of the designated pro rata dues for the current year. The group must publish, at regular intervals, a newsletter or other publication which is distributed to members of the group.

"For purposes of JCNA Membership, the term "Member" is defined to include the primary member and his or her spouse or domestic partner living in the same household, and children of the "member" up to and including the calendar year in which they turn 18 years of age.

Each member unit or joint membership unit is required to be a member of JCNA in good standing which is accomplished by the Club's submission of Annual JCNA Dues prior to February 1<sup>st</sup> of each year. (Receiving Jaguar Journal is part of JCNA membership.)

### PROCEDURE

1. Send application to JCNA Administrator.  
**Deanie Kennedy, [dkennedy@jcna.com](mailto:dkennedy@jcna.com)**  
**8137 Zang St.**  
**Arvada, CO 80005-5190**  
**Toll Free fax 888-258-2524**
2. JCNA Administrator shall notify Regional Directors in the region that would be impacted by the prospective affiliate and in adjacent region(s) if the affiliate is near affiliates in other regions.
3. The JCNA Legal Counsel shall receive bylaws from the prospective affiliate for review.
4. Executive Committee may accept application if no other affiliates are within 100 miles and, in their judgment, there is no reason why the application might not be in the best interest of JCNA.
5. The full BoD must review the application if another JCNA affiliate club is located within 100 miles or if application is deferred by Executive Committee. Close proximity is not grounds for rejection.
6. If rejected, a formal letter shall be sent by JCNA to the club applying for application. The President, or his/her designee, shall outline the reasons for rejection. Valid reasons for rejection include:
  - a) Failure to comply with JCNA bylaw requirements.
  - b) Violation of JCNA Articles of Incorporation or of an applicable statute.

### JCNA AFFILIATION AGREEMENT

THIS AGREEMENT is made this [ ] day of [ ], 20[ ] between the Jaguar Clubs of North America, Inc., hereinafter referred to as JCNA and the:

Jaguar Club of Southwest Florida, Inc. (SWF) - JCSWF

(Club Name Spelled Out)

1. In consideration of the premises and covenants hereinafter contained, the JCNA hereby grants to the Jaguar Club of SWF  
license to use the name and title "Jaguar Club" and the JCNA logo.
  2. The Jaguar Club of SWF  
hereby covenants with the JCNA that it will use such name and logo only in connection with the Jaguar Club, and will not use either in connection with any business or trade nor will it grant or purport to grant to any other company, person or persons the right to use such name or logo without the prior consent in writing of the JCNA, hereto.
  3. The Jaguar Club of SWF  
shall carry on in such manner as not to damage the Goodwill attaching to the name Jaguar nor to bring the name Jaguar into disrepute and will do all such acts and things as may be necessary to maintain the high reputation of that name.
  4. This license may be discontinued by either party after the expiration of one year from the date hereof or by thirty days notice in writing by the JCNA in the event of any breach of any of the conditions herein contained, and such discontinuance shall be without prejudice to any other rights which the JCNA may have in respect of any breach or alleged breach of any of the conditions herein contained.
  5. The Jaguar Club of SWF  
(Club Name)  
will, when requested by JCNA, take immediate steps to discontinue the use of the name **Jaguar**.
- IN WITNESS WHEREOF Robert Bruce, President  
(Officer Name and Club Title)
- on behalf of Jaguar Club of SWF  
(Club Name)
- have set their hands to be effective the day and year first above written.

\_\_\_\_\_  
Club Witness

\_\_\_\_\_  
Club Witness

New Club's bylaws reviewed by the JCNA Legal Counsel this: [ ] / [ ] / 20[ ]

JCNA Legal Counsel

\_\_\_\_\_  
Signature of JCNA Legal Counsel

\_\_\_\_\_  
Printed Name of JCNA Legal Counsel

Reviewed by the JCNA Board of Directors this: [ ] / [ ] / 20[ ]

Approved by the JCNA president this: [ ] / [ ] / 20[ ]

\_\_\_\_\_  
JCNA President

## **BoD-3 Scheduling Slalom and Rally Events**

Currently there is no requirement for posting either of these events ahead of time. The Concours has such a rule.

### **Concours Rules**

## **Chapter I, B. SELECTING THE DATE AND OBTAINING SANCTION**

### **1. Selecting the Concours Date**

The Concours Chair should carefully choose the date as far in advance as practical. Normally a Saturday or Sunday is best. Saturdays have become popular in recent years, often with an awards banquet in the evening and, occasionally, a rally or slalom on Sunday after the Concours.

### **2. Avoiding Local Conflicts**

Investigate other activities in the immediate area to determine that the date requested will not conflict with other popular local events. Some clubs have been very successful tying their Concours in with other local car related events or local festivals.

### **3. Obtaining a Sanction**

To obtain a sanction, go to the "Calendar Page" of [www.jcna.com](http://www.jcna.com) click on the "Login" link at the top of the page. Using your club number and password, access the "Club Page Main Menu" and follow the instructions to "Post new events in the Calendar and Request New Event Sanction".

The request may be submitted within one (1) year but no less than four (4) months prior to the requested Concours date. This avoids conflict with other clubs and ensures notice of the Concours will be listed as promptly as possible in the *Jaguar Journal's* Clubs Calendar.

Sanction will be granted on requested date subject to:

Priority of request

- a. No same-weekend conflict within the JCNA Region or within 200 miles of other JCNA Concours meets. (2015 AGM)
- b. Clubs whose Concours would be within 500 miles of a JCNA Major Event, i.e. Western States, Challenge Championship or Regional Concours, may not schedule their Concours within 7 days of the JCNA Major event. (2015 AGM)
- c. The Sanction Request via the JCNA Website affirms that the Concours Chairman, Chief Judge, and Officers of the club shall conduct and report the Concours in accordance with the official JCNA rules and regulations. (2015 AGM)

Conflicts will be referred to the appropriate Regional Directors. Avoid commitments involving financial penalties until a sanction is granted.

### **4. Canceling/Rescheduling the Concours**

It is preferable to make the date of the Concours firm. If the Concours must be canceled and rescheduled, it is imperative that the JCNA Regional Directors be notified. Thereafter, a new sanction must be requested through the JCNA Website again taking precaution to avoid conflict with other Concours or a major JCNA event in the Region.

# New Business

## Administrative Policy Changes

### AP-1 A-100-105 Procedure for Member Group Revocation

#### ADMINISTRATIVE POLICY

CATEGORY: A-0100 Administrative Policy

SUBJECT: Procedure for Hearing on  
Revocation of Membership

NUMBER A-0100-105

ORIGINAL NUMBER: A201.6.1

DATE ISSUED: 4/21/15

SUPERSEDES ISSUANCE DATED:  
10/22/11

#### I. PURPOSE

To provide a procedure for a hearing or other method of determining whether grounds exist that warrant revocation of membership.

#### II. APPLICABLE

The provisions of this policy apply to all members of JCNA who may be subject to possible revocation of membership.

#### III. PROCEDURE

1. Any member of JCNA may submit a complaint to the President of JCNA in writing setting forth grounds upon which that person believes that the membership of another person may be subject to revocation.
2. Upon receipt, the President shall ~~review such complaint with Legal Counsel~~ **and refer such complaint to JCNA Legal Counsel, who shall,** if needed, request additional supporting evidence to support the allegations made in the complaint.
3. After review by ~~the President and~~ Legal Counsel, and after obtaining such additional evidence as may be required from the complainant, the matter shall be submitted to the entire Executive Committee to determine whether further action is required.
4. If the Executive Committee determines by majority vote that the complaint and supporting evidence does not, on its face, present a basis to consider revocation of membership, the complainant shall be so advised and the matter shall be considered closed.
5. If the Executive Committee determines by a majority vote that the complaint and supporting evidence presents a prima facie basis to consider revocation of membership, then the charged member shall be notified by the ~~President or his/her designee~~ **legal counsel** in writing that such a complaint has been made against him/her. The member shall be advised of the basic allegations and shall be given 30 days to respond to the complaint, in writing sent to the ~~President or his/her designee~~ **legal counsel**, with any supporting evidence that the member believes may refute the charges against them. The member shall also be advised that they may request an in-person hearing before a Complaint Hearing Board within that 30 day period, which request shall be considered by the Executive Committee and granted only if it appears that an in-person hearing will resolve issues of disputed fact that cannot be resolved based upon the written submission

- of the parties. The member is solely responsible for his/her transportation and associated costs.
6. If the charged member fails to respond to the notice of complaint within 30 days, then the matter shall be submitted to the Executive Committee for review and recommendation based upon the evidence submitted by the complainant.
  7. If the charged member responds to the notice of complaint within 30 days, in writing, with supporting evidence, then the matter shall be submitted to the Executive Committee for review and recommendation. If the charged member has also requested an in-person hearing, the Executive Committee will determine whether such hearing is necessary.
  8. If the Executive Committee determines that a hearing is required, the President shall appoint a three-member Complaint Hearing Board consisting of three regional directors from regions other than the region in which the charged member resides. JCNA Legal Counsel shall present the evidence in the Club's possession, and the charged member shall have the opportunity to argue and defend his/her membership. The member shall be notified of the time, date and place of such hearing at least 15 days in advance of the scheduled hearing. The member is solely responsible for his/her transportation and associated costs.
  9. The Complaint Hearing Board shall prepare written findings and recommendations.
  10. The findings and recommendation of the Executive Committee, or if a hearing was held, the findings and recommendations of the Complaint Hearing Board, shall be submitted to the full Board of Directors. A member's membership shall only be revoked by a vote of two-thirds (2/3) of the Board of Directors present at any regular or special meeting. The member shall be notified of the outcome of the Board's vote.
  11. To the extent possible, all proceedings and evidence submitted by both the complaining member and the charged member shall be kept confidential by the Board of Directors. The complaining member shall only be advised whether the Board has voted to revoke the charged member's membership or not, and shall not be advised of the basis of such action.
  12. Any meetings or hearings required under this policy may be held in person or via electronic meeting as permitted by JCNA By-laws and corporate policy. All decisions and determinations made under this policy are within the sole and exclusive discretion of the President, the Executive Committee, the Complaint Hearing Board and the Board of Directors, as the case may be, and shall not be subject to review, reconsideration or interpretation by anyone within or outside of JCNA.

#### IV. **RESPONSIBILITY**

The President shall be responsible for reviewing and making necessary changes in this policy as may be recommended or that are required by changing circumstances, as determined in his/her sole and exclusive discretion.

Reviewed by the Board of Directors this 21st day of March, 2015

Approved by the President this 21st day of March, 2015

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Authenticated by the President

## **AP-2     A-0100-106a Procedure for Member Group Revocation**

### **ADMINISTRATIVE POLICY**

CATEGORY: A-0100 Administrative Policy  
SUBJECT: Procedure for Member Group  
Revocation

NUMBER A-0100-106a

DATE ISSUED: 3/21/15

SUPERSEDES ISSUANCE DATED:

### **I. PURPOSE**

To provide a policy and procedure for Member Group revocation in accordance with JCNA Bylaws. Article III, Section 4 provides, “A JCNA group agreement may be revoked, on one month’s written notice at the request of that region’s two regional directors, subject to a majority vote of the entire board of directors, when the JCNA group fails to meet the minimum standards of performance or by any actions deemed to bring the name of JCNA into disrepute.”

### **II. APPLICABLE**

The provisions of this policy apply to all JCNA Member Groups and affected members of the Member Group.

### **III. PROCEDURE**

1. The two regional directors of the member group’s region submit a written request to revoke JCNA’s group agreement with the member group to the JCNA President. If the JCNA President is one of the two directors making the request, the President shall sign the written request and notify the Board of Directors as provided below. The request will identify the member group and the grounds for revocation.
2. The JCNA President shall notify the Board of Directors in writing that a request to revoke has been made. The President shall set a date for the Board to convene for a vote to be taken. The date shall allow for one month’s notice to be given to the member group. The President shall also instruct JCNA Legal to prepare correspondence, as described below.
3. JCNA Legal shall prepare a letter addressed to the member group’s President and copied to all members of the member group, to provide one month’s notice to the member group of the directors’ request to revoke, the date and time the Board will convene, and meeting details. Legal’s letter shall instruct that written responses shall be addressed to JCNA Legal and that responses must be made within ten (10) days. Legal’s letter shall advise that, pursuant to JCNA Bylaws, JCNA’s group agreement is subject to revocation by a majority vote of the Board of Directors. The member group shall also be advised that the right to address is limited to two delegates from the member group, unless leave to address the Board is requested and granted in advance of the Board of Directors meeting. Letters requesting leave to address shall be made within ten (10) days of receipt. Legal’s letter shall advise that if the Board votes to revoke, the member group shall cease to have JCNA affiliation, sanction, rights, license, and other privileges of a JCNA member group. The letter shall advise that members of the member group, who are otherwise members of JCNA in good standing, will be designated as members-in-large of JCNA. JCNA Legal shall mail this letter by certified mail and include a copy of the regional directors’ written request to revoke. JCNA Legal shall prepare responses for presentation to the Board, and advise the Board of any requests by members of the member group to address the

- Board. The Board shall promptly grant or deny leave to address, and Legal shall notify such members at least ten days prior to the date the Board convenes. Grant or denial of leave to address is in the absolute discretion of the Board.
4. When the Board convenes, the regional directors requesting revocation shall address the Board and explain the grounds and all relevant facts that form the basis for the request for revocation. The member group's two delegates, and other members of the member group who have been approved to address the Board, shall be provided a reasonable opportunity to respond, which shall be determined by the Board in its sound discretion.
  5. After hearing from the regional directors and the member group, the Board shall vote for or against revocation. JCNA Legal shall immediately notify the member group and its members of the Board's decision, by certified mail.
  6. If the Board votes to revoke, the JCNA Administrator shall re-classify the member group's members as members-at-large.

#### IV. RESPONSIBILITY.

The President shall be responsible for reviewing and making necessary changes in this policy as may be recommended or that are required by changing circumstances, as determined in his/her sole and exclusive discretion.

Reviewed by the Board of Directors this 20<sup>th</sup> day of March, 2015.

Approved by the President this 20<sup>th</sup> day of March, 2015.

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Authenticated by the President

## **Corporate Policy Changes**

### **CP-1 CP-600-104 Disclosure of Information**

CORPORATE POLICY  
CATEGORY: C-0600 Administrator  
SUBJECT: Disclosure of Information

NUMBER C-0600-104  
DATE ISSUED: 10/22/11  
SUPERSEDES ISSUANCE DATED:  
3/21/15

#### **I. PURPOSE**

To establish the policy for disclosing information regarding the operation of JCNA.

#### **II. POLICY**

~~A. Any information contained in the Articles of Incorporation, Bylaws, Rules and Regulations, or Corporate Policies governing policies and procedures, and reports to members will be made available upon request.~~

A. Any information contained in the articles of Incorporation, ByLaws, Rules and Regulations, Corporate or Administrative policies and procedures, and reports to members may be found on the JCNA web site [www.jcna.com](http://www.jcna.com) in either the reports from the AGM. ByLaws, Administrative and Corporate Policies may be found in the Library.

B. The Treasurer shall be authorized and directed to respond to requests for information under applicable Internal Revenue Services Rules subject to confidentiality.

~~C. The following items are considered privileged information and will not be made available:~~

~~1. Names, addresses and telephone numbers of members.~~

~~2. Any information pertaining to directors, except when authorized in writing by the director.~~

C. Names, addresses, e mail, telephone numbers, or other electronic accounts are considered privileged and will not be made available with the following exceptions:

1. Functional areas in JCNA which need access to information in order to fulfill the function of that area are authorized access to the information. The administrator will provide said information upon request or schedule. Conflicts as to access must be resolved by the Executive.
2. Any information pertaining to directors, except when authorized in writing by the director.
3. Release of this information to any parties extant JCNA without consent of the BOD is considered a very serious breach of trust. Currently only the publisher of the JJ and such other contracted services are authorized (IE: Membership cards).



### **III. RESPONSIBILITY**

- A. The Board of Directors shall be responsible for reviewing and making necessary changes in this policy as may be recommended or that are required by changing circumstances.
- B. The President shall be responsible for the administration of this policy. He/she shall issue such procedural regulations as may be required to effectively administer this policy and shall be responsible for formulating any recommended changes in policy content which require action by the Board of Directors.

This policy supersedes all previously established policies and all other material in conflict with its provisions.


Reviewed by the Board of Directors this 20<sup>th</sup> day of March, 2015

Approved by the President this 20<sup>th</sup> day of March, 2015


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Authenticated by the President

## NB-1 Bylaw Changes

### NB-1a Article IV, Section 2, 2nd Paragraph Submittal Deadline Date

<b>Jaguar Clubs Of North America, Inc. Bylaw Change Form</b>			
<p>1. Open this form and save it to your hard drive. 2. With the form open, press the <b>Tab</b> key to move through the fields and type the information in. 3. When done, save the form and close it. 4. Post, Fax or email the form to:</p>			
<b>JCNA Secretary Steve Kennedy</b>		<a href="mailto:skennedy@jcna.com">skennedy@jcna.com</a>	
<b>8137 Zang ST.</b>		<b>888-258-2524 Fax and Voice #2</b>	
<b>Arvada, CO 80005-5190</b>			
<p>As per the JCNA Bylaws, the bylaws may be amended at any annual general meeting or special meeting by a vote of two-thirds (2/3) of the voting members present, or represented by proxies, provided a copy of the proposed amendment(s) has been included in the call of the annual or special meetings at least <b>forty five (45) days</b> prior to the AGM."</p>			
Article Number and title		Article IV	
Section Number and title		Section 2, 2 <sup>nd</sup> Paragraph	
State current bylaw, if any (Use separate sheet if necessary)	All proposals to be presented at an AGM must be submitted to the JCNA Secretary at least sixty (60) days prior to that AGM. It is the duty of the JCNA Secretary to remind the members regularly of the submission deadline.		
State proposed bylaw or change (Use separate sheet if necessary)	All proposals to be presented at an AGM must be submitted to the JCNA Secretary at least forty five (45) days prior to that AGM. It is the duty of the JCNA Secretary to remind the members regularly of the submission deadline.		
Reason for Change: (Use separate sheet if necessary)	I believe this change was proposed last year but as it was not changed in the bylaws, I am resubmitting it. This will bring the deadline date in line with the other deadline dates in the bylaws.		
Name:	Steve Kennedy		
Club Name:	JCNA Secretary		
Phone Number:	303-49-3955	Fax No:	
Email:	skennedy@ecentral.com	Cell No:	303-489-3955
Postal Address:	8137 Zang St.		
City, State, Zip:	Arvada, CO 80005		
Date submitted:	February 3, 2015		

## NB-1b Article IV, Section 2, 2nd Paragraph Submittal of Agenda Item

<h3>Jaguar Clubs Of North America, Inc. Bylaw Change Form</h3>		
<p>1. Open this form and save it to your hard drive. 2. With the form open, press the <b>Tab</b> key to move through the fields and type the information in. 3. When done, save the form and close it. 4. Post, Fax or email the form to:</p>		
<b>JCNA Secretary Steve Kennedy</b> 8137 Zang ST. Arvada, CO 80005-5190		<a href="mailto:skennedy@jcna.com">skennedy@jcna.com</a> 888-258-2524 Fax and Voice #2
<p>As per the JCNA Bylaws, the bylaws may be amended at any annual general meeting or special meeting by a vote of two-thirds (2/3) of the voting members present, or represented by proxies, provided a copy of the proposed amendment(s) has been included in the call of the annual or special meetings at least <b>forty five (45)</b> days prior to the AGM."</p>		
Article Number and title		Article IV
Section Number and title		Section 2, 2 <sup>nd</sup> Paragraph
State current bylaw, if any (Use separate sheet if necessary)	All proposals to be presented at an AGM must be submitted to the JCNA Secretary at least sixty (60) days prior to that AGM. It is the duty of the JCNA Secretary to remind the members regularly of the submission deadline.	
State proposed bylaw or change (Use separate sheet if necessary)	<p>All proposals to be presented at an AGM must be submitted to the JCNA Secretary at least sixty (60) days prior to that AGM.</p> <p>The secretary has the option to submit any proposed AGM Agenda item to either the JCNA Executive Committee, JCNA Board of Directors, Regional Directors or the appropriate committee for their approval or review before an item gets put on the AGM Agenda.</p> <p>It is the duty of the JCNA Secretary to remind the members regularly of the submission deadline.</p>	
Reason for Change: (Use separate sheet if necessary)	Currently there is no mechanism to prevent all agenda items submitted to the secretary from going on the agenda without further review.	
Name:	Steve Kennedy	
Club Name:	JCNA Secretary	

**NB-1c Article VI, Section 1, regarding Life Membership notation in bylaws.**

**NB-1c Article VI, Section 1, "RE: Life Member-Dick Howe"  
Jaguar Clubs Of North America, Inc.  
Bylaw Change Form**



1. Open this form and save it to your hard drive.
2. With the form open, press the **Tab** key to move through the fields and type the information in.
3. When done, save the form and close it.
4. Post, Fax or email the form to:

JCNA Secretary Steve Kennedy  
8137 Zang ST.  
Arvada, CO 80005-5190

[skennedy@jcna.com](mailto:skennedy@jcna.com)  
888-258-2524 Fax and Voice #2

As per the JCNA Bylaws, the bylaws may be amended at any annual general meeting or special meeting by a vote of two-thirds (2/3) of the voting members present, or represented by proxies, provided a copy of the proposed amendment(s) has been included in the call of the annual or special meetings at least **forty five (45)** days prior to the AGM."

Article Number and title Article VI Directors

Section Number and title Section 1

State current bylaw, if any (Use separate sheet if necessary)	ARTICLE VI. DIRECTORS  Section 1. Board of Directors: The property and business of the JCNA shall be managed by its board of directors, consisting of (a) two directors from each of the six regions, to be elected by the membership for a term of two years until the next AGM; one director from each region to be elected on even numbered years and one on odd numbered years, (b) the immediate past president, (c) Jaguar Cars, Inc. designated director, (d) the treasurer <b>(e) past JCNA Secretary, Richard P. Howe, as a nontransferable life member</b> and (f) Legal Counsel, when not otherwise a director. Each director shall have one vote.
--	---

State proposed bylaw or change (Use separate sheet if necessary)	Remove part <b>(e) "past JCNA Secretary, Richard P. Howe, as a nontransferable life member"</b> as he is no longer alive.
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Name:	George Camp		
Club Name:	JSSC		
Phone Number:	8037609460	Fax No:	
Email:	SCJAG@juno.com	Cell No:	
Postal Address:	1772 Willowcreek Dr.		
City, State, Zip:	Columbia, SC 29212		
Date submitted:	6/8/14		

## **NB-1d Powers and Duties of the Vice President**

There is a conflict between the bylaws and policies regarding what abilities the vice president has when the when the president is unable to fore fill his or her duties.

- Bylaws, Article V, Sec 4, says, “...**and perform the duties of the president in the event that absence, death, inability or refusal of the president makes it impossible for said president to carry out the office's assigned duties.**”
- Administrative Policy A-0100-102 says in part, “ ...**until such time as the Board of Directors may designate a temporary or permanent successor to the position of President.**”
- Corporate Policy C-0500 – 104 says in part, “ .... **All authority ... will be automatically transferred to the Vice-President in the event any emergency or unforeseen development creates a vacancy in the position of President.**”

The following items need to coordinate.

### **Bylaws**

#### **ARTICLE V. OFFICERS: ELECTION AND APPOINTMENTS**

Section 4. Powers and Duties of the Vice-President: The vice-president shall be the deputy chief executive of the corporation **and shall, when authorized, assume and perform the duties of the president in the event that absence, death, inability or refusal of the president makes it impossible for said president to carry out the office's assigned duties.**

In so acting, the vice-president shall have all the powers and restrictions of the president. The vice-president shall generally assist the president and the board of directors in carrying out projects or policies of the corporation and shall perform or carry out specific duties and projects as from time to time may be assigned by the president and the board.

#### **A-0100 – Administrative Policy NUMBER A-0100 – 102**

##### **II. POLICY**

C. The responsibility of the President which are delegated to the Vice-President under this policy shall be exercised by the Vice-President **until such time as the Board of Directors may designate a temporary or permanent successor to the position of President.**

**II. POLICY**

B. **All authority** which has been or shall be delegated by the Board of Directors to the President, **will be automatically transferred to the Vice-President in the event any emergency or unforeseen development creates a vacancy in the position of President.**

D. The determination of when a vacancy exists in the position of President under this policy shall be made by a majority of the Board of Directors of this corporation.

**NB-1e Inability of the Vice President to perform his or her duties.**

Currently there is no provision in the bylaws or policies for the appropriate actions to be taken if the vice president is in able to perform his or her duties and who should replace that person.

## **NB-2 JCNA Administrator Items**

### **NB-2a Club Contact Info**

Clubs, please be sure to keep your email addresses current on the JCNA.com, Club List pages. The club emails on the contact page is the only way JCNA has of communicating with all the clubs. Also, for potential members who are looking at your web page, if they get a bounced email when they are trying to contact you, they may lose interest.

So Please go out and make sure everything is correct and current.

If you need to update your info, here are the steps.

1. Go to the JCNA Web Site:
2. Click on Club List, then click on your club name.
3. Once your club page is displayed, click on Login Page at either the lower right portion of the page or the very bottom of the page.
4. Your club login is your club's regional initials followed by your club number. If you are not sure what your club login information is, please contact the JCNA Administrator.

Note: the JCNA Administrator can only supply your club region and club number, not the password. You must enter your email address in the space provided to retrieve your password.

5. Once you have logged in properly, your club information will be displayed.

Click on Update Your Club Data

6. There are many other services offered on this page as well.
7. Once you click on Update your Club Data, the top portion of your club' data is displayed.

Note: Please be sure to include your club's postal address as this is where new members will be sending their check when they join.

8. Scroll down to get to the Club Officer Directory information.

Note: This very important, please include your club's president's information and email. If your club's president does not have an email address, please include on for someone else in your club who can contact the president when important information comes in.

9. Also, be sure to include your club's membership chair person's contact information as this is who the email is sent to when a new member joins.

If you have any further questions, please contact Steve Kennedy, JCNA Secretary, [skennedy@jcna.com](mailto:skennedy@jcna.com).

### **NB-2b Club/JCNA Membership**

Some clubs seem to have some members who have been given the option to be members of their local club only and not JCNA members.

Article III, Section 3c of the bylaws states:

(c) all members of a JCNA group shall be required to be members in good standing of JCNA and pay the annual dues of JCNA.

It is the responsibility of each club's president to enforce the JCNA bylaws regarding their club.

### **NB-2c JCNA Membership Renewals**

Clubs, the membership roster updating is going quite well. Most clubs are using excel and returning the database in the same format as it is being sent. For others, please do not delete any of the columns. They are needed by the JCNA Membership chair.

Currently there is no automated way for clubs to have their members renew their membership through the JCNA web site and handling over 5000 renewals manually would be an overwhelming task. So please do not have your members renew through the JCNA site.



## **NB-3 Concours Committee**

### **NB-3a Concours Committee Rule Book Proposed Changes**

### **NB-3a Concours Committee Rule Book Proposed Changes**

#### **Chapter I - Organizing a Concours d'Elegance** - Gary Cobble, Concours Committee

#### **B. SELECTING THE DATE AND OBTAINING SANCTION**

##### **3. Obtaining a Sanction**

###### **Current Rule:**

- a. No same-weekend conflict within the JCNA Region or within 200 miles of other JCNA Concours meets.
- b. No conflict within 14 days of a JCNA major event i.e., Regional Concours such as Western States and Challenge Championship.
- c. The listing of the Chief Judge and club's affirmation that JCNA Concours rules and requirements will govern.

Conflicts will be referred to the appropriate Regional Directors. Avoid commitments involving financial penalties until a sanction is granted.

###### **Proposed Rule Change**

- a. No same day scheduling within 200 miles of other JCNA Concours meets.
- b. Clubs whose Concours would be within 500 miles of a JCNA Major Event, i.e. Western States, Challenge Championship or Regional Concours, may not schedule their Concours within 7 days of the JCNA Major event.
- c. The Sanction request via the JCNA Website affirms that the Concours Chairman, Chief Judge, and Officers of the club shall conduct and report the Concours in accordance with the official JCNA rules and regulations.

Resolution of scheduling conflicts is the responsibility of the club submitting JCNA Club's Concours Chairman, Chief Judge, and Regional Directors. Avoid commitments involving financial penalties until a sanction is granted.

**Reason:** To clarify and better define the parameters of scheduling Concours Events and to bolster the Rules' language to better identify the requirement of the Local Clubs to follow the JCNA Concours Rules and Regulations.

**Concern:** The Current Rules were not clear and too stringent regarding the scheduling of the Local Concours Events, especially as it concerned Regional Concours, Western States, and Challenge Championship Events. The Current Rules did not strongly state the requirement for the Local Clubs to adhere to the JCNA Rules and Regulations.

## NB-3b There are Seventeen JCRC Proposed 2015 Rule Book changes

The following changes are proposed changes for the 2015 edition of the Rule Book.

The red underlined text represents changes that were tabled last year and JCRC's proposed 2015 changes. The green italicized, underlined text represents JCRC Chair, Dick Cavicke's comments as to why each new change is required.

### #1. Members of the JCRC

*Dick Cavicke*

JCNA Chief Judge

Chair, Judge's Concours Rules Committee

#### Members of the JCRC:

Dick Cavicke, Chief Judge **Emeritus**, San Diego Jaguar Club, SW Region

Hal Kritzman, Chief Judge, Jaguar Club of Southern New England, NE Region

George Camp, Chief Judge, Jaguar Society of South Carolina, SE Region

Bob Stevenson, Chief Judge, Jaguar Affiliates Group of Michigan, NC Region

Rufus Coburn, Chief Judge, Jaguar Club of Austin, SC Region

~~Stew Cleave~~ Art Dickenson, Chief Judge **Pacific Jaguar Enthusiasts Group**, NW Region,

Steve Kennedy, Rule Book Editor, Rocky Mtn. Jaguar Club, SW Region

### #2. Chapter II, B1, CONCOURS AWARDS AND DIVISIONS

#### B. CONCOURS AWARDS AND DIVISIONS

##### 1. North American Awards

At the conclusion of each JCNA Concours year, JCNA presents the North American Concours d'Elegance Awards three deep, in each of the Champion, Special, and Driven Division Classes, to members of JCNA affiliates or JCNA Members-at-Large. These annual awards are determined by averaging the Entrant's three (3) highest scores during the Concours year. Scores achieved at the JCNA Challenge Championship or Western States qualify for inclusion in the three (3) score average. **Entries competed in three or more JCNA concours automatically become eligible for a North American award in their particular Division and Class. If an Entry's three (3) highest score average does not position it among the top three places of its class, then the Entrant's highest two (2) scores will be evaluated for a Regional Award as per section 2. (2013 AGM)**

**No Entrant may receive both a North American and a Regional Award in any given year, in the same Class, for the same Entry. (2013 AGM)**

**No Entrant may enter the same vehicle in more than one class at a JCNA Concours. (2013 AGM)**

**This information was presented in Chapter IV but not in Chapter II.**

### #3. Chapter II, B4, CONCOURS AWARDS AND DIVISIONS

#### 4. Unofficial Divisions

~~"Display only" is not an official JCNA Concours Division. It is a classification given to those Jaguars voluntarily positioned for viewing as pre-planned part of the event. This type of participation is promoted to both add to the number and variety of Jaguars being shown and to encourage future Concours entries.~~

**"Display" is not an official JCNA concours division but is a classification given to those Jaguars voluntarily positioned for viewing as a pre-planned part of the event. This type of participation is promoted to both add to the number and variety of Jaguars being shown and to encourage future concours entries. Display entries are not formally judged, scored or given any competition points. However, Display participation (along with other specific JCNA competition events) qualifies as credit towards the Fred Horner Sportsman Award. For record purposes, member Display Entrants must be included when reporting concours results on the JCNA Competition Results web page, with the annotation "Disp" in the Class field. (2013 AGM)**

**This information was presented in Chapter IV but not in Chapter II.**

JCRC Proposed 2015 Rule Book changes and support of the JCRC changes tabled at the 2014 AGM.

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### #4. Chapter III D. 2 b.

#### D. JUDGE CERTIFICATION AND CERTIFICATION RENEWAL

##### 1. Responsibility

Under the direction of their own Chief Judge or a Chief Judge from another club, individual clubs will be responsible for certifying Concours Judges from among their members. **All persons assigned as Judges at JCNA Concours must be current members of a JCNA club or Members at Large (MAL's).** (2013 AGM)

##### 2. The Certification Process for New Judges

- a. Undergo thorough training on the contents of the Rule Book and the content, use and marking of score sheets.
- b. Take **and pass** the current JCNA Judge's Test. The purpose of the test is best served by taking it as a group, explaining each answer, and responding to all questions (see **NOTE** following D.5 below).

**Note: A passing grade, for the Judge's Test, requires answering at least 45 of the 50 questions correctly.**

---

## #5. Chapter III D.2.e. (Tabled in 2014)

### 2. The Certification Process for New Judges

- e. ~~As a further step to improve the standardization and quality of JCNA concours Judging, beginning in 2013, Driven Division will still require only one Certified Judge per Judging Team, but Champion and Special Divisions will require two Certified Judges per Judging Team.~~

- ~~-e. Beginning in 2015, all Judges for Champion, Driven and Special Divisions must hold current JCNA judging certifications. The only exception being that those events at which separate OV teams are used, only one Certified Judge per-OV Judging Team will be required. (2014 AGM)~~

*This needs to be 2016 for a start date since there's at least one club that holds its concours prior to the AGM and others follow close behind.*

---

## #6. Chapter III. D. 5. (New change)

### D5. Certification Renewal for All Judges

Take **and pass** the current JCNA Judge's Test, preferably in a group training session (Should hardship circumstances dictate otherwise, the test may be mailed.)

*Passing grade not previously specified.*

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## #7. F. JUDGING METHOD AND TEAMS (Tabled at 2014 AGM?)

### 1. Number of Certified Judges per Team

~~To judge any JCNA Division at a Concours d'Elegance, there must be at least one JCNA Certified Judge per team, including the OV Team (see Chapter III, Heading D. Rule 3). Driven Division **and Operation Verification (OV)** require only one Certified Judge per Judging Team. Champion and Special Divisions require two Certified Judges per Judging Team. (2013 AGM)~~

Beginning in 2016, all Judges for Champion, Driven and Special Divisions must hold current JCNA judging certifications. The only exception being that, those events at which separate OV teams are used, only one Certified Judge pre-OV Judging Team will be required. (2014 AGM) .

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**#8. Chapter III F.4. Judging Method and teams. (New Change)**

**F4. Judging Time Limit**

Each Judge must limit their judging of each Jaguar to a total of 15 minutes. This limit applies to each judge's actual time spent EXAMINING THE CAR and recording its discrepancies. Judges must make every effort to avoid exceeding the 15-minute judging time limit (see Section G. Heading 1.a. below). (2013 AGM)

**The 15 minute time limit does not include the time to conduct the OV inspection nor the time required to explain authenticity discrepancies to the Entrant and obtain his or her initials for them.**

**This distinction has not been made in past revisions.**

---

**#9. Chapter III J. 14. Score Sheets During Judging (New admin change)**

Except for the Entrant's initialing non-authentic deductions at the time of judging, score sheets are not to be made accessible to the Entrants for examination for any reason at any time on the day of the Concours d'Elegance. ~~Judges are cautioned that unnecessary discussion with the Entrant, regarding condition and cleanliness deductions, can lead to unpleasant disagreements.~~

**This is a suggested administrative change. Though valid, the comment/caution really doesn't belong here where we're telling Judges how to fill out the scoresheet. The essence of this comment is adequately covered in section N. The Judge and The Entrant.**

---

**#10. Chapter III N.2. Authentic Options (Tabled in 2014)**

**2. Authentic Options**

~~Authentic options are those items listed in Jaguar Parts Books or official Jaguar sales literature. Only written proof from those sources, from Jaguar Cars or from JCNA approved Judging Guides is acceptable. **Factory items offered as standard must be correct for the year and model presented** (see Appendix C and E).~~

**Authentic options are listed in official Jaguar publications or official Jaguar sales literature. Only written proof from those sources, from JCNA approved Judging Guides or from specific portions of JCNA Seminar Technical Bulletins is acceptable in validating such items. Factory items offered as standard must be correct for the year and model presented. (See Chapter VI, A.4 and Appendices C and E.) (2015 AGM)**

**Agree with this tabled change to be listed in this area and other parts of the Rules where it applies.**

---

**#11. Chapter IV I. 1 & 2. Concours Awards and Divisions (Alert for Concours committee)**

**Chapter IV Instructions and General Rules for the Entrant, is essentially a repeat of information from Chapter II. This is just a reminder that, whenever the Concours Committee makes any changes in the Awards program, that information will have to be repeated here.**

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**#12. B. OPERATION VERIFICATION (FUNCTIONAL ONLY) (New change)**

This verification deals exclusively with the functional qualities of the individual items and systems listed. **Do not judge the condition or cleanliness of any of the components being tested during this process.** (Condition and cleanliness of these items are the responsibility of the Exterior Judge.) **All of the exterior lights mounted on the Jaguar must work.**

**Note 1:** Some models must have the **ignition key on** for electrically powered components to function correctly. Prompt the Entrant to turn the ignition on if some of the OV items fail to operate. **The courtesy repair time is 15 minutes, see Chapter III, G2.** (2013 AGM)

**Note 2: LED replacement bulbs. There will be no penalty for replacing original light bulbs with LED's. However, the exteriors and lenses of all lights/lamps must appear as original/authentic.**

**Note 3 Dim lights still constitute acceptable function.**

**Dick Cavicke would be happy for extensive help here, including the official name Jaguar gives their LED running lights. Dick has included more of the text below just to remind everyone what we're dealing with.**

**#13. B5. Parking, Tail, Side, and License Plate Lights and LED Daytime Running Lights.**

Verify the operation of all parking, tail, side, and license plate lights and LED running lights. There may be as many as 10 or more lamps involved in this check.

**Note 1:** On 1968 and early 1969 US Export model E-Types, the sidelights **are not** fitted with bulbs; they are reflectors only.

**Note 2: Factory, and Jaguar USA authorized LED daytime running light strips and/or other linear LED configurations, must have at least 50% of their individual lengths functional.**

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**#14. Chapter V. Exterior (New addition)**

**C. 12. Chassis, Body Posture, and Ride Height**

Examine the Entry's body posture to determine that the car stands as level as you have been accustomed to seeing. Neither the front nor the rear should be excessively high or low. The differences may frequently be noted by comparing the vertical distance between the tops of the tires and the lower edge of the wheel arch. It is common for cars to be presented with mis-adjusted torsion bars and or rear leaf springs that are worn and sagging or, in contrast, leaf springs that have been re-arched or replaced and cause the rear of the car to sit too high. (See Chapter VI. F. Item 14, Note d.)

**Chapter VI has listed a deduction for this condition but Chapter V did not discuss it.**

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#15. **Chapter VI. A. 4. (Tabled in 2014)**

**4. Authenticity Documentation**

Authentic parts, options, and configurations are only those listed and/or illustrated in:

- a. Official Jaguar Cars Ltd. - Parts Books, Service Manuals and Owner's Manuals;
- b. Jaguar Cars Inc. and Jaguar Canada Inc. Sales Literature and Accessory Brochures;
- c. Official JCNA model-specific Judging Guides.

**d. JCNA Seminar Technical Bulletins, where the content quotes or copies Jaguar Cars or certain JCNA publications, (see Appendix C, Tables C-1 and C-3 . (2015 AGM)**

These, or other Jaguar Cars Ltd. or Jaguar Cars Inc. (see Note below) publications, are the only ones acceptable for documenting authenticity (see Appendix C.)

**Note:** Please observe that a definite distinction is being made between **Jaguar Cars Ltd.** (located in England), **Jaguar Cars Inc.** (located in USA) and **Jaguar Canada Inc.**

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#16. **Appendix B, Tire and Wheel Appendices**

**Updated to include 2015 cars.**

**Appendix B**

Pages 11 through 30

Example of new pages added to appendix B.

<b>2007 XJ</b> <b><u>(See Note #6)</u></b>				
	18" Rapier	18" Tucana	19" Custom	19" Custom Chrome
XJ8/XJ8L	Optional	Standard	Optional	Optional
Vanden Plas	Standard	Optional	Optional	Optional
XJR	N/A	N/A	Optional	Optional
XJR Super V8	N/A	N/A	Standard	Optional
	All Season 235/50 HR18	All Season 235/50 HR18	All Season 255/40 ZR19	All Season 255/40 ZR19

## #17. Appendix C

### Table C-3

#### JCNA Seminar Technical Bulletins

Only that bulletin content, which quotes or copies information from the Jaguar Cars documents, listed in Table C-1, is permitted for validating feature and component authenticity. (2015 AGM)

JCNA SEMINAR/TECHNICAL BULLETINS	ISSUE DATE
XK120	1989, 1998, 2000
XK140	1992
XK150	1993
MK II SEDAN	1995
BIG SALOONS MK VII, VIII, IX	1999
S-TYPE & 420 SEDANS	1996
SERIES 1 XJ6 & XJ12	1991
E-TYPE SERIES 1 3.8 & 4.2	1994
E-TYPE SERIES 2	? 1967
E-TYPE SERIES 3	1990

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**NB-4 Rally Committee Proposals – No proposals for 2015**



## **NB-5 Slalom Committee Slalom Committee Proposals**

There are no proposed Slalom Rule changes, but there is a new Tire and Wheel Guide.

### **JCNA Slalom Committee Guidance to Slalom Stewards: Wheels and Tires (effective February 2015)**

The Slalom Rules provide that components considered stock for Concours are also considered stock for the same model in JCNA Slaloms. The Slalom Rules also provide that original or optional equipment for one model in a Class may be used in another model in the same Class. Appendix B of the JCNA Concours Rule Book states with precision the original and optional wheels and tires for each Jaguar model as listed in the Official Jaguar Parts Books. The Slalom Rules incorporate Appendix B by reference. Therefore, a tire or wheel stated to be correct in Appendix B of the JCNA Concours Rule Book for one model in a Slalom Class will be correct for that model and also be correct for any other model in that Class. Both the tire and the wheel must be correct for the Slalom Class. Older Jaguars were originally equipped with relatively narrow wheels designed for use with relatively narrow tires. Oversized tires, in addition to being non authentic, can be a safety hazard, particularly those that exceed the recommended rim width for the tire.

#### **“Track Use Only” tires are not permitted in Stock and Street Prepared Classes.**

A tire marketed, advertised, or described by the manufacturer or applicable governmental agency "for track use only" or similar verbiage may only be allowed on a car competing in the Modified Class.

The word “RACE” embossed on a tire does not necessarily preclude the tire from being eligible for use in Stock and Street Prepared Classes. Two examples:

Currently available Dunlop R5 bias ply tires are sold for street use, have a Speed Rating of H, and are replicas of the 50's era optional bias ply Racing tires listed in Appendix B and the Jaguar Parts Books. These tires are allowed in Stock and Street Prepared Classes.

Racing tires are listed as an option for E-Types in the Jaguar Parts Books and in Appendix B. However, currently available Dunlop Race tires R-6 CR48 and R7 CR65 are sold for track use only and are not allowed in Stock or Street Prepared Classes. They are allowed only in a Modified Class.

Original vintage tires, newly constructed replicas of those tires, and period style tires do not necessarily include all of the information found on the sidewalls of a modern tire built for the US market. If there is a reasonable doubt as to whether a tire is for “track use only” the Slalom Steward may require the entrant to provide documentation showing that the tire in question is sold for street use.

#### **Radial tires “of equivalent size” to original bias ply tires are allowed in Stock Classes.**

Slalom Rule II. A.1.c. allows owners of cars in Slalom Stock Classes that were originally equipped with bias ply tires to “...substitute radial tires of equivalent size”.

If an owner chooses to use large, wide, low profile tires that are not equivalent to the original bias ply tires then that car is not allowed in Stock Classes, but may be entered in the appropriate Street Prepared or Modified Class. The drafters of the Slalom Rules who inserted the phrase “of equivalent size” knew that the dimensions of a radial tire would never be identical to those of a bias ply tire. Synonyms for equivalent include: alike and comparable. The Slalom Steward is responsible for judging whether radial tires are “of equivalent size” to the bias ply tires listed in Appendix B of the Concours Rules for cars in the applicable Class.

This Guidance Document establishes objective criteria for determining which radial tires are allowed as equivalent in size to bias ply tires in Slalom Stock Classes B, C, and D. Maximum limits on tire sizes are set out for each Class. Tires are not required to be of the original Dunlop brand but must be of the correct size and dimensions. Examples of tires (with sizes and dimensions) that are currently available and allowable have been set out in an Appendix to this Guidance Document for use by owners and Slalom Stewards in interpreting the Slalom Rules.

### **Radial tires permitted in Concours Driven Division may not be allowed in Slalom Stock Classes**

Some JCNA Members wish to compete in the Concours Driven Division where they are allowed to have radial tires having the original inside diameter even if their car was originally equipped with bias ply tires. However, the Driven Division Concours exception permits a car to be equipped with tires of essentially unlimited dimensions that would be wholly out of place in Slalom Stock Classes competing with older cars originally equipped with bias ply tires.

A major purpose for the “of equivalent size” provision in the Slalom Rules is to allow otherwise stock Concours Driven Division cars equipped with radials to compete together with Concours Champion Division cars in the same Slalom Stock Class. The “of equivalent size” provision in the Slalom Rules is much stricter than the liberal tire exception in Concours Driven Division. Those Members who compete in the Concours Driven Division are encouraged to compete in the Slalom Stock Class appropriate for their car with radial tires “of equivalent size” to the bias ply tires listed in Appendix B of the Concours Rules.

**Wheels:** A wheel stated to be correct in Appendix B of the JCNA Concours Rule Book for one model in a Slalom Class will be correct for that model and will also be correct for any other model in that Class.

In Stock Classes, all wheels must be either original un-modified Jaguar wheels or replicas of those wheels. In Classes A, B, C, and D both wire and disk (referred to in Jaguar Parts Books and Appendix B as “Pressed Steel”) original wheels were manufactured in steel, therefore any replica wheels that are all or part alloy or any material other than steel are not permissible in those Classes. Replica wheels must be the same size (diameter and width) and have the same offsets as the original wheels.

Some replica wheels now being manufactured may have a slightly different appearance than the original factory wheels. Cosmetic differences in replica wheels do not disqualify a wheel from being allowed in a Stock Class provided that such differences do not provide a performance advantage over the original wheels.

### **Wheels and Tires as listed in Appendix B of the Concours Rule Book Slalom Class B. (1948-1961 XK120, 140 and 150)**

#### **Original Wheels:**

16" x 5" disk and wire wheels

16" x 5 ½" disk wheels

#### **Original Tires:**

Replicas of the original and optional bias ply tires listed in the Official Jaguar Parts Books and Appendix B of the JCNA Concours Rule Book are:

*Dunlop RS4 and RS5 6.00 x 16*

*Section Width: 6.9 inches (175 mm), Diameter: 27.9 inches (709 mm), Tread Width: 4.0 inches (102 mm),*

*Dunlop R5 6.00 x 16*

*Section Width: 7.8 inches (198 mm), Diameter: 27.9 inches (708 mm), Tread Width: 4.8 inches (122 mm)*

The Dunlop RS5 6.00 x 16 is tall and narrow. The Dunlop R5 6.00 x 16, with an H Speed Rating, is wider than the RS5. The dimensions of the R5 establish the upper limit in width and the lower limit in aspect ratio for "equivalent in size" radial tires in Class B.

**Maximum limits on wheel and tire combinations permissible in Stock Slalom Class B:**

16" x 5 ½" disk wheels or 16" x 5" wire wheels with 205/75/16 bias ply or 205/75R16 radial tires.

**Slalom Class C. Early Sedans, large and small: Mark VII, Mark VII M, Mark IX, Mark X, Mark I, Mark II (not XJ6)**

**Original Wheels:**

5"x 16" disk wheels, 5 ½" x 16" disk wheels, 5 ½" x 14" disk wheels, 4 ½" x 15" disk and wire wheels, 5"x 15" disk and wire wheels, 5 ½" x 15" disk and wire wheels

**Original Tires:**

Original tires listed in the Official Jaguar Parts Books and Appendix B of the JCNA Concours Rule Book:

*Dunlop RS5: 6.70 x 16 Section Width: 7.4" (189 mm), Diameter: 28.8" (732 mm)*

*Dunlop RS5: 7.50 x 14 Section Width: 7.5" (191mm), Diameter: 26.9" (683 mm)*

*Dunlop RS5: 6.40 H 15 Section Width 6.9" (174 mm), Diameter 26.9" (683 mm)*

*Dunlop SP-41: 205 x 14*

*Dunlop SP-41: 185 R 15 Section Width 7.4" (188 mm), Diameter 26.5" (674 mm)*

**Maximum limits on wheel and tire combinations permissible in Slalom Class C:**

5 ½" x 16" disk wheels with 205/75 R 16 radials or 6.70 x 16 bias ply tires; 5 1/2" x 15" disk or wire wheels with Dunlop SP-41 185 R 15 radials and 4 ½" x 15" disk and wire wheels with SP-41 205 x 14 radial tires or 7.50 x 14 Road Speed RS5 bias ply tires.

**Slalom Class D. E-Types, 6 cylinders:**

**Original Wheels:**

5" x 15" and 6" x 15" Wire wheels

5" x 15" and 6" x 15" Disk wheels

**Original Tires:**

Original tires listed in the Official Jaguar Parts Books and Appendix B of the JCNA Concours Rule Book:

*Dunlop RS5 6.40 H 15: Section Width 6.9" (174 mm), Diameter 26.9" (683 mm)*

*Dunlop SP41 185 HR15: Section Width 7.4" (188 mm), Diameter 26.5" (674 mm)*

**Maximum limits on wheel and tire combinations permissible in Slalom Class D:**

15" x 6" disk or wire wheels with 185 R 15 radial tires or 6.70 x 15 bias ply tires. A specific radial tire size of 185 R 15 is specified for cars in Class D. Therefore 185 R 15 is the only size radial tires permissible in Class D.

Racing tires are listed as an option for E-Types in the Jaguar Parts Books and in Appendix B. However, the currently available Dunlop Racing tires R6 (CR48) and R7 (CR65) are sold for "track use only" and are not allowed to be used in Slalom Stock or Street Prepared Classes.

## Appendix: Wheel/Tire Guidance Document – Allowable Wheels and Tires

Following are examples of tires that are available for sale and that are allowable in the applicable Stock Class. These lists are not exhaustive. Other currently available tires (or tires that may become available in the future) could be judged to be “of equivalent size”. None of the tires listed below are for “track use only”:

**Class B:** Tires (radial and bias ply) available for sale and allowable:

*Avon Turbospeed 600 H 16: Section Width: 7.1” (180 mm), Diameter 28” (710 mm)*

*Coker 600R16 Classic: Section Width: 6.3” (159 mm), Diameter: 28.4” (720 mm)*

*Michelin Pilote X 600 R 16: Section Width: 7.5” (190 mm), Diameter: 27.8” (708 mm)*

*Michelin X 185S R 16: Section Width: 7.1” (180 mm), Diameter: 27.8” (707 mm)*

*Vredestein Sprint Classic 185 R 16: Section Width: 7.4” (188 mm), Diameter: 27.5” (698 mm)*

**Class C:** Tires (radial and bias ply) available for sale and allowable;

*Dunlop 6.40 H 15: Section Width 6.9” (174 mm), Diameter 26.9” (683 mm)*

*Dunlop SP-41 185 R 15: Section Width 7.4” (188 mm), Diameter 26.5” (674 mm)*

*Pirelli Cinturato 185 R15: Section Width 7.3” (185 mm), Diameter: 26.6” (675 mm)*

*Avon Turbosteel 185 R15: Section Width 7.2” (182 mm), Diameter 26.6” (676 mm)*

*Vredestein Sprint Classic 185 R 15: Section Width 7.4” (188 mm), Diameter 26.5” (674 mm)*

**Class D:** Tires (radial and bias ply) available for sale and allowable:

*Dunlop 6.40 H 15: Section Width 6.85” (174 mm), Diameter 26.9” (683 mm)*

*Dunlop SP-41 185 R 15: Section Width 7.4” (188 mm), Diameter 26.5” (674 mm)*

*Michelin XVS 185 R 15: Section Width: 7.4” (**188 mm**), Diameter: 26.5” (**674 mm**)*

*Vredestein Sprint Classic 185 R 15: Section Width: 7.4” (**188 mm**), Diameter: 26.5” (**674 mm**)*

*Dunlop SP Sport 185 R 15: Section Width: 7.4” (188 mm), Diameter: 26.9” (683 mm)*

*Avon Turbosteel 185 R 15: Section Width: 7.2” (**182 mm**), Diameter: 26.6” (**676 mm**)*

## Jaguar Clubs Of North America, Inc. AGM Proposal Form



To submit a proposal to the AGM,

1. Open this form and save it to your hard drive with a meaningful name, like AGM Proposal to \_\_\_\_\_.
2. With the form open, press the **Tab** key to move through the fields and type the information in.
3. When done, save the form and close it.
4. Attach it to an email to [skennedy@jcna.com](mailto:skennedy@jcna.com) or Fax 888-258-2524 or Post the form to:  
**JCNA Secretary Steve Kennedy**  
**8137 Zang ST.**  
**Arvada, CO 80005-5190**

As per the JCNA Bylaws, AGM Proposals must be submitted to the JCNA Secretary **AT LEAST forty five (45) days** prior to the AGM."

Title Proposal to Offer an Active Military Dues Discount

**State The Current Problem :** (Use separate sheet if necessary)

Many organizations provide discounts, special terms and other benefits to our active military personnel, JCNA does not. Given our military's critical role in keeping America Safe JCNA should offer them a discount on their dues.

**State The Proposed Solution Or Change:** (Use separate sheet if necessary)

Provide each active duty military personnel a 10% discount on JCNA yearly dues.

**Reason for Solution or Change:** (Use separate sheet if necessary)

Although the 10% discount is a minor one, three dollars, it demonstrates JCNA's commitment to honoring our troops.

Name:	Douglas Dechant, JCNA Membership Committee Co-Chair		
Club Name:	Jaguar Club of Southern Arizona SW 01		
Phone Number:	520-441-2028	Fax No:	same
Email:	dougdechant@gmail.com	Cell No:	443-995-1112
Postal Address:	36757 South Desert Sky Lane		
City, State, Zip:	Tucson, AZ 85739-1555		
Date submitted:	January 27, 2015		

## **NB-7 Proposal to Rename Western States and the Challenge Championship**

With the changing of member demographics the name “Western States” the “Challenge Championship” are due for a name change. We need to make sure the all the western regional clubs are included in the name not just those of “The States”. Challenge Championship does not really seem to be anything more now than a regional event. There is no real Head to Head competition of the JCNA 100 point winners as was its original intent. Western States has been a JCNA sanctioned event, but never a financially supported event. Renaming it would make it more inclusive and would allow for JCNA financial support.

Proposal to rename the events possibly “Eastern Regional Biennial” and “Western Regional Biennial” or something similar. This would also leave room for “Central ...”, “Midwestern” and “Southern ...” events, should someone want to host them. Or even “International Jaguar Festival”.

### **This topic was discussed at the fall board meeting with the following comments:**

- Barbara said she contacted all 17 western clubs asking if they had a problem with renaming the event. Only 6 clubs responded, 4 for, 2 against.
- Carole says it was the consensus of opinion of the Vancouver club that they are satisfied with the present names and feel the Western States event is and has been operating well as is. They saw no benefit to it becoming an official JCNA event.
- Jack Humphrey says that since both the WS and CC are very similar events, they should be named the same. They should be equally supported by JCNA.
- Fred Hammond has a question about naming, is it just a regional event or a national event. If it is regional, then the money should come out of Jaguar Cars regional money and not the money Jaguar Cars gives to JCNA. "International Jaguar Festival" was one recommendation.

## NB-8 2015 JCNA Challenge Championship

## NB-8 2015 JCNA Challenge Championship



hosted by

Wisconsin Jaguars Ltd. auto club



September 16th–20th, 2015

The 2015 Challenge Championship event, held every two years, will take place in Elkhart Lake, WI and at Road America this year

\* \* \* \* \* [www.WisconsinJaguars.org](http://www.WisconsinJaguars.org) \* \* \* \* \*

- **Challenge Championship Biennial Concours** on the grounds of the legendary Road America race track
- **Challenge Championship Rally** through the picturesque, twisty roads of the surrounding Kettle Moraine countryside
- **Challenge Championship Slalom** on the grounds of the Road America racetrack
- 4-day pass to Road America during the **Elkhart Lake Vintage Festival (ELVF)** event
- **“Gather on the Green” concours event at the Osthoff Resort**, overlooking the shores of Elkhart Lake. The Osthoff Resort is Conde Nast Traveler’s #1 MIDWEST RESORT (*Jaguar concours participants are invited to display at the Gather on the Green*)
- Evening awards dinner at the Osthoff resort with **Keynote Speaker: Bob Tullius**
- Participation in **ELVF Road Course Re-enactment**, on the original Elkhart Lake street race course
- Drive some **laps on the Road America racetrack** circuit in your own Jaguar
- Private tour of Motion Products Inc., a world renowned Ferrari restorer
- Guided tour of EEA AirVenture Museum, one of the world’s most extensive aviation attractions



WISCONSIN'S  
**Elkhart Lake**  
*A legendary getaway*





## **NB-9 2016 AGM/Western States**

### ***Proposal for: 2016 AGM/WSM – Scottsdale Arizona Annual General Meeting/Western States Meet***

<b>Dates: March 31-April 6</b>	
<b>Location: The Valley of the Sun – Scottsdale Arizona</b>	
<b>Your Hosts: Jaguar Club of Central Arizona</b>	
	
Co-Chairs: Robert Bronstein and Dennis Eynon Concours Lead: Phil Parker Slalom Lead: TBD Rally Lead: Neil Cooper Registration Lead: Mike Ferring Sponsorship Lead: Dennis Eynon Dinners/Extracurricular Activities Lead: RB & DE Public Media/Advertising Relations Lead: Marj Schafer Budget Lead: Joe Capano	
<b>AGM</b>	<b>WSM</b>
Thursday March 31, 2016- Saturday April 2, 2016	Saturday April 2, 2016-Tuesday April 6, 2016
One Hotel Centrally Located in Scottsdale AZ	One Hotel Centrally Located in Scottsdale AZ
Ample meeting room for AGM Meeting, breakouts, seminars, and social events	All cars will be displayed on grass at the hotel
AGM attendee room rate available 2 days prior to and 2 days after the AGM	AGM attendee room rate available 2 days prior to and 2 days after the AGM
	Concours / Rally-Tour / Slalom

#### ***WSM & Supporting Event: To Honor our beautiful supportive wives and significant others***

<b><i>While the car enthusiasts are getting grease under their nails, attending car meetings and preparing their cars for judging</i></b>	<b><i>The wives will be having martini's and getting paint applied to their nails</i></b> <i>(suggested events)</i>
<b>Concours D'Elegance</b>	English Tea Party in quaint garden
<i>Slalom</i>	Martinis and manicures
<i>Rally-Tour</i>	Musical Instrument Museum
<i>Comradery</i>	Horseback riding
<i>Competition</i>	Desert Botanical Gardens
<i>Fun &amp; More</i>	Trips to malls for Shopping Relaxing by the pools and having stress free fun

### ***Join Us In 2016***

***AND 1 MORE THING... Temperatures in the Valley of the Sun will be ...  
High 70's and Sunny we promise!***



## Committee Reports

### *CR-1 Jaguar Cars Liaison Report - Fred Hammond*

March 20-21, 2015

In the aftermath of the Boston AGM, it appeared that there had been a breakthrough in the communications between JCNA and Jaguar Land Rover NA. Jeff Curry's presence and participation seemed to be one of the highlights of the event and after discussions with Jeff après event, he seemed to have better understanding of JCNA and a vision for how JCNA and JLRNA could work together going forward.

In the months following the AGM, reality and the press of day-to-day business, such as product and dealer events, budget revisions and a total re-evaluation of staffing levels, all conspired to push many of the ideas Jeff had to the back burner.

While this could not be helped, there were still outstanding items between JCNA and JLRNA that had to be prioritized regardless of weight of those other obligations. Thanks to the hard work and persistence of Rob Thuss, George Camp and Gary Kincel, the two parties were able to finalize and sign a long needed advertising agreement for Jaguar Journal, thus assuring an on-going presence for Jaguar Cars in the JJ.

While that was a positive and greatly needed step in the right direction, there are outstanding issues still to be agreed upon. It is my belief that these agreements will be addressed and finalized within the next 12 months.

Unfortunately, the momentum which we had begun to build between JCNA and JLRNA came to an unforeseen, hopefully temporary, halt with the abrupt departure of Jeff Curry in September. The resultant realignment of responsibilities, including the elevation of Kim McCullough, former VP of Brand for Land Rover, to the VP of marketing for both Land Rover and Jaguar Brands, leaves the responsibility for the Club unassigned at the moment. However, I will continue in my role as Club Liaison and designated Board Member regardless.

I do want to take this opportunity to thank the Club and its members for its continued support of Jaguar, especially at events that immeasurably enhanced by the presence for member owned cars. I can honestly say that the quality of the cars and the generosity of the Club members has helped further secure Jaguar's legacy and heritage in the eyes of both the public and the Media. And JLRNA recognizes that contribution and greatly appreciates it.

Fred Hammond - Jaguar Land Rover Designated Board Member

## ***CR-2 Jaguar Cars; JCNA & Liaison Report - Gary Kincel***

**Updated from the fall BOD 2014**

Prepared for: AGM 2015

Prepared by: Gary Kincel

### **SUMMARY**

In the role as the Liaison to Jaguar Cars for JCNA, my main purpose has been to keep open, and strengthen the lines of communication between our club and Jaguar Cars. To seek common ground where we may support each other for the betterment of the Jaguar Brand and JCNA Membership.

Our annual request for financial support from JLR for affiliate club events will be forwarded to JLR at the end of Feb. This will include all request for event funding that Deanie Kennedy has from affiliate clubs at that time. JLR will not take additional request for 2015 after that date. During the past few years, the support from JLR was below that requested by the affiliate clubs due to budget restrictions at JLR. JLR has already provided support funding to help with the 2015 AGM, and the new Brand VP, Kim McCullough will be the keynote speaker at the AGM. We appreciate the financial support received from JLR for both national and affiliate club events, and remind the affiliate clubs that all request for 2015, must be made before the end of Feb. 2015 to Deanie Kennedy so that they may be consolidated and forwarded to JLR for consideration.

JLR will continue the discount program for the purchase of new Jaguar cars by members of JCNA. A new dealer bulletin has been issued, which outlines the levels of discount and models involved. This new program does include discounts on the F Type, which has been selling very well since coming to market. Although we do not have exact numbers, we believe this program has worked very well as an added membership benefit to JCNA members, and to help sell more cars for JLR.

We have had ongoing conversations with JLR, in our attempt to resolve some open issues related to the Jaguar Journal and use of Jaguar brand images. During the past few years, there has been changes within the management ranks at JLR in the U.S. that have slowed the process. Most recently Jeff Curry, VP for Jaguar in the U.S. left the company after we had started to build a relationship with him and were discussing the issues involved. During these management transitions, communication and resolution of issues has moved slowly. After Jeff's departure, we communicated with Christopher Marchand, EVP for the U.S. in our effort to keep discussion and problem solving moving forward. Since that time a new VP for the U.S. has been appointed, and we are working with Kim McCullough in her new capacity as VP to resolve all open issues. Our communication with Kim has been frequent, and she appears to be a decisive leader who is a pleasure to work with, and has an interest in quickly resolving all open issues. There is a new advertising agreement in place for the Jaguar Journal that was signed by both JLR and JCNA. Thanks to Rob Thuss for driving the process to completion of this new agreement.

The Jaguar Archives in Mahwah has been working on a project to eliminate duplicate inventory. As a result, Fred Hammond continues to make donations of excess material to JCNA for sale in the shop. This material thru the effort of George Camp has been put onto the JCNA website for sale with proceeds split between JLR, and JCNA.

For more than 2 years, George Camp and I have worked together to create a Foundation with the primary goal of honoring the heritage and history of Jaguar Cars in North America, providing information to anyone interested in restoring or repairing an older Jaguar, and helping students financially, that are interested in a career in the automotive restoration arts. Work on creating a legal entity, and seeking approval from the IRS for status as a 501c3 public charity is complete. We can now accept tax deductible donations of cash and material related to our goals. During the past year, the foundation has started to receive donations of both collectable material, cars, and cash, to support the ongoing efforts toward achievement of our goals. We invite everyone to become a patron of the foundation and help support our efforts. Applications are available from any board member of the foundation, or at the foundation website. [Jaguarfoundation.org](http://Jaguarfoundation.org) .

I continue to work on the achievement of our 2 main strategies as noted below, and in previous reports.

1. Maintain ongoing regular communication with Jaguar Cars.  
On a periodic basis, I talk with Fred Hammond regarding issues that come to our attention. Fred and I have open and lively conversations with the goal of finding mutual agreement and common ground on any issue that we deal with. Some issues we have worked on during the past year include.
2. Act as a point of contact with Jaguar Cars for JCNA and the Affiliate Clubs.  
Since JCNA is a small part of Fred's job as a consultant to Jaguar Cars, our goal here is to have a primary point of contact for communication between JCNA and Jaguar Cars. We continue to work at strengthening this primary point philosophy. Please communicate directly with Gary Kincel on the JCNA side as a primary contact for anything related to JLR.

I believe in both areas noted above that we have made progress toward our goals. We continue to seek good ways to communicate with Fred and Jaguar Cars to the betterment of both JCNA and Jaguar Cars.

Submitted by:  
Gary Kincel

# CR-3 JCNA Financial/Administrator Report - Deanie Kennedy

## CR-3a P & L Comparison over 2013

2:47 PM  
03/08/15  
Accrual Basis

### Jaguar Clubs of North America Profit & Loss Prev Year Comparison January through December 2014

	Jan - Dec 14	Jan - Dec 13	\$ Change	Variance
<b>Income</b>				
701-1 - Club Dues	161,788.37	150,297.10	11,491.27	Increase due to JLR incentive program
701-2 - Members at Large	18,052.03	7,425.24	10,626.79	Increase due to JLR incentive program
701-3 - New Member Dues	0.00	0.00	0.00	No longer tracking separately
701-4 - Non Member Registration Events	764.14	790.00	-25.86	
701-5 - Life Member Income	500.00	1,984.31	-1,484.31	One new Life Member in 2014
				Fee JCNA absorbs for clubs allowing members to join their clubs through JCNA Web Site and Pay Pal
701-6 - Membership Dues-Pay Pal	-4,531.56	-4,026.04	-505.52	
702-4 - Regalia Sales	0.00	0.00	0.00	
703-0 - Jaguar Journal	25.00	111.00	-86.00	
				Majority of increase is due to Jan/Feb 2015 billing completed in Dec 2014
703-1 - Advertising	75,062.53	55,329.71	19,732.82	Includes Jan/Feb 2015 billing done December 2014
703-2 - Jaguar Cars	31,500.00	27,000.00	4,500.00	
703-3 - Web Advertising	2,844.00	1,768.82	1,075.18	
703-6 - Tech Line Advertising	3,000.00	3,000.00	0.00	
704-0 - Sales	37.00	0.00	37.00	
704-1 - Books	0.00	0.00	0.00	
704-2 - Jaguar Journal Copies	6,063.88	5,160.00	903.88	
704-5 - Publications	9,240.45	11,290.71	-2,050.26	
704-6 - Regalia	12,050.80	12,552.28	-501.48	
704-61 - Regalia/Publications S & H	0.00	0.00	0.00	
704-7 - Trophies	17,672.88	19,114.26	-1,441.38	
704-9 - Achieve Sales	367.14	3,039.52	-2,672.38	
705-0 - Interest Income	1,972.26	2,639.86	-667.60	
				Decrease due to 2013 Sponsorship funds being received end of December 2013 and were paid out Jan 2014
706-0 - Jaguar Cars Club Sponsorship	6,425.00	19,510.50	-13,085.50	
707-0 - Subscriptions	66.00	22.00	44.00	
<b>Total Income</b>	<b>342,899.92</b>	<b>317,009.27</b>	<b>25,890.65</b>	
<b>Expense</b>				
800-1 - Books - Expense	0.00	0.00	0.00	
800-10 - PTS Expense	126.06	110.33	15.73	
800-5 - Publication Expense	7,924.42	9,488.76	-1,564.34	
800-6 - Regalia Expense	8,121.50	12,578.15	-4,456.65	
800-61 - Regalia - Flyers	7.48	0.00	7.48	
800-63 - Brochures	62.81	0.00	62.81	
800-65 - Publications & Regalia Contract	10,000.00	10,000.00	0.00	
				704-7 Trophy income and 800-7 Trophy expense break even in 2014
800-7 - Trophies Expense	17,169.17	27,271.22	-10,102.05	
800-8 - National Trophies Expense	8,797.52	7,919.57	877.95	
800-9 - Other Expense	0.00	0.00	0.00	
801-2 - Legal	149.61	218.03	-68.42	
802-0 - Bank Charges	162.86	142.02	20.84	
				Fees for credit card processing of transactions
802-1 - Credit Card Service Charges	4,231.41	3,879.41	352.00	
803-0 - Insurance	17,585.21	18,507.20	-921.99	
804-0 - License & Tax	25.00	25.00	0.00	
805-0 - Postage - Administrative	465.68	609.38	-143.70	
805-1 - Postage - Regalia/Publications	2,435.79	2,759.72	-323.93	
806-0 - Printing/Copying	55.59	23.80	31.79	
807-0 - Office Supplies	1,080.19	785.13	295.06	
				Progress payments for new JCNA Web Site
809-0 - Web Site	13,164.90	180.00	12,984.90	
809-1 - Web Site Manager	0.00	5,000.00	-5,000.00	No longer paying a Web Site Manager
809-2 - Web Site Asst Mgr	500.00	500.00	0.00	
810-0 - Other Administrative Expenses	402.27	218.79	183.48	
820-1 - Administrative Manager	36,000.00	34,500.00	1,500.00	
825-0 - Donations	270.83	100.00	170.83	
830-1 - Meetings-AGM	2,410.82	1,549.06	861.76	
830-2 - Meetings-Board	0.00	1,354.35	-1,354.35	
				Travel to Natl meetings, Jaguar Journal editor travel to AGM, Admin Mgr/President AGM, President Western States/club events
830-3 - Travel Expense	7,046.94	6,062.76	984.18	
835-0 - Bad Debt Expense	0.00	1,658.75	-1,658.75	
850-0 - 888 Telephone Expense	535.52	479.40	56.12	
850 - Member Expenses	-48.88	425.96	-474.84	
851-0 - Member Card Mailing	4,206.20	3,777.70	428.50	

2:47 PM  
03/08/15  
Accrual Basis

**Jaguar Clubs of North America**  
**Profit & Loss Prev Year Comparison**  
January through December 2014

	<u>Jan - Dec 14</u>	<u>Jan - Dec 13</u>	<u>\$ Change</u>	Variance
852-0 · Member Card Printing	1,640.95	1,296.96	343.99	
853-0 · PTS Mailing Expenses	2.24	1.72	0.52	
854-0 · Other Membership Expenses	122.99	247.65	-124.66	
855-0 · Membership Mailing Supplies	0.00	135.00	-135.00	
856-0 · Membership-Postage	2,423.13	1,287.01	1,136.12	
858-0 · Life Membership Expense	72.97	209.29	-136.32	
860-6 · National Event Trophies	509.80	265.54	244.26	
865-1 · Tool Loan Deposit	0.00	-4,809.46	4,809.46	2013 Net with account 865 total 1319.49
865-2 · Tool Loan Shipping	0.00	68.75	-68.75	No longer tracking as a separate item This is timing of when deposits are paid and refunded
865 · Tool Loan Program	1,880.32	6,128.95	-4,248.63	
870-1 · JJ Commission Expense	7,898.44	5,808.52	2,089.92	
870 · Jaguar Journal Expenses	2,206.20	0.00	2,206.20	Mike Cook Going Away Party, Initial cost for Advertising package 2013 Expense included Jan/Feb 2014 Editor fee, plus additional fee for change of editor
871-0 · JJ Editor Expense	28,840.66	44,700.00	-15,859.34	
871-1 · JJ Contributing Editors	1,850.00	2,800.00	-950.00	
871-2 · JJ Associate Editor	4,200.00	4,400.00	-200.00	
872-0 · JJ Mailing	29,684.81	26,476.78	3,208.03	
873-0 · JJ Printing/Layout	54,490.09	47,019.07	7,471.02	
873-2 · JJ Advertising Pay Pal Discount	11.22	22.10	-10.88	
<b>Total Expense</b>	<u>278,722.72</u>	<u>286,182.37</u>	<u>-7,459.65</u>	
<b>Net Income</b>	<u>64,177.20</u>	<u>30,826.90</u>	<u>33,350.30</u>	

**CR-3b    Budget – To be addressed by Gary Kincel at the AGM**

## CR-3c Roster Report

CR-3e		**Counts Audited to Database 3-9-15						
JCNA CLUBS		2015 ROSTER COUNTS						
Region Club No.		NO. PD FOR 2010	NO. PD FOR 2011	NO. PD FOR 2012	NO. PD FOR 2013	NO. PD FOR 2014	NO. PD FOR 2015	Gain or (Lost)
Club Name		AS OF 12-31-10	AS OF 12-31-11	AS OF 12-31-12	AS OF 12-31-13	AS OF 12-31-14	AS OF 3-9-15	
SW 1	Jaguar Club of Southern Arizona	57	54	49	46	42	34	(8)
SW 2	Jaguar Club of Central Arizona	91	86	86	87	96	73	(23)
SW 3	San Diego Jaguar Club	182	181	184	200	207	176	(31)
SW 4	Jaguar Owners Club of LA	196	197	203	190	194	29	(165)
SW 5	Jaguar Associate Group (San Fran)	263	254	220	237	265	175	(90)
SW 6	Sacramento Jaguar Club	48	45	46	42	42	36	(6)
SW 7	Rocky Mountain Jaguar Club (Denver)	113	120	114	132	107	107	0
NE 8	Jaguar Club of S. New England	125	124	135	143	134	107	(27)
SE 9	Jaguar Club of Florida (Orlando)	104	103	109	107	152	122	(30)
SE 10	S. Flordia Jaguar Club (Ft. Lauderdale)	66	45	37	50	80	51	(29)
SE 11	Sun Coast Jaguar Club of Florida (Tampa)	75	63	41	44	248	172	(76)
SE 12	Virginia Jaguar Club	49	62	66	65	100	85	(15)
NC 13	Illinois Jaguar Club	141	136	140	131	130	106	(24)
SC 14	Jaguar Club of Mexico	46	54	56	52	56	52	(4)
SC 15	Great Plains Jaguar Owners Assn (Wichita)	8	9	7	6	5	3	(2)
SC 16	Heart of America Jaguar Club (K.C.)	42	49	54	60	53	46	(7)
SC 17	Gulf Coast Jaguar Club	27	31	30	30	47	49	2
NE 18	Jaguar Assn. of New England (JANE)	243	206	283	303	305	251	(54)
NC 19	Jaguar Affil Group of Michigan (Detroit)	129	123	139	139	140	124	(16)
SC 20	Jaguar Assn of Great St. Louis	79	80	85	92	89	80	(9)
SE 21	Carolina Jaguar Club (N.C.)	138	149	161	166	169	148	(21)
NE 22	Empire Division (Metro NY)	28	31	36	36	36	36	0
NE 23	Jaguar Drivers Club Long Island	77	64	73	59	77	49	(28)
NE 24	Jaguar Affionades of Grt Buffalo	48	44	47	46	47	44	(3)
NE 25	Jaguar Club of Central NY (Syracuse)	56	58	61	53	61	56	(5)
NE 26	Jaguar Touring Club	126	122	119	115	110	88	(22)
NE 27								
NC 28	Jaguar Club of Ohio (Cleveland)	120	128	134	123	129	120	(9)
NC 29	Jaguar Club of Central Ohio (Columbus)	53	60	68	62	61	50	(11)
SC 30	Jaguar Club of Tulsa	30	31	27	25	29	29	0
SC 31	Central Oklahoma Jaguar Association	59	57	60	59	67	67	0
NW 32	Jaguar Owners Club of Oregon	94	89	84	95	92	69	(23)
NE 33	Delaware Valley Jaguar Club (Phili)	146	149	139	146	195	158	(37)
SE 34	So. Carolina Jaguar Society (Charleston)	22	44	32	50	64	40	(24)
SC 35	Jaguar Owners Assn of the S.W. (Dallas)	71	54	59	39	49	35	(14)
SW 36	Jaguar Club of Greater Las Vegas	25	21	23	18	18	9	(9)
SC 37	Jaguar Club of Austin	56	63	63	62	74	33	(41)
SC 38	Jaguar Club of Houston	113	110	98	94	83	18	(65)
SW 39	Wasatch Mountain Jag Register (S.L. City)	27	22	28	30	29	23	(6)
NE 40	Nations Capital Jaguar Owners Club	203	219	197	182	193	120	(73)
NW 41	Jag Drivers & Restorers Club of NW Am (S)	163	161	164	184	162	126	(36)
NW 42	Canadian XK Jaguar Register (Vancouver)	74	73	82	85	90	79	(11)
NC 43	Ontario Jaguar Owners Assn. (Toronto)	203	191	179	160	71	71	0
NW 44	Pacific Jaguar Enthusiasts Group	28	32	34	34	28	16	(12)
NC 45	Jaguar Club of Pittsburgh	122	122	112	119	125	69	(56)
SW 46	Reno Jaguar Club	40	38	42	36	32	33	1
NC 47	Wisconsin Jaguar Ltd. (Milw.)	123	119	115	115	105	89	(16)
NE 48	Ottawa Jaguar Club	78	79	89	87	96	88	(8)
NC 49	Jaguar Drivers Club Area 51 (Louisville)	58	59	56	49	62	59	(3)
SC 50	San Antonio Jaguar Club	68	62	55	54	74	57	(17)
NC 51	Jaguar Assoc. of Greater Indiana	74	71	81	94	88	79	(9)
NE 52	Jaguar Auto Group (New Jersey)	41	32	22	33	29	21	(8)
NE 53								
SE 54	Jaguar Club of North Florida	54	53	42	56	79	84	5
SE 55	Music City Jaguar Club	32	19	20	20	40	28	(12)
SE 56	Smoky Mountain Jaguar Club	88	93	88	76	71	60	(11)
SE 57	North Georgia Jaguar Club	120	138	140	142	168	142	(26)
SC 58	Jaguar Club of North Texas	36	26	31	24	25	26	1
NC 59	Jaguar Club of Greater Cincinnati	49	53	57	52	44	39	(5)
SW 60	Inland Empire Jaguar Club	18	14	11	8	16	20	4
NW 61	Jaguar Car Club of Victoria	143	152	144	151	141	107	(34)
SE 62	North Alabama Jaguar Club	18	8	11	13	14	18	4
NC 63	Susquehanna Valley Jaguar Club	45	55	37	33	39	23	(16)
SW 64	Jaguar Club of Southern Colorado	31	36	42	53	57	48	(9)
SW 65	Jaguar Club of Northern Arizona	15	16	16	19	20	14	(6)
SW 66	Jaguar Club of New Mexico (NEW)			13	22	35	28	(7)
NE 67	Capital Region Jaguar Club of New York Ltd					44	41	(3)
JCNA LIFE MEMBERS					12	15	16	1
XX 98	Members at Large	194	250	225	245	615	578	(37)
XX 0	Subscribers	11	3	4	5	4	4	0
XX 99	Comps	39	50	29	32	36	36	0
TOTAL JCNA MEMBERS		5541	5542	5534	5629	6500	5169	(1331)

### **CR-3d Membership Report March 2015**

The new automated process has been well accepted by the majority of the clubs. The renewal process continues to improve as everyone gets more familiar with the process. There are a few that still prefer to send by postal service but we most membership chairs have embraced the new process and appreciate how much easier it has made the renewals. Our biggest problem continues to be late submittal of the membership information. I didn't receive all the final information until March 10<sup>th</sup> from the last of the hold out clubs. Therefore the Membership card list was not sent to the printer until March 13<sup>th</sup> so that the members should have their new membership cards the first part of April. There are still a lot of members that miss the deadline of January 31<sup>st</sup>. We end 2014 with a membership count of 6,500 members an all time high. Much of the increase can be attributed to the JLR incentive program that was in place 7/1/14 through 3/31/15. We are working on adding another club in Florida that will bring our club count to 66. I hope as an organization we can continue to find new ways to encourage new members to join our local clubs and JCNA. I hope the clubs that have had the good fortune of adding new members because of the incentive program are working hard to retain those members.

The clubs that are using the JCNA Pay Pal option have seen a significant increase in the number of new members they receive through the program. Your club can sign up for the program without having a Pay Pal account. All you have to do is opt in and your new members will start rolling in. I handle the rest, send your club their portion of the dues and the members JCNA number. Clubs that are using the Pay Pal option are seeing a significant amount of new members. I encourage you to go back to your clubs and talk about activating the Pay Pal option.

Please continue to encourage your members to renew by the January 31 deadline each year so that they will receive their new membership cards when the bulk mailing is sent. It also makes your membership chairs job easier if they can process everyone at one time. I get many calls wondering why it takes so long for the membership cards to be mailed. The answer is because of the members that do not renew in a timely manner holding up the process as the yearly mailing is done through a printer and I have to have all the renewals before the cards can be mailed.

If you haven't thanked your membership chairs recently for being your clubs membership chair I urge you to do so. This is a big job and one that often goes unnoticed by the clubs. It is a job that takes a lot of their time and they are there taking care of your members without anyone really noticing.



# *JCNA Membership Committee*

Report to Jaguar Clubs of North  
America's Board of Directors

**March 21, 2014**





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# JCNA Membership Committee

## Committee Background and Organization

- ▶ Committee Reorganized in Jan 2014 with 2 Co-Chairs
- ▶ Committee Members by Region, All Regions Represented.
  - Ed Avis – Northeast/PTS
  - Doug Dechant – Southwest – Co-Chair
  - David Hayden – Southeast
  - Jay Hixson – Southeast
  - Greg Huelsman – North Central
  - Eleanor Morris – Northeast– Co-Chair
  - Jennifer Orum – Northwest
  - Lisa Schafer – South Central
- ▶ Team Conducts Regular Bi-Monthly Conference Calls

# JCNA Membership Committee

## 2014 Accomplishments

### Crafting of the Membership Benefits Document:


- Summarizes all of the benefits associated with membership in both the JCNA and individual affiliate clubs.
- Supplied to all Local Club Membership Chairs, Presidents, Regional Directors and all other JCNA Leadership.

### Membership Survey:

Survey launch – July/August Issue. Survey closed September 30, 2014.

- 468 responses received.
- Results summary distributed to all regional affiliate clubs.
- Summary Published in Jaguar Journal.

### Best Practices Document:

- Created to provide tools on best practices to JCNA Member Clubs via the JCNA new website.
  - Document constantly being updated and improved
- 

# JCNA Membership Committee

## 2015 Projects

### New Club Formation:

- Partnering with PTS to identify areas where there is a concentration of interested parties to form a new club.
- Crafting a New Club Roadmap to help individuals form a new club:
  - Currently working with an individual in SW Florida to form an affiliate club.
  - First Roadmap being developed for this and future efforts.

### Survey Results:

- Establishment of an Adhoc Committee to review and make recommendations on the results of the Membership Survey in the following areas:
  - Meetings/Communications
  - Website Creation and Maintenance
  - Tours/Rally's
  - Slaloms

# JCNA Membership Committee

## 2015 Projects

### Jaguar Cars/Local Dealers/ JCNA Prepaid Dues Proposal:

- Support and promote an agreement between JCNA/Jaguar Cars to provide first year membership in JCNA/Affiliate Clubs.

### New Club Process:

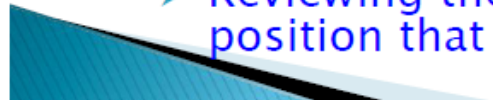
- Establish a “New Club Roadmap” for individuals/groups seeking to establish a new affiliate Club.

### Possible Member Benefit for JCNA to offer Factory Tours:

- Yearly JCNA organized Factory Tours in the UK.
- Confirm cost ( if any ) to JCNA.

### Members At Large (MAL):

- Currently not represented by a Regional Director or any JCNA Board member.
- Committee considering two possible solutions:
  - Current Regional Directors assume responsibility for the MAL's in their region.
  - Reviewing the possibility of establishing a new MAL Committee Chair position that supports all MAL's in North America.



# JCNA Membership Committee

## Recommendations

Committee formally recommends establishment of an Active Military Discount:

- 10% Reduction on JCNA Annual Dues for Active Military.
- Establishes an annual rate of \$27.00/year.
- Include Canadian and Mexico Active Military.
- Under Consideration:
  - Include Retired Military (All North American Countries)?
  - Include allied active military current on TDY in North America?

Recommends Continuation of Current Budget:

- Copy of 2014 Budget Available.

## **CR-4 Publications /Trophy/Regalia Reports**

### **CR-4a JCNA Publications Report**

JCNA still offers the most complete one stop shop for publications and books in the world. However, there have been some changes over the last year that is cause for thought and study:

1. Motorbooks changed their scheme and outsourced their order fulfillment to Hachette Book Group. It would be an understatement to say their service is less than acceptable, and either they have lost much stock or they are even further subcontracting. Much is out of stock and order ship is very long causing member angst and a departure from previous practice. I had considered dropping them and told them so. Some improvement has been made but the jury is still out.
2. JCNA's efforts with Scott Tucker of Jaguar Land Rover to open up the HELM Inc. vault to JCNA members has paid off with many folks finding replacement for their later model handbooks etc. However I occasionally look at their on line stock and we (JCNA) have placed them in an out of stock position on many of the items. While there is a click-here option that makes one believe there will be future stock I have had no success for 6 months.
3. JCNA publications. While the BOD of JCNA and the President have been asked numerous times to protect the JCNA proprietary materials (IE Judging guides) this has not been done. These were and still are in high demand and are touted with links for free download on many other forums. In effect we are giving our property away. When I assumed the role of publications manager I did so only if the shoppe took care of all expenses. Due to market saturation, vendor failure, and an open boarder policy re: JCNA material that is no longer true.
4. I believe there is no longer a market to operate the publications as they are and suggest the entire shoppe be reviewed by the business committee for restructuring. The new web site will help some but the boot leg copies of material are already out there. JHT has the same problem

George Camp

## **CR-4b JCNA Trophy Report**

### **CLUB Trophies**

JCNA continues to offer the clubs an automated high quality trophy for events. We continue to offer a buy back program so that clubs no longer need to “stock” trophies at the local level. The average order ship time is between 24 and 48 hours. That is down from 8 to 12 weeks just 5 years ago.

JCNA in conjunction with Coventry West continues to monitor and predict stock levels. Wilton Armetale’s lead time has increased slightly (@14 days, but that has had little effect. It is the stated goal of JCNA to continue to approach the trophy stocks so that the least amount is retained on the shelf while serving the clubs seamlessly. This may never be scientific as clubs purchase locally from time to time but, almost always return to a predictable and economical product. By the way we have been able to hold price with WA and the clubs within flation having little impact.

We will need to order aprox. 10 k for next year’s requirements.

### **North American Trophies (EOY trophies)**

Per direction of the BOD the EOY trophy has been changed to the new design (image attached). We have a small amount of left over trophies that will be issued along side the new. The two complaints last year were to wording and shape/size. As the new design hits both of those areas RDs need to be aware of this and anticipated complaints.

Sufficient stocks have been ordered for the 2014 conclusion (@ 6.8k) and will be delivered in the last week of Feb. 2015 (net 60). A prototype is expected to be delivered to JCNA for review/examination about the time of the Fall BOD.

George Camp

#### **CR-4c    JCNA Tool Loan Program**

In its second year the tool loan program is now officially a huge success. With the addition of the 700+ tools the Jaguar Foundation acquired and collocated with the JCNA holdings JCNA members now have access to almost every factory approved tool from 1938 to 2005. Some tools are of course in high demand such as the J-7 wire wheel hub puller. I would remind the BOD that it was our tool loan program that allowed JCNA to purchase (at a very reasonable cost) an almost un-used copy. An estate agent from Canada found the only information he could on the web under the JCNA program. He contacted JCNA for valuation and while accurate information was given him he took a considerably reduced offer so that the tool could be in a “proper” place—his words.

The tool loan program has lost 0 (ZERO) tools due to the high deposit and we have had only slight damage to a couple of tools that was resolved by redressing.

Exact counts are not kept but it is estimated that 5-7 new members join each year simply to use the tools.

All of that good news aside there is a need for a volunteer to fully catalog the tools with illustrations and deposit charges etc. so that the program maybe fully automated. While the tool program makes a modest profit there is no room to have this done by hire. As it is now Coventry West provides at no charge the space for storage. The tool loan program continues to be a unique club offering.

George Camp



#### CR-4d. Publications/Regalia/Trophy Reports

**Total sales** for 2013 were \$12050, total sales for 2014 were \$12552 showing a gain of \$502 but that includes the purchase of 2500 windshield decals which are given to new members at a cost of \$1275 so they should be a Membership cost, so it is more like \$1777 to the good. We do sell a lot of regalia at national events like AGM, WS & CC as many of these items are impulse items.

**Current inventory:** We try to keep three of each size and color in stock. I do frequently run completely out of something and have to put it on back order. Gary has asked that I try to reduce inventory so I will try to keep only two of each size and color. We carry some 30 different shirt related items. Take that times Medium, Large, XL and XXL, include Small for women's items, that is 30 items times 5 sizes = 150 items. We carry around 30 different regalia items like car badges, lapel pins and other items, these can only be ordered in minimum quantities of 100. All these quantities add up to inventory valued around \$18,000. There is very little markup in these items.

**Order fulfillment:** Most orders are filled the same day they come in and shipped the next day. I have just started offering black JCNA jackets. As they are \$65 each, I have put in the ad that it takes 2 to 3 weeks to fill orders. We will see how that works out, but most people order something because they want it right away for a car show or birthday.

**Advertising:** We do run ads in Jaguar Journal. Also as potential members contact Ed Avis, part of the info he sends to them includes a flyer. Then when they do join, I send them a different flyer. Both of these do help sales.

A few new items that have just come in are the JCNA Seat Towels. They are available in 4 colors, matching most car interior or exterior colors. They are designed to put on your hot leather seats during the summer to keep from burning your legs when you are wearing shorts. \$15 each.



JCNA Towel with  
Black Trim



JCNA Towel with  
Dark Blue Trim



JCNA Towel with  
Green Trim



JCNA Towel with  
Red Trim

The JCNA Windshield decal has been updated from the style offered 10 years ago and longer.



Old Style Decal no  
longer available



New Style Decal \$2  
each



Green 50<sup>th</sup>  
Anniversary of the E-  
Type badge \$5



Red 50<sup>th</sup> Anniversary  
of the E-Type badge  
\$5



mounting hardware, \$2.

## JCNA Jackets



Men's Medium weight Green JCNA Jacket \$65



Women's Medium weight Green JCNA Jacket \$65



Men's Medium weight Black JCNA Jacket \$65



Women's Medium weight Black JCNA Jacket \$65

Note: The Black Jacket is Order Only, not stocked, allow 2-3 weeks for delivery



JCNA Shirts (\$30) and Hats (\$15) continue to be available.

**CR-5 Nominating Committee Report - Jerry Ellison**

**CR-5a Regional Director Election Results**

***JAGUAR CLUBS of NORTH AMERICA***

**2015 –to- 2017  
(2-year term of Office)  
JCNA Regional Directors**

\*\*\*\*\*

**NORTH-EAST REGION :**

*( NCJOC; DVJC; Empire Div.; JDC LI; JA Gtr Buff; JA Cent. NY; JTC;  
JCSNE; JANE; Ottawa JC; Jag. Auto Grp; )*

- **PETER CRESPIAN – NCJOC – (JCNA#:48370**  
9435 Watkins Road  
Gaithersburg, MD 20882  
**E.mail:** [pcrespin@jcna.com](mailto:pcrespin@jcna.com) or [pc@thewritersbureau.com](mailto:pc@thewritersbureau.com)  
Phn. #: 910-398-3620 ; C-phn: 508-878-9510

\*\*\*\*\*

**SOUTH-EAST REGION :**

*( JCFL; S.FL.JC; Sun-Coast JC; JSSC; NGJC; CJC; VJC; Grt.Nash.JC;  
Smk.-Mt. JC; JCC-N.Fl: N.Ala JC: )*

- **DAVID J. HAYDEN - CJC - (JCNA#: 50676 )**  
3954 Firethorn Ave. SW.  
Concord, NC 28027  
**E-mail :** [Deltajhotel@aol.com](mailto:Deltajhotel@aol.com)  
Phn.#: 704– 236-0131 ; C.-Phn : 704-236-013

\*\*\*\*\*

**NORTH-CENTRAL REGION :**

*(JC Pittsburg; JC Ohio; JC Cent. Ohio; JAGM; Ill Jag Club; Wisc. J Ltd.;  
OJOA; JDC Area 51; JA Grt. IN; SVJC; JC Gtr. Cinc.;*

- **MIKE MEYER - JC Ohio - ( JCNA # : 31045**  
8134 Crystal Creek  
Sagamore Hills, Ohio 44067  
**E.mail :** [mhm2@roadrunner.com](mailto:mhm2@roadrunner.com)  
Phn.#: 234- 808-4193 ; C-phn. : 330- 998-0018

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## **SOUTH-CENTRAL REGION :**

*(Gt.Plains JC; JC Tulsa; JC Cent. Okla.; JA Gtr. St. Louis; HOAJC;  
JOASW; JDC N.Texas; JC Austin; JC Houston; Aan Antonio; JCNO;  
JC Mexico City; )*

- **DAVE McDOWELL - JOASW - (JCNA # : sc35-29371 J)**  
1208 Derbyshire Lane  
Carrollton, TX 75007  
E-mail: [xjjags@gmail.com](mailto:xjjags@gmail.com)  
Phn. # : 972- 242-4957 ; C-phn:

\*\*\*\*\*

## **NORTH-WEST REGION :**

*( Can.XK JR; JDRC/NWA; JOCO; Pac.JEG; JCC Vict.; )*

- **BARBARA GRAYSON - JOCO - (JCNA #: NW32 - 1979)**  
1641 SW Multnomah Blvd.  
Portland, OR 97219  
**E-mail :** [barbara@consolidatedworks.com](mailto:barbara@consolidatedworks.com)  
Phone: 503- 246-8477; C-phn.#: 503- 888-0371

\*\*\*\*\*

## **SOUTH-WEST REGION :**

*( Sacr. JC; JAG SF; JOC,LA; SD JC; JC S.AZ; JC Cent.AZ;  
JC N.AZ; Reno JC; LVJC; Inland Emp.; Rocky Mt. JC;  
JC S. CO; Wasatch Mtn. JR; )*

- **DOUGLAS DECHANT – JC S.AZ – (JCNA# :SW01- 50539 J**  
36757 S. Desert Sky Lane  
Tucson, Arizona 85739  
**E-mail :** [ddechant@wbhsi.net](mailto:ddechant@wbhsi.net)  
Phone: 520- 441-2028 ; C-phn: 443- 995-1112

\*\*\*\*\*

**CR-5b JCNA Officer Candidates**

**REPORT of the JCNA NOMINATING COMMITTEE**

**2015 – 2016 OFFICER CANDIDATES**

The **voting OFFICERS** of the **JCNA EXECUTIVE COMMITTEE** are elected from among the members serving on the **Board of Directors** -- and consist of the **President** and the **Vice-president**. The **President and Vice-President must be elected members of the Board of Directors**, and are elected and shall serve for one year - **concurrent with their service on the Board of Directors-** (*in accordance with the JCNA By-laws - Article V*).

\*\*\*\*\*

**THE CURRENT LIST OF OFFICER CANDIDATES FOR THE JCNA EXECUTIVE COMMITTEE HAVING BEEN RECEIVED BY THE NOMINATING COMMITTEE AS OF JANUARY 22<sup>nd</sup>, 2015 IS :**

**\*\* for PRESIDENT : GEORGE CAMP** of the ***Jaguar Society of South Carolina*** and currently serving as **Vice-President of JCNA**. In addition to serving as the **JCNA Vice-president - George** is also in charge of the **Publications and the Trophies Committees**, as well as serving as **Chair of the Authenticity Committee**.

**GEORGE** will be seeking his first term as **President of JCNA** – having served the three past terms as **Vice-President of JCNA**. **George** is currently serving as a Regional Director on the **JCNA Board of Directors** - representing the **JCNA South-East Region** for the **2014-to-2016 (2-year)** term of office, and is thus eligible for seeking the office of **President** for the **2015 - 2016 term of office** at the **AGM March 2015** election.

\*\*\*\*\*

**\*\* for VICE-PRESIDENT : BARBARA GRAYSON** of the ***Jaguar Owners Club of Oregon***. **Barbara** will be seeking her first term as **Vice-president of JCNA**. Previously- **Barbara** served as the **FIRST President** of the newly independent **JCNA** following its separation from ***Jaguar Cars, Inc.*** In addition to having served several terms as a **N-W Regional Director**, **Barbara** is also currently serving as the **Elected Member** on the **JCNA Executive Committee** (*elected by the current Board-of-Directors*). **Barbara** has been recently re-elected as the **2015–2017 North-West Regional Director** on the **JCNA Board of Directors**, and is thus eligible for seeking the office of **Vice-president** for the **2015 - 2016 term of office** at the **AGM March 2015** election.

## ***CR-6 Election of Officers***

Published in the final AGM handout packet only

### **Jaguar Clubs Of North America, Inc. 2015 JCNA Officer Ballot**



Note: Nominations will be taken from the floor the day of the AGM.  
Only Regional Directors may be nominated for the offices of President and Vice President

#### **President:**

\_\_\_\_\_ George Camp  
\_\_\_\_\_  
\_\_\_\_\_

#### **Vice President:**

\_\_\_\_\_ Barbara Grayson  
\_\_\_\_\_  
\_\_\_\_\_

## **CR-7 Membership Outreach Efforts: PTS/ Membership Committee Reports - Ed Avis**

**Summary:** Since SEP 2012 I've kept some statistics on the number of requests received, the number of referrals sent (sometimes to multiple clubs) and the overall success rate. Some inquiries came from areas where there are multiple Jaguar clubs and in these cases I've sent the referrals to all the appropriate clubs. Therefore there are more referrals than actual requests. As of February 9<sup>th</sup> I have received 922 requests but have made 1238 referrals to local clubs. The breakdown of referrals by region is:

NW – 39      NC – 203      NE – 268      MAL – 57  
SW – 205      SC – 174      SE – 292  
Other – 1 (not enough information in request to make a referral)

Determining how many of the referrals actually results in a new member is presently a rather time consuming process. I've revamped the spreadsheet I use to track referrals to make it easier to do lookups on the JCNA website. I received a copy of the JCNA master membership roster at the end of 2014 and that was a tremendous help in matching up referrals with those who have joined. I receive an email from the Secretary each time someone joins via the JCNA website but presently have no way of identifying those who join directly with a local club except to compare my list against the master roster or to look up each name in the member search page of the JCNA website (a painful process). If I could receive occasional updates to the master roster (or preferably a list of those who have joined since the last roster) it would make this task much easier.

**With the preceding in mind, in total I have been able to determine that 163 of the 922 people who requested information have joined, giving the program an overall success rate of 17.8%. It is not known how many referrals are actually pursued (or how vigorously) by local clubs.**

I've attached an Excel summary of the database showing all requests and referrals by quarter and by region/club. .

**Google Map:** The Google map showing the location of all the North American clubs continues to be a useful tool for me and I hope for others as well. Not all clubs have provided the information to accurately describe their location or a summary of the area they serve. The URL for the map is (<http://goo.gl/maps/VzJYE>) – the markers for some clubs have a black dot on them and some do not. The black dot identifies clubs that I feel have provided sufficient information. I would welcome the assistance of RD's and regional representatives of the Membership Committee in working with the clubs to provide the missing information. The map is "public", meaning that someone searching for "Jaguar Clubs" may now be able to find the map.

**Other mapping tools:** I found that Google "Fusion Tables" are a way to fairly easily map geographic locations, requiring only the City and State of a contact to map it. Working with the referral database, the master JCNA roster and other inputs from the Membership Committee, we've developed a fusion table at <https://www.google.com/fusiontables/DataSource?docid=17THGh530fq7lzaWwAW0fNPEWzY>



-m4NPGb-yVyP3F. If one clicks on the “Map of Name” tab the table can be filtered by “class” to show the location of any combination of Club Locator Requests, Jaguar Dealers, JCNA-affiliated clubs and Members at Large. Locations from which I’ve received only one club locator request are shown as red dots; locations from which there have been multiple requests are shown as green dots. Clicking on any of the markers will bring up information about the marker.

I believe this map may prove useful to JCNA and the Membership Committee in several ways, including determining areas which might be suitable for the establishment of new clubs. For example, a study of the map shows numerous requests from the Minneapolis area, the Florida panhandle and western Iowa / eastern Nebraska – none of these areas are currently served by a JCNA club. I believe it would be worthwhile to try to establish contact with Jaguar owners in these areas to gauge interest in forming clubs – and as mentioned in my September report there are various ways to accomplish this. This is currently being addressed by the Membership Committee.

**New club forming in SW Florida:** A club locator request last fall came from a man in SW Florida. Since there is no JCNA club there I referred him to the clubs in Tampa and Ft. Lauderdale. He’s a strong Jaguar enthusiast and expressed interest in forming a club based between Ft. Myers and Naples. The Membership Committee has been working with him and JCNA leadership / legal to help him get started. He has the strong support of his local dealer and we’ve been able to provide him contact information for JCNA Members at Large and previous club locator referrals in that area. He’s made tremendous progress and hopes to have a club affiliation agreement ready for the AGM.

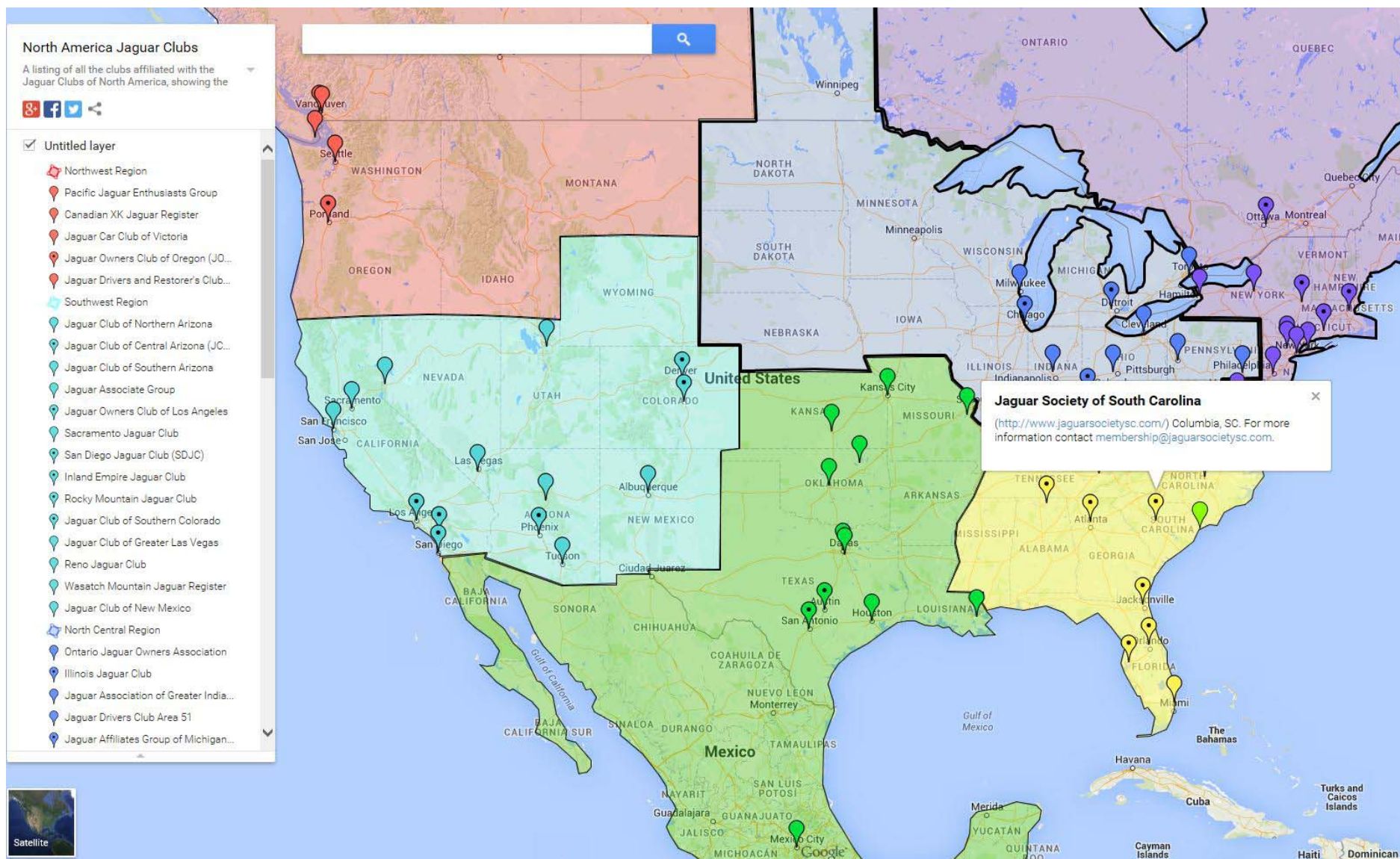
**Jaguar Club of Minnesota (<http://www.jaguarminnesota.org/>):** As previously reported, we’ve identified a functioning Jaguar club in the Minneapolis area, one of the locations the Membership Committee had targeted for formation of a new JCNA club. The MC made contact with a JCNA Member at Large who is part of the club with the goal of having the club affiliate with JCNA. He took the proposal to their BOD but they have chosen not to affiliate (citing the added \$30 cost).

**Other:** One of the points I try to emphasize in each letter or email to prospective members is that Jaguar offers certain discounts to JCNA members on the purchase of select cars. **Since these offers change from time to time I’d recommend a prominent link on the JCNA website to the current offers.** If that currently exists I’m not aware of it.

Finally, I’m using the term “Club Locator Service” to describe the function that I perform. I find this to more accurately describe the function than “PTS”. It may be necessary to retain “PTS” for certain communications with JLR, but for internal JCNA purposes I’ll be using “Club Locator Service” unless otherwise directed.

Respectfully,  
Ed Avis  
JCNA Club Locator Service Coordinator









## **CR-8 JCNA Membership Committee Report**

Committee Reorganized in Jan 2014 with 2 Co-Chairs

Committee Members by Region, All Regions Represented.

- Ed Avis – Northeast/PTS
- Doug Dechant – Southwest – Co-Chair
- David Hayden – Southeast
- Jay Hixson – Southeast
- Greg Huelsman – North Central
- Eleanor Morris – Northeast- Co-Chair
- Jennifer Orum – Northwest
- Lisa Schafer – South Central

Team Conducts Regular Bi-Monthly Conference Calls

### **2014 Accomplishments**

Crafting of the Membership Benefits Document:

- Summarizes all of the benefits associated with membership in both the JCNA and individual Affiliate clubs.
- Supplied to all Local Club Membership Chairs, Presidents, Regional Directors and all other JCNA Leadership.

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Best Practices Document:

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- Document constantly being updated and improved

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- Partnering with PTS to identify areas where there is a concentration of interested parties to form a new club.
- Crafting a New Club Roadmap to help individuals form a new club:
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### **Recommendations**

Committee formally recommends establishment of an Active Military Discount:

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- Establishes an annual rate of \$27.00/year.
- Include Canadian and Mexico Active Military.
- Under Consideration:
- Include Retired Military (All North American Countries)?
- Include allied active military current on TDY in North America?

Recommends Continuation of Current Budget:

- Copy of 2014 Budget Available.

## **CR-9 Business Committee Report 2015 AGM - Gary Kincel**

The Business Committee is charged with analyzing business related details of JCNA, administering the JCNA Insurance Policies, negotiating JCNA independent contractor agreements, coordinating the duties of the Administrative Manager and looking over the financial details of JCNA. In addition we are available to operating committees, and individual leaders within JCNA for advice where needed. We also make periodic recommendations to JCNA officers and BOD related to the current and future financial health of JCNA, and activities that may have an impact on the financial health.

The current Business Committee includes, John Masters, Greg Huelsman, Gary Hagopian, and Philip Taxman, and Gary Kincel as Chairperson. We hold periodic conference calls as a Committee to discuss current events, and brainstorm new ideas. Since taking over as Administrative Manager, Deanie Kennedy has had a very positive impact on JCNA financial management, and communication with our affiliate clubs. During recent months due to the discount program put into place by JLR, Deanie has been working hard with dealers across the country to set up new members and provide membership numbers on demand so that the discount may be applied to a new car purchase. Because of the magnitude of this effort, we need to review and possibly streamline the process, to help Deanie with the overall scope of her job. We will make a recommendation to the BOD, that we add Part Time clerical help to support the office/administrative functions at JCNA.

**Financial Health.** With hard work by many involved, the financial health of JCNA has continued to improve during the past year. For the year end 2014 our net income was positive \$64,177.20. I ask that the BOD review the P&L and Balance Sheet sent by Deanie for the 2014 year, and ask any questions that they may have regarding the finances of JCNA. Our combined cash & savings has improved as well during 2014, we added \$20,000 to our long term savings account, and reinvested our earned interest with Phil Taxman at Merrill Lynch. We have adequate cash on hand to support normal operations, and if needed take care of an unexpected expense. We have started to fund the development of our new website as approved at the AGM in 2014. Funds to pay this project were from our operating income and will continue to do so until completion of this project. Phil Taxman continues to manage our savings in a conservative manner with interest earnings generally above the S&P 500, and expected to be around 3.5% over the next few years.

**Phil Taxman.** On a personal note as chairman of the committee, I would like to thank and acknowledge the work Phil has done for many years at managing the savings of JCNA in a manner that has continued to grow our saved assets at a very conservative yet better than average rate of return. Phil developed an investment strategy using Cd purchases with an eye on rates of return to keep our savings growing. Today from a meager base, we have a significant/safe amount in savings.

**Administrative Manager/Treasurer.** Since accepting the role as Administrative Manager, Deanie Kennedy who is a CPA, has made significant improvements in the way we maintain records, along with how we communicate with the affiliate clubs. We will recommend to the BOD at the AGM that we renew her contract, and that we add some additional part time help for her assistance with clerical functions. Our membership is now growing again, and this help is needed to keep the level of service to the membership high.

**JCNA Contracts.** AS noted earlier, we will recommend to the BOD that the contract for Deanie Kennedy be renewed at the AGM. In addition, we will work with JCNA attorney Rob Thuss, JCNA leadership, and various committee chairpersons as needed when other contracts are due for renewal.

**JCNA Insurance.** J.C. Taylor continues to be our insurance broker. Currently we have General Liability for JCNA and affiliated clubs with a coverage limit of \$3,000,000 per occurrence and \$4,000,000 aggregate during a 12-month period. Directors and Officers Liability coverage with a limit of \$1,000,000 per occurrence and aggregate during a 12-month period. Local clubs should request a certificate of insurance for their events, however the event will be covered even if they do not. Our Liability Insurance coverage currently extends to cover all affiliate clubs and most events that they have. Our Directors and Officers Liability Insurance coverage extends to the National as well as Affiliate Club management group. Insurance has been one of the more active areas of involvement for the business committee this year, mostly with questions regarding coverage and insurability of places where events are held. At the request of the Jaguar Journal Committee, we now have insurance to cover the printing and editorial content of the Jaguar Journal.

**Trophy Management.** JCNA Trophy management and shipping has been handled by Coventry West, and George Camp. Storage of the trophies at Coventry West is at no charge to JCNA. In the years that George Camp has managed trophy sales and inventory, we have moved to a position where inventory is well balanced, orders from affiliate clubs are handled quickly and we have minimal on hand inventory remaining at years end.

**JCNA Shop.** Through the efforts of George Camp and Steve Kennedy, with support from our Webmaster, the JCNA shop is working well. Please refer to reports from George and Steve for more detail. During the coming year, the business committee will work with those managing the shop to be sure we are as efficient as possible from a sales and inventory management standpoint.

**Tool Loan Program.** Continues to work well. The tools are housed, and are being shipped from Coventry West. The goal to offer this program to the membership as an added benefit is working well.

**JCNA event funding. JCNA request from Jaguar Cars.** Each year we seek financial help from Jaguar Cars in support of both national and affiliate club events. Jaguar Cars has been very generous over the years in support of our request, and in some cases due to budgetary restrictions has funded our request at a reduced rate. We started a process whereby the affiliate clubs are asked to make their annual request for funding before the end of February to the JCNA administrative manager so that all request can be consolidated and forwarded to Jaguar Cars. This process will continue each calendar year with the goal of sending the final cumulative request to Jaguar Cars by the end of Feb. each year. Although there is no guarantee that Jaguar Cars will fund these events, we believe it is in our best interest to be timely and organized with our request. Funding request for national events (AGM, Challenge Championship), should be included with this annual request. There remains an open question around funding for national events by JCNA. I ask that the BOD discuss this issue with an eye on setting a clear policy.

**Jaguar Journal.** Billing for Jaguar Journal advertising is now the responsibility of our Administrative Manager. Dick Maury set up a committee to work on all things related to the Jaguar Journal. This group has been very active reviewing current practices, and implementing changes where needed for improved results. The role of the business committee at this time, is to be available as a resource to the Journal Committee. I will defer additional comments to the report from that Committee.

**Tech Line Sponsorship.** The JCNA tech line continues to be sponsored jointly by Coventry West, and SNG Barratt. Total income to JCNA is \$3,000.00. Their support and sponsorship of the tech line is greatly appreciated, and hopefully mutually beneficial to all.

**Mutual Promotional Agreement.** For the past few years, we have had an agreement with Hagerty Insurance that was mutually beneficial to them, and JCNA members. We will not renew the formal agreement this year, however the benefits to JCNA will remain in place, including the discount for the purchase of collector car insurance, and some support funding by Hagerty for select club events.

**Recommendations. For conversation during the meeting.**

**National event Organization and Funding.** During recent years we (JCNA-BOD) have had some lively conversations about national events. It is always understood that the AGM, and Challenge Championship are national events, and there has been a question around the Western States event. In addition, it has been left up to the affiliate club managing the event to take care of all planning, organizing, and fund raising to support these events. On Occasion in the past, JCNA has provided some financial assistance, but in recent years has not, to the affiliate club managing the event. I propose an organized approach to these key events with a person on our BOD designated as the main contact/coordinator. Documents should be prepared that guide the responsible affiliate club through

the process of managing the event. We (JCNA-BOD) should decide what level of funding is appropriate to get the affiliate club started. These funds (\$2500-\$5000) could be a loan to be repaid at the end of the event. At the time an affiliate club accepts responsibility for a national event, they should receive clear guidance and direction regarding the key elements needed during the actual event. They should receive an organization document that will guide them thru the event planning process, and they should be provided clear expectations regarding fund raising, and what if any funds will be provided by JCNA.

**P&L review.** I am sure that everyone on the BOD has reviewed the P&L and may have questions for Deanie Kennedy regarding some of the entries. Many changes have taken place in the past year within JCNA that impact the P&L. Some examples include a new team at the Jaguar Journal, and the new JCNA website. Overall these have been very well managed by those involved and the results are reflected within the P&L.

**Cash On Hand.** Although we are a Not-For-Profit (501C7) group made up of local clubs and members with a motorsports hobby, we must continue to keep an eye on the financial health of the club. With annual budget that can run \$250,000 and higher, along with the need for liability protection of those involved in the club and events, income is paramount. We continue to monitor and recommend ways to improve income or reduce expenses with an eye on maintaining the integrity of both JCNA and the Jaguar Brand. We continue to recommend that the club maintain a full year value of operating expenses in cash, savings, and CD's.

**Business Committee Makeup.** The current business committee has been in place for a number of years. With an eye on fresh ideas, and succession planning, I ask that the JCNA regional directors make recommendations of individuals from all JCNA regions who could participate in this group. The Ideal candidate would be someone who has had experience with this type of work in their past and would be capable of sharing their time and talent with JCNA as a participant in this committee.

**Membership.** Needless to say, Membership is the lifeblood of our organization. After some conversation around ways to grow membership, Dick Maury has created a permanent committee within JCNA to work in membership. Through the efforts of many and with the help of the Jaguar Cars Discount program, our membership is at a high. Embracing our members and offering valuable programs to them is paramount to our success as an organization. With the growing MAL group within JCNA, I recommend that the membership committee work on a plan that will keep members of this group as engaged members of JCNA and where possible for them to join a JCNA affiliate club.

**Electronic Media.** For the past year after approval at the 2014 AGM, the committee appointed by President Dick Maury, and headed by Rob van Westenberg has worked toward finding a web development company, then



working with them to build a new JCNA website. Rob has done a terrific job in this role, and will show the new website at this event to both the BOD, and all AGM participants. Please see the report from Rob for more details. The work on this project is very near the original budget, and our balance remaining to be paid is \$1,750.00. We further recommend that JCNA approve and allocate funds going forward to maintain the new website on an ongoing basis. The amount of this maintenance commitment should be discussed, and we recommend that an amount up to \$5,000, be approved for 2015.

**Respectfully Submitted**  
**Gary Kincel**

## **CR-10      *Legal Counsel Report - Rob Thuss***

TO:            JCNA BOD  
                 c/o Steve Kennedy, Secretary  
RE:            2015 AGM BOD Report

Legal Report:        Legal Concerns  
                         Licensing Agreement  
                         Club Bylaws and Affiliation Agreements  
                         Jaguar Foundation

DATE:          January 25, 2015

### Legal Concerns:

There are no internal or external legal concerns to report. Policy recommendations to revise Member Revocation and a new policy for Member Group Revocation have been submitted at Executive Committee direction.

### Licensing Agreement:

Licensing discussions with JLRNA continue, that relate to use of JLRNA trademarks and *Jaguar Journal*. Until JCNA receives clarification, JCNA has adopted a conservative policy as it pertains to use of JLRNA trademarks. Although these discussions have become protracted, it is not from JCNA or JLRNA taking adversarial postures. JLRNA has extended opportunities to JCNA members to qualify for purchase discount programs that provide greater savings than programs extended to JCNA in the past, and JCNA members have responded. So, eventually, JCNA's goals for an agreement that provides a renewed and stronger relationship that will be mutually beneficial and lead to new opportunities should be the end result.

### Club Bylaws and Affiliation Agreements:

During the past year, JCNA requested member clubs provide copies of their Bylaws, for record-keeping purposes. As a follow up, revised Affiliation Agreements will be submitted to each group for review and execution. While this is primarily a record-keeping issue for JCNA, there is also a need to revise and update Affiliation Agreements. These Affiliation Agreements create the relationship between JCNA and each member club. The majority were executed during Jaguar's administration of JCNA. When JCNA became self-administering, either these agreements were not transferred by Jaguar, or JCNA did not preserve them. Revisions and review of the revised agreements are in progress and may be completed

### Jaguar Foundation:

A basic agreement between JCNA and Jaguar Foundation for a cooperative program to operate the Tool Loan Program has been made, that follows up on the Memorandum of Understanding approved at the 2014 AGM.

## **CR-11      *Special Awards Committee Report - Bob Matejek***

Committee: Bob Matejek - Chair,  
Hazel Beck, Mike Cook, Jennifer Orum, Paul Petach, Marci Croy

### **Andrew Whyte Award:**

Three individuals were considered for the Andrew Whyte Award. An individual was selected who has provided great service to the local Club and JCNA for many years.

### **JCNA Fred Horner Sportsmanship Award:**

The Award honors those individuals that are out and about with their Jaguars, in front of the public most often and not just in certain competitive situations or with competition results. The selection criterion is for the person to participate in the greatest number of sanctioned car events in the year. With repeat winner not considered for a 5 year period, it is becoming possible for more and more to qualify for this award. The candidates for this award are taken from the participation data that is collected on the JCNA Web Site.

### **Dealership of the Year:**

There were 6 Dealership of the Year candidates from which the most supporting was selected. There were many comments that we wished that all dealerships were as helpful, accommodating and generous.

### **JCNA Club Web Site Excellence Award:**

Again, we reviewed every one of the JCNA Clubs personal web sites and found many improvements, and a few that lost a step from last year. Overall the quality and quantity of information is improving on the Club's web sites. Not every Club has an independent web site but more are creating them. Many Clubs are becoming very creative in the information and presentations that they have on the JCNA hosted Club web sites. We certainly encourage more club involvement and improvements in what is a great recruiting tool for the Clubs and JCNA.

### **Karen Miller Editor of the Year Award:**

Again, there were many submissions for top editor and the selection is getting tougher and tougher. The runner ups have done an outstanding job, but only one can take the award.

### **JCNA Newsletter Awards:**

The Newsletter Award submissions have been streamlined to make it easier to submit for award consideration. We had a lot of submissions this year and picked the top two for the following categories: Newsletter Photos, Event Article, Technical Article, Travel Article, Heritage Article and a new category, Jaguar Life.

### **JCNA Awards Management:**

The pewter Award Plates were modified in the past year when stock of the existing plates was starting to run low. They now have a flat bottom so will stand up while being displayed. All possible Awards from Slalom and are set up to be distributed at the AGM.

Approximately 300 awards and trophies will be awarded as year-end plaques and Special Awards.

**Business Issues:**

We have requested our own “Awards” tab on the new JCNA Web Site where all our information can be kept and easily found. That would include a description of each of our Special Awards, the application procedure, a historical listing of all the past winners and a photo album of the past and reoccurring plaques. Should someone for event pewter plates, they will be redirected to the JCNA Merchandise section.

Our committee is spread over 6 time zones and has been conducting meetings through WebEx interactive conference calls. We have never met in person.

We are putting together a list of our duties and responsibilities, sort of a Committee Charter which will be added to the JCNA Corporate Policy in the future.

## **CR-12      Concours Rules Committee Report - Gary Cobble**

From: Gary Cobble, Chairman, JCNA Concours Committee (CC)

### **1 – Committee Members**

Reg	Name	Club	Team Expiration
SW	Mike Zavos	Inland Empire Jaguar Club(SW60)	Not Known
SE	Dave Kirkman	North Georgia Jaguar Club(SE57)	Not Known
SC	Patti McClane	Jag Owners Assn of the SW(SC35)	Not Known
NW	Tom Doyle	Canadian XK Jaguar Register(NW42)	Not Known
NE	Jim Sambold	Jaguar Association of New England(NE18)	Not Known
NC	Paul Cusato	Jaguar Club of Ohio(NC28)	

Jaguar's Concours Rules Committee Representative

Dick Cavicke

### **2 - General Activity and Duties**

- a. Monitor the JCNA and Jag-Lovers Forums concerning the JCNA activities in general and the Concours discussion in particular.
- b. Consider and recommend Concours Program changes based upon Concours Entrants, Judges, Chief Judges, Concours Chairman, and Club Presidents feedback and input regarding problem areas in the administration of the Concours Program.
- c. CC Chairman to monitor/approve Concours Sanction Requests and Concours Scoring Results

### **3 – Problem Areas Identified to Date**

- a. **Concours Awards** – There are a number of flaws in the existing JCNA Concours d'Elegance Program. This has allowed some annual Regional and North American Awards to be based on inflated scores. The proliferation of artificially high Concours scores has brought criticism to the Program and has reduced the credibility of the entire JCNA Concours Program. Unless these problems are addressed and resolved, the JCNA Concours Program will continue to lose its standing in North America as the premiere source of standardization and authenticity.

#### **Proposed Action**

1. Regional Awards – Continue with the Existing Program. Future changes may be considered and recommended
2. North American Awards – No later than the 2016 JCNA Concours Program, suspend the North American Championship Awards and also the current JCNA Program of establishing Award Winners.
3. The CC is already developing a replacement Program whereby the JCNA North American Champion Awards will be more accurately and equitably determined by judging pre-qualified entries, side-by-side, and with model specific Judges at an Annual or Periodic JCNA sponsored Major Concours Event.

- b. Concours Rules Compliance** – The current Concours Program is reliant upon the local Clubs honoring and following the existing JCNA rules. The duty of the local Clubs to strictly follow the rules is declared by the Concours Chairman, Chief Judge, and President on the JCNA Sanction request Form. It is reported that some Clubs are found to be willfully violating these Rules.

**Proposed Action**

CC will consider an oversight program under which Clubs, found to be willfully violating the JCNA Concours Rules, may be denied future Concours Sanctions.

- c. Judges Training** – Existing Judges training does not provide the required knowledge of the Jaguar car standards and authenticity. JCNA authenticity guides, available through JCNA, are not always provided at the Concours Event.

**Proposed Action**

Request the attention of the Judge's Rules Committee(JCRC) and Chief Judge attention to address this problem.

- d. Judging Authenticity Guides** – More model-specific Judging Authenticity Guides are needed across the range of the Jaguar production models.

**Proposed Action**

Request the attention of the Judge's Concours Rules Committee(JCRC) attention and possible collaboration with the Jaguar Heritage Trust.

- e. Excessive Number of Car Classes** – The existing and projected proliferation of new models of Jaguar cars requires a fresh look at reducing the number of Concours classes and the possibility of placing an age limit on when the "new" models may be allowed into the Concours Program for judging.

**Proposed Action**

1. Conduct a priority examination of possible class reductions and make recommendations to be effective in 2016. This work shall be coordinated with Bob Matejek, North Central Regional Director. Refer to the current Tabled Issue regarding this matter before the Board of Directors.

**4 – Request of the Board of Directors**

The Concours Committee requests the JCNA Board of Directors approval of the CC's pursuit of the above Action Items and its recommendations as to whether any of the Proposed Actions should be presented for approval by the AGM delegates before expending further effort on the solutions.

Respectfully submitted,

Gary Cobble

Chairman, JCNA Concours Committee and JCNA Archivist

## **CR-13 JCRC Concours Rules Committee Report-Dick Cavicke**

Date: February 16, 2015

To: JCNA President and Board of Directors  
From: Dick Cavicke, Chairman, JCNA Judge's Concours Rules Committee (JCRC).  
Subject: Spring 2015 JCRC Report

### 1. JCRC Membership:

<b>Region</b>	<b>Name</b>	<b>Club</b>	<b>Term Expiration</b>
SW -	Dick Cavicke (Chair) President Appoints	San Diego Jaguar Club	JCNA
SE -	George Camp 30, 2015	Jaguar Society of South Carolina Club	April
SC -	Rufus Coburn	Jaguar Club of Austin	April 30, 2015
NW -	Art Dickenson	Pacific Jaguar Enthusiasts Group	May 1, 2016
NE -	Hal Kritzman 2016	Jaguar Club of Southern New England	May 1,
NC -	Bob Stevenson	Jaguar Affiliates Group of Michigan	May 1, 2016

### 2. JCRC Activity Summary:

- Monitored the JCNA and Jag-lovers Forums concerning JCNA/AGM activity in general and concours in particular.
- Responded to Forums, Protest Committee and direct questions regarding judging, scoring and other concours rules-related issues.
- Shared in the awards program revision discussion with the Concours Committee.
- Responded to 2 recent formal requests for Concours, Judge or judging-related rule changes.

### 3. JCRC Rule Changes and Clarifications Deferred in 2014. Proposed now for approval:

**The following administrative rule changes and clarifications, (tabled at the 2014 AGM while the new Concours Committee was sorted out) are re-introduced for approval.**

**a. Judge's Test: Establishing that a passing grade for the (open book) Judges Test requires answering at least 45 of the 50 questions correctly.**

**b. All Judges Certified: Requiring that all persons, assigned as Judges at a JCNA sanctioned concour, have current certification as JCNA Judges. i.e. Effective in the 2015 competition year, All concours Judges must be certified. . i.e. With the exception of requiring only one Certified Judge on separate OV teams, effective in the 2015 competition year, all Champion, Driven and Special Division Judges must be certified.**

**c. Seminar Bulletins: Allowing those portions of JCNA Seminar Bulletins, which quote Official Jaguar Factory publications, to be used to document entry authenticity. List the existing bulletins in Appendix C.**

### 4. JCRC New Rule Changes Proposed for 2015:

**a. Judge's Test: Specifying that the test must be passed for purposes of certification or re-certification.**

**b. Judging Time Limit: Clarification of what is to be accomplished during the specified 15 minutes.**

**c. LED Lamp Judging: Explaining how to judge LED lamps when present.**

**d. Body Posture Judging: Adds what to look for when assessing the Entry's body posture/stance.**

**5. Awards Program Revisions:**

**JCRC strongly supports the efforts by the Concours Committee to revise the method of determining the North American Championship Awards. With widespread acknowledgement that the JCNA North American Awards program is not working as intended, JCRC believes that continuation of the existing method will further damage the reputation of JCNA and its concours program. The North American Championship awards program should be suspended in 2015 and remain so until a more accurate plan is approved.**

**6. The Formal Rule Change Requests:**

**Two formal rule change requests were received.**

**- one from Ian Massey of the Jaguar Club of North Florida and**

**- one from Paul Petach, Chief Judge, of the Jaguar Associates Group of San Francisco.**

**Both requests were associated with the time and travel burdens imposed by the required Apprentice Judge training, (especially for geographically isolated clubs) when attempting to begin certifying Judges or when trying to increase the number of Certified Judges.**

**a. The Existing Rule III. D.2.d.:**

**“d. Serve as an Apprentice Judge with a judging team during a JCNA sanctioned concours and mark practice score sheets for examination and critique by the team leader at the conclusion of their judging.”**

**a. The Problem: Some clubs have members who have received classroom Judge training, have taken and passed the Judges test, have performed a practice judging and are ready to serve as an Apprentice; however, the closest clubs holding JCNA concours, at which the Apprenticeship might be served, are several hours away and some of those clubs may not be holding concours on an annual basis. (JAG San Francisco was asking for a solution.)**

**b. JC North Florida proposed the following:**

**The proposal is to change the Apprenticeship process as follows: “That one or more Jaguars belonging to Club members be assembled at a location specified by a nominated Chief Judge from another club. The Apprentice or Apprentices are then required to judge a minimum of one car to current JCNA rules using the current JCNA judging score sheets. The nominated Chief Judge, at the conclusion of the judging process, then critiques the practice score sheets.”**

**d. Benefits of this proposal:**

**- It is independent of the home club's own concours.**

**- The supervision and assessment of a Chief Judge from another club could bring more impartial scrutiny.**



**- It encourages an intermediate location for the operation which would reduce travel time for both the Apprentices and the supervising Chief Judge.**

**'e. Response - JCRC declined the JC North Florida request and sent the following response to Mr. Massey: (A similar phone response was given to Paul Petach, JAG San Francisco, advising that his club would have to do their best while coordinating with the closest clubs.)**

**"The JCNA, Judge's Concours Rules Committee (JCRC) considered your proposal and has rejected it for the following reasons:**

**- The long-established process of qualifying a candidate as a Certified JCNA Judge requires "on-the-job" experience as a Judging Team Apprentice.**

**- The process you have recommended has its place for evaluating a prospective Judge's ability and teaching him or her to discern vehicle deficiencies; however, complete Apprentice training depends on first-hand observation, participation and sharing of knowledge within a Judging Team, at an actual concours.**

**Your proposal, and the JCRC decision, will be reported to the JCNA Board of Directors. If the BoD feels that the proposal should be presented, for consideration by the 2015 AGM delegates, it may be added to the agenda.**

**Thanks again for your input. There are no official short-cuts to the Judge certification process.**

**Dick Cavicke  
Chair, JCNA, JCRC"**

**7. JCRC Actions Pending**

- Judge's Test update for 2015.**
- Assessing the value of a Chief Judge's Test, the process of administering it and the significance of its results.**

**8. JCRC Membership:**

**SE & SC Region Directors need to confirm the continuation of George Camp and Rufus Coburn as JCRC members.**

**Submitted:**



**Dick Cavicke, Chair, JCNA JCRC**

## **CR-14      Protest Committee Report - Knick Curtis**

**February 15, 2015**

Committee Members

**NW**  
Les Garbutt

**NC**  
Mike Ksiazek

**NE**

**SW**

**SC**  
David Nichols  
Knick Curtis, Chairman

**SE**

We received two protests from Thomas Inwood, both of which didn't fall into our venue, so we rejected same.

Sam Smith, Central Ohio Concours, 65 E-Type OTS. Deduction was made for improper screws in headlamp rim by judge. Entrants screws were correct for his year model as shown in Judging Guide for E-Types, so we notified the club and asked the points be returned.

We are in the middle of a protest from Graham Stokes regarding deduction for a hose clamp. Our initial finding was in his favor, then further information uncovered by Dick Cavicke makes it look like we were wrong, so we reversed our finding. However, Mr. Stokes has claimed he can prove Jaguar approved his clamp so we're awaiting his documentation to see if it is true, so at this point we don't have a definitive judgment.

### **The following was added September 26, 2014**

Mike Zavos, Rocky Mountain concours, 1992 XJS, point deducted for non authentic hose clamp. Although he was able to show his clamp was correct, the Judge stated that because it had Mexico written on it, it wasn't correct. Mexico was in fact where it was manufactured, not a brand.

Mike's reference to the XJS judging manual supporting his clamp was deemed correct, and I asked Gary George the Chief Judge to return the points, which he has.

Respectfully Submitted  
*Knick Curtis*

## **CR-15      JCNA Rally Committee Report      March 21, 2015**

### **JCNA Rally Committee Members**

NW: Phil Miller  
SW: open  
NC: open  
SC: David Meck  
NE: Kurt Rappold  
SE: Dick Deibel

### **Initial Review Of Instructions Completed In July 2014**

- Current instructions are adequate, they are causing no confusion among participating affiliate clubs

### **2014 Results Were Reviewed And Made Official**

- Automatic scoring system worked well with minor adjustments. Spread sheet scoring program developed as backup.
- TSD results had tie for third place in both Driver and Navigator requiring coordination for awards.

### **Only Two Affiliate Clubs Held Rally Events In 2014**

- Delaware Valley Jaguar Club held TSD rallies
- Jaguar Club of Florida held Montecarlo rallies

### **For 2015 Three Clubs Are Planning Rally Events**

- Delaware Valley Jaguar Club (TSD)
- Jaguar Club of Florida (Montecarlo)
- Jaguar Car Club of North Florida (TSD)

### **2015 Action Items**

- Initiate quarterly committee phone meetings to improve committee communication, first meeting scheduled for 21 or 28 February
- Marketing/communication plan. Written articles in Jaguar Journal on planning both a Monte Carlo and TSD Rally
- Clean up and simplify instructions

**CR-16      *Slalom Committee - Tom Wright***  
**March 21, 2015**

The Slalom Program is running smoothly and the 2014 Slalom season went well. Participation has continued to be good. However, the 22 events held in 2014 was a decrease from the 25 events held in 2013. 17 different Clubs held Slalom events in 2014 the same number as in 2013. There were 194 JCNA Member entries in 2014 Slalom events. This number does not include non-member participants.

An important role for the Slalom Committee is to ensure that the Slalom Rules are uniformly followed and fairly implemented. One area of focus is the wheels and the tires which connect the car to the course. The subject of wheels and tires is thoroughly covered by the current Slalom Rules. However, over the last few years some questions have arisen over interpretation of the Slalom Rules related to tires and wheels. In response, the Slalom Committee will provide interpretive guidance through a Guidance Document – Wheels and Tires to each Club for use by Entrants and Slalom Stewards in the application of the existing Slalom Rules in the conduct of technical inspections.

In summary, Appendix B of the JCNA Concours Rule Book states with precision the correct wheels and tires for each Jaguar model. The Slalom Rules explicitly state that a tire/wheel combo stated to be correct in the Appendix will also be correct for Slalom Stock Classes. Early cars originally equipped with bias ply tires may be equipped with radial tires of an equivalent size. If tires are not correct, the car must run in an SP or modified Class. If a car has tires “for track use only”, “R” compound tires, or tires with a tread wear rating of 80 or below then it automatically goes into Modified Class H or Class I.

A goal for the Committee in 2015 will be to expand the Slalom Program with more Clubs, holding more events, with more participants at each event. Critical issues in fostering this expansion are the availability and cost requirements of appropriate sites for slaloms. We will be working with the Regional Directors and with individual Clubs to accomplish this expansion. No protests were filed with the Slalom Committee and the Committee has not proposed changes to the Slalom Rules for 2015.

Tom Wright - Slalom Committee Chair

## **CR-17      *Publicity Committee Report - Candy Williams, Chair***

In an effort to focus on our members in our publications, we are asking clubs to help us locate interesting men and women among their membership who might have a unique hobby outside of Jaguars – or who are newsworthy for their contribution to their club or as a Jaguar enthusiast. We will be featuring profiles of these members in upcoming issues of *Jaguar Journal* and in *JCNA News Update*, our monthly enewsletter.

Recent members featured in the *Journal* include Paul Cusato, Jaguar Club of Ohio, who, in addition to his role as chief concours judge, enjoys filmmaking and cooking ... and Bob Scarff, Jaguar Club of Southern Arizona, a World War II Navy pilot.

Email me at [cwilliams@jcna.com](mailto:cwilliams@jcna.com) with suggested names and contact info.

I am working with organizers of the 2015 Challenge Championship to optimize publicity for their events and to make sure they meet deadlines for articles, ads and registration forms in the *Journal*.

Suggestions for feature articles and news stories about JCNA members, their interesting road trips and Great Garages, and clubs' successful ideas for recruiting new members are always welcome.

The *Jaguar Journal* and *JCNA News Update* continue to be the major communication tools for our organization and its affiliate clubs.

**CR-18      *Jaguar North American Archives Status Report– Mike Cook***  
**February 24, 2015**

The Jaguar North American Archives was established in 1990 and is located in a permanent facility at Jaguar North American Headquarters in Mahwah, NJ. It is both a collection of Jaguar memorabilia and artifacts and a working research library and image source.

The Archives collection includes photographs, product literature, posters, service and parts manuals, owner's manuals, corporate documents, etc. We also have many Jaguar films and TV commercials, going back as far as the 1950s. In 2012, we began a major digitizing project and we now have more than 2000 images on file plus approximately 50 films. More films are in the digitizing process. In future, we will also be scanning historic literature and documents.

The Archives first goal is Preservation. The Archives room is climate controlled, reasonably dust-free and the majority of the collection is protected, either in file cabinets or archival storage boxes. Storing digital images provides further security.

The second goal is Access. The NA Archives is part of the Jaguar North American Communications department so we frequently deal with journalist requests for photos and information. We also provide services to the Jaguar ad agency and the Marketing department. We have worked with TV shows like Mad Men, Fast 'N Loud, Top Gear and others. We answer many Jaguar owner inquiries for information on various models, old and new.

We are the official source for Jaguar Heritage Certificates in North America using microfilmed copies of the original factory records that are identical to those used by the Jaguar Daimler Heritage Trust in England. The basic charge for the certificate is \$50 but JCNA members pay only \$35. Certificates are available for cars at least ten years old. The application form is available at [JCNA.com](http://JCNA.com) on the Library page.

For club members, our primary function has been issuing Heritage Certificates. We are happy to deal with individual member questions. Due to the digitizing program, we are expanding our services and now can offer a selection of Jaguar films to show at club meetings and other functions. We can also provide images from our files to club newsletter editors. The NA Archives is open on Tuesday and Thursday staffed by Mike Cook, Fred Hammond and Gloria Pedati.

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E-mail: [mcook69@jaguarlandrover.com](mailto:mcook69@jaguarlandrover.com).  
555 MacArthur Blvd., Mahwah, NJ 07430

## **CR-19      *JCNA Web Site Report***

The JCNA web site has been completely redesigned both from an internal format of the data as well as the look and feel of the site.

The prototype web site can be seen at:  
<http://jaguar.sitewiredprojects.info/>

There are several requests that will be implemented after the initial launch.

We have had feedback from several sources. We are going to implement some of these changes prior to initial launch.

This is a downtime for the web in many respects, the Concours season has yet to be in full swing, so the scoring aspects of the site are static at this time.

The content of the new site is identical in content to the existing site, for each day the new site isn't up and running, there will be holes, for thing such as Forums, etc.

With approval we will launch the site ASAP.

What is next?

We originally asked for input to what needed to be on the new site. We asked that 30 days after the 2014 AGM we would have feedback to a RFP could be put out on the street. To state it bluntly there we little to no feedback. Feedback has trickled in over the past 12 months with expectations that the requests would be implemented. It did not happen.

Several reasons: lack of detail of a requirement, timing, we over tasked the developer "Sitewired" who became overwhelmed with the web site, getting it to where we expected it to be.

The bottom line more money will need to be allocated over the next 12 months for these additional requests. There will also need to be fine tuning of the site over the next 6 -12 months.




Lastly, we need to assign as single point of contact within JCNA to administer the site as well as be a liaison between JCNA and Sitewired.

Respectively submitted  
Rob van Westenberg representative  
JCNA Web development committee.

## CR-20 Face Book Report

Jaguar Clubs of North America Page 1 of 2

Jaguar Clubs of North America MaryLee Home 20+ Find Friends

Timeline About Photos Likes More

PEOPLE **1,095** likes

Invite your friends to like this Page

ABOUT

Jaguar Clubs of North America is the parent organization for over 80 local affiliate clubs throughout North America serving 6000 members.

<http://www.jcna.com/>

Suggest Edits

PHOTOS

VIDEOS

POSTS TO PAGE


Post Photo / Video

Write something...

Post

Jaguar Clubs of North America 6 hrs


Jaguar Conservation ... very interesting video.




Like Comment Share 2

Jaguar Clubs of North America shared Jaguar Land Rover Careers's post 6 hrs

It takes a lot of skill to produce such excellence... congratulations!



Join now! [aaacorgam](#) Savings at locations like more from a membership



Search

<https://www.facebook.com/jaguarclubs.na> 3/1/2015

Above is the Face Book Page. Our numbers have grown to nearly 1100 now. We engage a lot of people, mostly men, with the largest group being 25 to 45 years of age. There's no denying how important social media is. We share photos, videos, news, and everything Jaguar.

Ginger



## **CR-21      *Jaguar Journal***

### **CR-21a      Jaguar Journal Report   February 15<sup>th</sup> 2015**

#### **12 month review**

The first two issues after the 2014 AGM (May-Jun & Jul-Aug 2014) were prepared in a fresh new look with Bret Morey's design help. Since then we have used Graphcom for design & production. The transition involved some minor design changes to settle on a fixed template. The experienced designer who was handling our work left Graphcom before it was fully enacted but the transition to a more junior colleague has been fairly smooth. There have been a few glitches as lessons learned by the experienced guy have been re-learned, and no two issues were the same until Jan-Feb 2015. This is now the final format that will carry on into Mar-Apr and beyond. It includes an upgraded contents page at the front and a revised rear section designed to attract advertisers to a premium inside back cover location.

Feedback has been positive except for the issue of type size. I had queried it at the initial design stage but Graphcom assured me the planned type sizes were what they used on other magazines without any problems. Since the average age of JCNA members is probably a little higher than the population as a whole, I was not surprised to receive a legibility complaint and over the next two issues the typefaces for captions and copy were increased one point at a time. This has worked well but resulted in a slight loss of words per page.

#### **Content**

The Canada/Mexico/UK columns have been well-received and exposure for Canada has increased. The XJ13 series has also generated good feedback, as have the slalom stories. Judy Ferring has contributed excellent travel features and although on a two-monthly cycle we cannot compete in 'news' value, there have been some road tests of new models following loan of cars by Jaguar. We are adopting an alternative tactic of digging deeper into subjects not covered elsewhere. Naomi Espley is generating unique copy based on attendance at Jaguar events or their offices and interviewing key Jaguar staff who are supplying access to internal plans, reports etc. So far, this content has been the only external material we have had to pay for.

There is a minor issue of content style when publishing stories from very varied sources. I believe it would be counter-productive to edit too strictly, say a President's Perspective or Mexico column, or a travel feature supplied by a member, to remove all language inconsistency. It is much nicer to have some personality coming through in the written word, even if it occasionally produces inconsistent style.

#### **Advertising & page count**

There have been several new advertisers who have come and gone in the last year, or who may be occasional purchasers such as Bonhams if there is a major US sale. There was an idea to create a dealer directory of sorts, as a way to generate regular extra pages, but this was found to overlap too much with existing dealer info sources and did not materialize. Consequently, although it was a struggle to fill the first issue, every issue since has been over-subscribed and required stories to be cut back or omitted completely, or sometimes held over to a later issue. I am not aware of any concrete plans to increase revenue sufficiently to permit increased pages in the coming year.

### **Challenges**

Quality continues to be a challenge. Mostly this has been an issue of time available, due to late copy leaving insufficient time for copy editing prior to layout. This has been compounded by trying to bring the publication date forward. It has resulted in what should be mere page proofing becoming a copy-editing exercise, which increases the number of changes required at page-proof stage in all aspects.

There is still a need for modern technical content and problem solving. I am reaching out to Steve Petry and have been publishing some sanctioned XE technical content but this is not the same as providing any kind of reader query support.

There may be a cover design change requested at some point by Jaguar, which would also affect the inside page running headers, since these use a miniature version of the masthead. I have heard nothing official and nobody from Mahwah has been in touch.

*Peter Crespín*

**CR-21b      Jaguar Journal Committee Report - Diane DuFore**

The Jaguar Journal advertising revenue has been relatively flat with per issue revenue fluctuating between \$15,930 and \$17,000 per issue.

The media kit is almost complete. There have been changes to the ad specs, the number of ad sizes, and rates. The media kit will be emailed to all current advertisers upon its approval by the Jaguar Journal Committee.

Efforts are underway to collect on past-due accounts. One current advertiser has an outstanding balance amounting to several thousand dollars. It was discovered that another advertiser hadn't been billed for almost two years. An agreement was reached with the advertiser to collect the outstanding amount.

I suggest that a monthly past due report be emailed to me. This report would alert me to any accounts that may have payment issues that I need to address.

The JCNA website is a large source of untapped advertising revenue potential. I've been advised to curtail website sales activity until the redesign of the website is complete. Having the current issue of the Jaguar Journal posted on the website would greatly add value to the print ads.

Timely delivery of the Jaguar Journal continues to be a challenge. I received the January/February issue on January 22. For clients with time-sensitive ads, such as Bonhams who was promoting their Scottsdale auction on January 15, this is unacceptable.

Respectfully submitted,

Diane L. DuFour

**CR-21c      Jaguar Journal Committee Report**  
**for AGM 2015; submitted by Judy Ferring, Chairman**

**Accomplishments:** Editor Peter Crespin has met his contracted print date consistently over the past three issues / half-year. By contract he must deliver the *Jaguar Journal* to the U.S. Postal Service no later than the 10<sup>th</sup> day of the first month shown on the cover of the issue.

He has now voluntarily increased his own angst by stepping up the production schedule, an important change that will give readers more timely information and advertisers a more engaged, and therefore valuable, target audience. Meeting the new schedule has not been easy, now will it be for the May-June 2015 issue, since it will include coverage of the AGM, which ends the day before he wants to go to press. Nevertheless, by the time the new schedule is integrated into the 2015 Editor's Contract and signed, he should be on track.

He has broadened his base of writers, although I am not clear on which are paid and which are gratis from JCNA members. Indeed some member-written articles are also paid. When I stepped back from supplying travel stories, he filled the gap well – paid or not, the travel article in the March-April 2015 issue is certainly entertaining. That issue contains other member-supplied content as well, again not yet identified as paid or gratis. My own (gratis) help with editorial content has turned to an expanded Event Calendar -- only one page of copy. Although local club officers have been cooperative and receptive, it is still to be proven if this upgrade is interesting to the general readership.

**One new problem has been identified**, however, although the depth of its severity has yet to be determined. That is failed deliveries, which came to light when one JCNA member reported that he had not received any copies of the *Jaguar Journal* for more than a year. That particular issue was resolved by George Camp. A thorough post-card based delivery audit will be undertaken by the Committee to determine if any other failures exist. The cost will probably come in at about \$3,500 (estimated 50 cents per subscription for printing and postage) but details, especially concerning what must be done through Deanie Kennedy's office, have yet to be worked out. Common sense says that some exist. Late delivery has also been a problem, but that will hopefully be solved by the stepped-up production schedule. In addition, the new corporate policy (requested by VP and Director George Camp and attached at the end of this report) includes a process for monitoring delivery across the membership.

**Other problems already identified persist.** Editorial quality will always be an issue. It is exacerbated in this instance by Editor Crespin's weak familiarity with U.S. copy-writing standards. This gap has been nominally filled by the Associate Editor Candy Williams' expertise but she has not yet been able to fully meet the need. Hopefully she and Crespin will be able to resolve their working relationship; I do not think the problem can be solved by finding a new Associate Editor.

Despite the potential of a stepped-up production schedule, timeliness all along the process continues to be a major challenge. Better and more frequent communication among all involved will help a lot. Editor Crespin has yet to come to grips with the fact that he cannot expect others to make up time that has been lost during his part of the process. A copy editor cannot

adequately process copy in a single night; a graphics person cannot lay out pages in a single day, especially if he or she would have to disregard other clients who have met their schedules. The editor is also hampered by an under-developed ability to be flexible and adaptive in how he communicates, thus his instructions are often incomprehensible to others.

Establishment of an editorial calendar should help streamline some of the Editor's work. But the calendar is a feeble outline of what must be planned for editorial content. Once Mr. Crespin is able to fulfill his contracted obligation to supply "a theme and content layout for the upcoming two issues," he will have taken a big step in lightening his own load. In my assumed role of consultant and tacher, I have failed to push that aspect and will do so from now on, assuming I continue as committee chairman.

Advertising sales remain low, and collection of advertising revenue remains a something of a problem. Since I do not have expertise in sales and marketing, I will defer to the report from Advertising Manager Diane DuFour.

But I will add that, after study of the proposed advertising rate schedule, it appears that we should project a \$900-per-page revenue from advertising sales. That is purposefully conservative at this point in order to avoid nasty surprises. Similarly, the profit-and-loss statement submitted at the Fall Board Meeting indicates expenses that average out to slightly more than \$9,100 per issue. At this point I do not have deep faith in any of these numbers as adequate for setting a realistic budget.

### **Recommendations:**

Many of the challenges that have been enumerated in this report can be met by implementing the attached proposed Corporate Policy for the Jaguar Journal Committee, which would in effect form a new committee. Among them: current inadequate involvement of the committee members (the blame must lay at my feet) will be supplanted with actionable real help for the *Journal* staff; increased emphasis on the interests of JCNA members with special attention to the new members; greater certainty of delivery of the *Jaguar Journal* issues to JCNA members.

The Editor's contract for 2015 must be reworked before it is signed. Many of the suggested changes are simply to bring its provisions up-to-date with current circumstances and practices, such as the new production schedule. Others are to clean up existing discrepancies. One or two are more substantial. A full recitation of those recommendations, like the asked-for budget, will be submitted to the Board separately when I am more certain of the background information, or at least before the Board meets on March 20 even if I am still uncertain.

An Associate Editor's contract also must be developed. It is now obvious that the sample I received a year ago is too vague and not pertinent to current circumstances.

**Attached:** Proposed Corporate Policy for Jaguar Journal Committee. This was sent to all current committee members before submission but two have not returned any comments.

CORPORATE POLICY  
CATEGORY: C-0800 Committees  
SUBJECT: Duties of the Jaguar Journal Committee

NUMBER: C-0800 – 124  
JCNA Regular Committee #24  
ORIGINAL NUMBER:  
DATE ISSUED: tbd  
SUPERCEDES ISSUANCE DATED: na

## **PURPOSE**

The purpose of the Jaguar Journal committee is to monitor and assist the performance of the Jaguar Journal and its employees in its role of helping JCNA meet its communication objectives as outlined in the organization's incorporation papers, and not necessarily indicating an order of importance:

1. to encourage an improved understanding of the operation of automobiles in general and Jaguar automobiles in particular;
2. to encourage careful driving on the public highways, improve understanding of traffic laws and promote better driving standards;
3. to promote interest in motoring and motor-sports;
4. to render technical *automotive* advice to its members;
5. to render *organizational advice* to its affiliated groups;
6. and to promote JCNA events, exhibitions and group activities.

## **II. COMMITTEE COMPOSITION, TERMS OF OFFICE & QUALIFICATIONS**

- A. The committee shall be comprised of seven to 14 JCNA members, including at least one and no more than two representatives for each of the six JCNA affiliate club regions, plus at least one and no more than two representatives of the group Members-At-Large.

1. The list of committee members will be presented to the President of JCNA for ratification at the beginning of his tenure as president. In keeping with Corporate Policy C-0400-101, which dictates that all appointments terminate at the expiration of each president's term, the incoming President may at that time dismiss any member(s) of the committee but must appoint a substitute if that dismissal leaves a region or the MAL group with no representation on the committee.
2. The President of JCNA will appoint a chairman of the committee from among the list of ratified committee members.

### **B. Qualifications**

1. Membership on the Jaguar Journal Committee is open to any JCNA member in good standing, with the exception of any member who is a full-time or part-time employee or contractor of JCNA. However, consultation with JCNA employees and contractors may sought by the chairperson or committee members as needed, with reasonable respect for the individual's time.
2. In keeping with Corporate Policy C-0600-101.1, a regular full-time or part-time employee or contractor is any person whose employment is, or is expected to be, continuous for more than 150 calendar days.
3. Members of the committee may accept payment for providing original articles, photographs, illustrations, etc. as long as they do not exceed 150 days of work for payment. For the purposes of this document, 150 days shall be construed as being equal to providing content for payment in three issues of *Jaguar Journal*. Expectation of payment should be established with the *Jaguar Journal* editor prior to submission of an original article, photograph, illustration etc. for publication.
4. Members of the Committee may contribute an unlimited amount of original articles, photographs, illustrations etc. for publication without payment. Use of those contributions is at the discretion of the Editor.
5. In keeping with Corporate Policy C-0600-102.1, committee members who are required to conduct business or travel on behalf of JCNA (but not on behalf of the *Jaguar Journal*) may

submit a report to the JCNA Treasurer for reimbursement of expenses incurred in meeting that requirement.

- a. Categories of expenses should be approved by the JCNA Treasurer before incurring the expense. Failure to do so may forfeit reimbursement. Dollar-amount limitations to reimbursement should also be established before expenses are incurred.
- b. Receipts should be provided for all expenses unless otherwise determined by the Treasurer.
- c. Written approval of the JCNA President is needed for reimbursement of annual or other charges for personal credit cards; expenses incurred by spouses or other family members; personal meals; or any other non-standard, non-budgeted expense.

### III. COMMITTEE RESPONSIBILITIES

- A. **Monitor editorial content** for execution of the *Jaguar Journal's* objectives as referenced in JCNA's articles of incorporation; and for balance of editorial content in meeting readers' interests.
- B. **Monitor visual presentation** of *Jaguar Journal's* editorial content.
- C. **Monitor delivery of *Jaguar Journal* to JCNA members** for accuracy and timeliness.
- D. **Monitor advertising sales** in terms of providing income to offset expenses of publication, including accurate and timely invoicing to advertisers; payment of sales commissions;
- E. **Assist the *Jaguar Journal* editor & associate editor** via bimonthly reports of reader perception of content, balance and presentation; as well as helping identify resources for editorial content.
- F. **Assist the *Jaguar Journal* advertising sales manager** via monitoring of the invoice and collection processes, as well as identifying & introduction of potential advertisers.
- G. **Submit two formal performance reports per year** to the President and Board of Directors, at the time of their fall board meeting and Annual General Meeting (AGM).
  - a. Committee members are not required to attend a Board meeting unless requested to do so at least 40 days in advance of that meeting.
  - b. The chairman or a member of the committee may request to be heard at a Board meeting if that request is submitted and approved at least 40 days in advance.
  - c. The chairman and its members are required to answer any questions from the Board about details of a report between the time of the submission of the report and the meeting of the Board for which it was prepared. Questions and answers can be made by voice or in writing.
- H. **Submit annual budgetary recommendations** concerning amounts and considerations for the *Jaguar Journal* and its supervising committee.

### III. SCOPE OF AUTHORITY

- A. The *Jaguar Journal* Committee shall have the authority to review the publication's revenue and costs of operation but not to authorize payments. In execution of this and duties outlined in Corporate Policy C-0800-124, III.D, the *Jaguar Journal* Committee may receive copies of the JCNA Administrator's financial reports of collections and disbursements relative to the operation of the *Jaguar Journal* on a quarterly basis. [reference Corporate Policy C-0600-101, #13]
- B. The *Jaguar Journal* may avail itself of the services of JCNA corporate counsel only through the intervention of the president [reference Corp Policy C-0500-110, II.H.]
- C. In order to monitor the timely and accurate delivery of the *Jaguar Journal* to members-at-large, the JCNA Administrator shall deliver bi-annual (mid-April & mid-September) lists of MAL subscribers to the publication. In order to safeguard subscribers' privacy [reference certain sections of Corporate Policy C-0600], this list will be delivered only to the Committee Chairman or a committee member designated by the Chairman.